

HIGH BRIDGE BOARD OF EDUCATION

REORGANIZATIONAL & REGULAR MONTHLY MEETING AGENDA

MONDAY, MAY 3, 2010

A. OPENING OF MEETING - 7:00 PM

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary Schools' front doors, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspapers: Hunterdon Democrat and the Courier News, the annual reorganizational meeting will convene at 7:00 pm followed by the regular monthly meeting on Monday, May 3rd, 2010, in Room #209 (Computer Lab) at the High Bridge Middle School, 50 Thomas Street, High Bridge, NJ 08829. Formal action will be taken if needed.

B. PLEDGE OF ALLEGIANCE

C. RECOGNITION ITEMS

1. Student Recognition

Request a motion to approve the attached resolution recognizing **Madison Conroy** as Hunterdon County Distinguished Student for 2010. (Attachment #1)

2. Staff Recognition

Request a motion to approve the attached resolution for **Anthony Juskiewicz**, for his service to the district. (Attachment #2)

D. OATH OF OFFICE TO NEW BOARD MEMBERS

The Business Administrator will issue the oaths of office to the new Board members

E. ORGANIZATION OF THE BOARD

1. The results of the 2010/2011 school board elections are as follows:

a) School Board Candidates:

	Term	# of Votes
Susan Connor	3 year	410
Larissa Critelli	3 year	399

Tamara Davis 1 year 3 (Write-In)

For the three-year seat there were four (4) write-in candidates who each received two votes. One of those candidates has withdrawn, leaving three who are interested:

Tom Waldron
Elizabeth Wescott
Ann Willard

The Hunterdon County Clerk has established that a special election is necessary. This election would take place in June 2010 and will cost the District between \$12,000 - \$15,000.

b) High Bridge Borough Question #1 - Resolved that there should be raised for General Funds \$4,904,337 for the ensuing school year 2010 – 2011 (Tax Levy)

	Vote Count	Percent
Yes	234	31.37%
No	512	68.63%
Total	746	100.00%

c) High Bridge Boro Question #2 – Do you agree to reduce the size of the High Bridge Board of Education from nine to seven members during the course of the 2010 – 2011 and 2011 – 2012 school years so as to improve efficiency and to make the Board size more proportionate to the population of the school community?

	Vote Count	Percent
Yes	542	72.85%
No	202	27.15%
Total	744	100.00%

2. ROLL CALL by Anthony Juskiewicz, Business Administrator

- | | |
|-----------------------|----------------------|
| Susan Connor | Robert Imhoff |
| Larissa Critelli | Janice Stemple |
| Kay Daughters-Musnuff | William Stover |
| Tamara Davis | Karen Yaskanin-Jones |

3. ELECTION OF OFFICERS

a. NOMINATIONS FOR PRESIDENT

1. Business Administrator calls for nomination
 Motion to nominate _____ for Board President.
 Motion to nominate _____ for Board President.
 Motion to nominate _____ for Board President.
2. Motion that nominations be closed
3. Board vote

Roll Call:

Susan Connor
Larissa Critelli
Kay Daughters-Musnuff
Tamara Davis

Robert Imhoff
Janice Stemple
William Stover
Karen Yaskanin-Jones

Roll Call:

Susan Connor
Larissa Critelli
Kay Daughters-Musnuff
Tamara Davis

Robert Imhoff
Janice Stemple
William Stover
Karen Yaskanin-Jones

Roll Call:

Susan Connor
Larissa Critelli
Kay Daughters-Musnuff
Tamara Davis

Robert Imhoff
Janice Stemple
William Stover
Karen Yaskanin-Jones

4. ELECTED PRESIDENT ASSUMES THE CHAIR

5. ELECTION OF VICE PRESIDENT

- 1. President calls for nomination

Motion to nominate _____ for Board Vice President.
Motion to nominate _____ for Board Vice President.
Motion to nominate _____ for Board Vice President.

- 2. Motion that nominations be closed
- 3. Board vote

Roll Call:

Susan Connor
Larissa Critelli
Kay Daughters-Musnuff
Tamara Davis

Robert Imhoff
Janice Stemple
William Stover
Karen Yaskanin-Jones

Roll Call:

Susan Connor
Larissa Critelli
Kay Daughters-Musnuff
Tamara Davis

Robert Imhoff
Janice Stemple
William Stover
Karen Yaskanin-Jones

Roll Call:

Susan Connor
Larissa Critelli
Kay Daughters-Musnuff
Tamara Davis

Robert Imhoff
Janice Stemple
William Stover
Karen Yaskanin-Jones

6. APPOINTMENT OF BOARD OFFICIALS**a. TREASURER OF SCHOOL MONIES**

RESOLVED, that the Board of Education reappoint Bonnie Fleming, Treasurer of School Monies, effective July 1, 2010 to June 30, 2011.

b. AFFIRMATIVE ACTION OFFICER

RESOLVED, that the Board of Education appoint Paul Nigro as the Affirmative Action Officer, effective July 1, 2010 to June 30, 2011.

c. CHIEF EQUITY OFFICER

RESOLVED, that the Board of Education appoint Paul Nigro as the Chief Equity Officer, effective July 1, 2010 to June 30, 2011.

d. GENDER EQUITY OFFICER

RESOLVED, that the Board of Education appoint Paul Nigro, Elementary School Principal, as Gender Equity Officer, effective July 1, 2010, to June 30, 2011.

e. 504 OFFICER

RESOLVED, that the Board of Education appoint Paul Nigro, Elementary School Principal, as 504 Officer, effective July 1, 2010, to June 30, 2011.

f. BASIC SKILLS CONTACT PERSON

RESOLVED, that the Board of Education appoint Paul Nigro , Elementary School Principal, as Basic Skills Contact Person, effective July 1, 2010, to June 30, 2011.

g. PUBLIC AGENCY COMPLIANCE OFFICER (PACO)

RESOLVED, that the Board of Education appoint the Business Administrator/Board Secretary as the Public Agency Compliance Officer, effective July 1, 2010 to June 30, 2011.

h. RIGHT TO KNOW CONTACT PERSON

RESOLVED, that the Board of Education appoint the Business Administrator/Board Secretary as the Right to Know Contact Person, effective July 1, 2010, to June 30, 2011.

i. ASBESTOS HAZARD EMERGENCY RESPONSE ACT (AHERA) REPRESENTATIVE

RESOLVED, that the Board of Education appoint the Business Administrator/Board Secretary as the AHERA Representative, effective July 1, 2010, to June 30, 2011.

j. ATTENDANCE OFFICER

RESOLVED, that the Board of Education appoint Chief Bret Bartman, as the Attendance Officer, effective July 1, 2010, to June 30, 2011.

k. SCHOOL INSURANCE AGENCY AND RISK MANAGEMENT CONSULTANT

WHEREAS, the High Bridge Board of Education, (“Educational Facility”) has resolved to join the School Alliance Insurance Fund (“SAIF”) following a detailed analysis; and

WHEREAS, the Bylaws of SAIF require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that SAIF shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that the High Bridge Board of Education, does hereby appoint **Rue Insurance** as its Risk Management Consultant in accordance with School Alliance Insurance Fund (“SAIF”) Fund’s Bylaws.

l. HEALTH INSURANCE AGENCY OF RECORD

RESOLVED, that the Board of Education appoint L.D.P. Consulting, Inc. as the Health Insurance Agency of Record, effective July 1, 2010 to June 30, 2011.

m. INTEGRATED PEST MANAGEMENT OFFICER

RESOLVED, that the Board of Education appoint the Business Administrator/Board Secretary as the Integrated Pest Management officer, effective July 1, 2010 to June 30, 2011.

n. PURCHASING AGENT

RESOLVED, that the Board of Education appoint the Business Administrator/Board Secretary as the Purchasing Agent, effective July 1, 2010 to June 30, 2011.

o. AIR QUALITY DESIGNEE

RESOLVED, that the Board of Education appoint the Business Administrator/Board Secretary as the Air quality designee, effective July 1, 2010 to June 30, 2011.

p. SAFETY & HEALTH DESIGNEE

RESOLVED, that the Board of Education appoint the Business Administrator/Board Secretary as the safety & health designee, effective July 1, 2010 to June 30, 2011.

q. CUSTODIAN OF RECORDS

RESOLVED, that the Board of Education appoint the Business Administrator/Board Secretary as the custodian of records, effective July 1, 2010 to June 30, 2011.

r. ASBESTOS MANAGEMENT OFFICER

RESOLVED, that the Board of Education appoint the Business Administrator/Board Secretary as the asbestos management officer, effective July 1, 2010 to June 30, 2011.

s. CHEMICAL HYGEINE OFFICER

RESOLVED, that the Board of Education appoint the Business Administrator/Board Secretary as the chemical hygiene officer, effective July 1, 2010 to June 30, 2011.

t. SUBSTANCE AWARENESS OFFICER

RESOLVED, that the Board of Education appoint Joseph Kennedy, Superintendent/ Middle School Principal as the substance awareness officer, effective July 1, 2010 to June 30, 2011.

Roll Call:

Susan Connor	Robert Imhoff
Larissa Critelli	Janice Stemple
Kay Daughters-Musnuff	William Stover
Tamara Davis	Karen Yaskanin-Jones

7. AUTHORIZATIONS & ADOPTIONS OF THE BOARD

a. ANNUAL MEETING SCHEDULE (Attachment #3)

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et. seq.) requires that the annual regular meeting schedule be posted publicly, sent to at least two newspapers and the municipal clerks within seven (7) days following the annual Organization Meeting, and be it therefore

RESOLVED, that the Board of Education approve the attached meeting schedule for the ensuing Board year as listed and request the Secretary to addend a copy to the minutes.

b. POLICY MANUAL

RESOLVED, that the Board of Education adopt and approve the policies, by-laws, and administrative procedures of the High Bridge Board of Education for the ensuing school year.

c. NEWSPAPERS AND LEGAL ADVERTISEMENTS

RESOLVED, that the Board of Education designate the Hunterdon County Democrat, The Review, Star Ledger and the Courier News all of which circulate in the school district, as official newspapers for legal advertising, and be it further

RESOLVED, that the Business Administrator/Board Secretary is authorized to select an appropriate newspaper for each legal advertisement.

d. AUTHORIZATION TO PAY BILLS (P.L. 1982, C. 196)

RESOLVED, that the High Bridge Board of Education appoint the Business Administrator/Board Secretary as the individual responsible for approval and payment of bills, and be it further

RESOLVED, that all bills paid must be reviewed and approved by the Board of Education in accordance with Board Policy #6470, Payment Procedures.

e. CONTRACTS FOR PROFESSIONAL SERVICES

WHEREAS, during the fiscal year 2010-2011, there exists a need for outside professional services, and

WHEREAS, the Public School Contracts law (Chapter 114, Laws of 1977) requires a resolution to authorize the awarding of contracts for “professional services” without competitive bids,

THEREFORE BE IT RESOLVED, by the Board of Education of the High Bridge School District that the Superintendent of Schools and the Business Administrator/Board Secretary are authorized to affirm the following appointments:

School Attorney	Schwartz, Simon, Edelstein, Celso & Zitomer, LLP
School Auditor	Williams & Ardito
Negotiations Consultant	
School Architect	The Reynolds Group & USA Architects, AIA
Audiological Evaluations:	1. Hunterdon Medical Center (Speech and Hearing Dept) 2. Hackettstown Hospital (Speech and Hearing Dept)
Central Auditory Processing Evaluation	1. Craig I. Barth, M.A., CCC-A, Morristown 2. Shaila Nanjundiah, AudD CCC-A/MS CCC-SLP of Audio Pedics, LLC, Bloomsbury
Augmentative Communication Evaluation, Assistive Technology Evaluations & Consultations	1. Mountainside Children’s Specialized Hospital 2. CP Agency of New Jersey and TLC program 3. C.A.T.I.E.S. – College of New Jersey, Ewing, NJ
Functional Behavioral Assessments	Rutgers Developmental Institute, New Brunswick, NJ 2. Eden Institute, Princeton, NJ
Neurological Evaluations	1. Trevor DeSouza, MD, Pediatric Neurology Assoc. Morristown, NJ 2. David E. Mandelbaum, MD, RWJ University, Div. of Child Neurology, New Brunswick, NJ
Neurodevelopmental Pediatrician	1. Janice Prontnicki, MD, Children’s Specialized Hospital, Mountainside, NJ 2. Kapila Seshadri, MD, Neurodevelopmental Disabilities, New Brunswick, NJ

	<ol style="list-style-type: none"> 3. Dr. Mars, Dr. Willems, Dr. Atkins, Dr. Rhoads Hunterdon Medical Ctr., Developmental Pediatric Associates, Flemington, NJ 4. Jesse Mintz, MD, East Brunswick, NJ 5. Aparna Mallik, MD, St. Joseph’s Children’s Hospital, Paterson, NJ
Occupational Therapy	Therapeutic Intervention, Inc. - Nancy Lenahan
Physical Therapy	Allison Peck
Deaf/Hearing Impaired	<ol style="list-style-type: none"> 1. Lake Drive School, Mountain Lakes, NJ 2. Summit Speech School, Summit, NJ
Bilingual/ESL Consultant, Evaluators	<p>Any State Approved Evaluator, i.e.:</p> <p>Mark Seidenstein, Matawan, NJ (Educational) Emily Donato, Princeton, NJ (Psychological)</p> <ol style="list-style-type: none"> 3. Deborah Chitester, Name – Second Language, Literacy & Learning Connection, Pennington, NJ (Speech/Language) 4. Cross County Clinical & Educational Services
Special Education Consultations/Evaluations	<ol style="list-style-type: none"> 1. CP Agency of New Jersey 2. The College of New Jersey
Private Schools – Out-of-District Placements	Any State approved school (local), ie., Midland School, N. Branch; Sand Hill School, Flemington, Stepping Stone, Bloomsbury; East Mountain Day School, Belle Mead; Rockbrook School, Belle Mead; Hunterdon Learning Center, Califon; Hunterdon County E.S.C.; Warren County E.S.C.; Summit Speech School, New Providence, NJ, Matheny, Peapack, NJ.
Psychiatric Evaluations	<ol style="list-style-type: none"> 1. Dr. George Hecht, Clinton, NJ 2. Dr. Hong Chen, Dr. Padma Palvai, Psychiatric Associates of Hunterdon, Flemington, NJ 3. Dr. William Hayes, Dr. Charles Martinson, Alexander Road Associates, Princeton, NJ 4. Dr. Pamela Moss, Flemington, NJ
Neuropsychiatric Evaluations	Dr. Dale Jacobs, Summit, NJ
Visually Disabled Services	Commission for the Blind and Visually Impaired, Toms River, NJ
Transportation	<p>Educational Services Commission</p> <p>First Student Bus Company</p> <p>Easton Coach</p> <p>North Hunterdon/Voorhees Regional High School</p> <p>U.S. Coachways</p>

Roll Call:

Susan Connor
Larissa Critelli
Kay Daughters-Musnuff

Robert Imhoff
Janice Stemple
William Stover

Tamara Davis

Karen Yaskanin-Jones

Item numbers 8 to 19 will be moved in one roll call.

8. ADOPTION OF K-8 CURRICULUM (Attachment #4)

RESOLVED, that the Board of Education approve the Pre-K-8 curricula for the High Bridge Public Schools as per the attached list and request the Secretary to addend a copy of the list to the minutes.

9. FIVE YEAR CURRICULUM/PROGRAM CYCLE -2010-2011 (Attachment #5)

RESOLVED, that the Board of Education, on the recommendation of the Superintendent, approve the Five-Year Curriculum/Program Cycle for 2010-2011 for the High Bridge Public Schools as per attachment and request the Secretary to addend a copy to the minutes.

10. TEXTBOOKS

RESOLVED, that the Board of Education approve textbooks for the High Bridge Public Schools as per the attached list and request the Secretary to addend a copy of the list to the minutes. **(Attachment #6)**

11. APPOINTMENT OF BOARD COMMITTES AND CHAIRPERSON

RESOLVED, that the Board President will appoint the committee members and chairpersons to the following committees for the 2010-2011 school year:

- Community Relations –
- Curriculum and Instruction –
- Finance/Facilities –
- Personnel and Management –
- Board Liaison Roles –
- HCESC Representative –
- NJSBA Delegate –
- Policy -

12. PETTY CASH

Motion to authorize maintaining the following petty cash accounts:

Superintendent of Schools	\$150.00
Business Administrator	\$150.00
Elementary School Principal	\$150.00
Middle School Principal	\$150.00
Home Economics Teacher	\$150.00
Science Teacher	\$150.00
Child Study Team	\$150.00

13. 2010-2011 TUITION RATES

The Superintendent, in consultation with the School Business Administrator, recommends the Board approve the following tuition rates:

Regular Education:

Inclusionary Preschool:	\$11,822
Kindergarten	\$10,302
Grades 1-5	\$15,394
Grades 6-8	\$16,266

Special Education:

Behavioral Disability	\$24,955
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14. 403b RETIREMENT PLANS

Resolved, that the Board of Education approve the following employee paid tax sheltered annuity plans:

- a. **AXA Equitable**
- b. **SIRACUSA**
- c. **Lincoln National**

(Their reappointment is subject to termination upon 30 days written notice by the Board.)

15. ADOPTION OF THE CODE OF SCHOOL ETHICS

In accordance with Bylaw 9271 "Code of Ethics" and N.J.S.A. 18A:12-21 – 18A:12-25, the Board of Education shall discuss the Board Member Code of Ethics annually at a regularly scheduled public meeting. Each member shall sign documentation that he/she has received a copy of it and has read and understood it.

See attachment #7 Sign and return copy to Business Administrator.

16. APPROVE AUTHORIZATION TO AWARD CONTRACTS UP TO BID THRESHOLD AND SET QUOTE THRESHOLD

WHEREAS, the Procurement Law N.J.S.A. 18A:18A-2, was signed into law by former Governor Whitman and became effective on April 17, 2000, and;

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and;

WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate the bid threshold in a contract year, may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and;

WHEREAS, 18A:18A-3 also authorizes a Board of Education to establish a bid threshold of \$29,000 if they employ a purchasing agent as determined by the Department of Community Affairs, and;

WHEREAS, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW THEREFORE BE IT RESOLVED, that the High Bridge Board of Education pursuant to the statutes cited above hereby appoints the Business Administrator & Board Secretary as its duly authorized purchasing agent, and is duly assigned the authority and responsibility for the purchasing activity of the High Bridge Board of Education , and;

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is hereby authorized to award contracts on behalf of the High Bridge Board of Education that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations, and;

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is hereby authorized to seek competitive quotations, when applicable and practicable and award such contracts when they in the aggregate exceed 15% of the bid threshold but less than the established bid threshold, and;

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is hereby authorized as a purchasing agent as determined by the Department of Community Affairs and holds a certificate attesting to same which authorizes her to issue contracts **up to \$29,000** without soliciting competitive bids.

17. APPROVES PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCIES (STATE CONTRACT)

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and;

WHEREAS, the High Bridge Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and;

WHEREAS, the High Bridge Board of Education desires to authorize its purchasing agent for the 2010-2011 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE BE IT RESOLVED, that the High Bridge Board of Education hereby authorize the Business Administrator/Board Secretary, the district purchasing agent to make purchases of goods and services entered into on behalf by the State of New Jersey, Division of Purchase and Property utilizing its approved state contract vendor list.

Roll Call:

Susan Connor	Robert Imhoff
Larissa Critelli	Janice Stemple
Kay Daughters-Musnuff	William Stover
Tamara Davis	Karen Yaskanin-Jones

Letters E to G will be moved in one roll call.

F. BANK ACCOUNT SIGNATURES

Approval to authorize the following signatures on the accounts maintained by the Board of Education:

General Checking Account:	President or Vice President, Board Secretary & Treasurer (3)
Building Fund Checking Accts:	President or Vice President, Board Secretary & Treasurer (3)
Cafeteria Checking Account:	President, Board Secretary or Treasurer (1)
Payroll Net Account:	President, Board Secretary or Treasurer, (1)
Unemployment Account:	Board Secretary or Treasurer (1)
Agency Account:	Board Secretary or Treasurer (1)
Student Activity Account:	Board Secretary & Superintendent’s Secretary (2)

G. BANK DEPOSITORY

Be it resolved that TD Bank of Clinton, New Jersey be designated as the depository of record for the High Bridge Board of Education accounts and further resolved that investments can be secured in any other bank holding a current certificate of eligibility from the New Jersey State Banking Association and further resolved that all checks drawn against the General Checking Account are signed by any one of the following:

President or Vice-President and
countersigned by the Board Secretary and
countersigned by the Treasurer of School Funds

H. SCHOOL FUNDS INVESTOR

Approval to designate School Funds Investor as the Board Secretary/Business Administrator pursuant to 17:12B-241.

Roll Call:

Susan Connor

Larissa Critelli

Kay Daughters-Musnuff

Tamara Davis

Robert Imhoff

Janice Stemple

William Stover

Karen Yaskanin-Jones

Conclusion of Annual Organization. On to regular business.

I. REVIEW OF OFFICIAL CORRESPONDENCE

Name Date Subject

J. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools.

K. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. April 14, 2010 Special Meeting Minutes (Attachment #8)
2. April 19, 2010 Regular Meeting Minutes (Attachment #9)

L. REPORTS TO THE BOARD

1. Follow Up Items:

- a) Labor Relations Consultant Options – Anthony Juskiewicz
Scheduling consultants over the April and May meetings

2. Board President's Report

- a) Review of NJSBA recommended Board tasks, as per checklist (Attachment #10)

3. Board Committees and Chairperson Reports

a. Community Relations – Susan Connor, Chairperson

Kay Daughters-Musnuff and Vacant

b. Curriculum and Instruction – Kay Daughters-Musnuff, Chairperson

Larissa Critelli and vacant

- c. **Finance/Facilities – William Stover, Chairperson**
Larissa Critelli and Janice Stemple
- d. **Personnel and Management – Janice Stemple, Chairperson**
Kay Daughters-Musnuff and Karen Yaskanin-Jones
- e. **Negotiations – Janice Stemple, Chairperson,**
William Stover and Karen Yaskanin-Jones
- f. **Ad hoc Committee for School Photography Proposals**
Karen Yaskanin-Jones, Chairperson
Kay Daughters-Musnuff and Larissa Critelli
- g. **Policy – Karen Yaskanin-Jones, Chairperson**
Kay Daughters-Musnuff and Vacant

1. The Policy Committee in consultation with the Superintendent recommends the Board approve the following motions:

This group of policy motions are all second readings and unanimously recommended by the Policy Committee for Board consideration. They may be considered individually or as a group.

- a) Motion to adopt, on second reading, the following new policies and/or regulations:
 - Policy 4216 – Dress Code (Support Staff)
 - Regulation 4216 – Dress Code (Support Staff)
 - Regulation 3216 – Dress Code (Teaching Staff)
 - Policy 1110 – Organization Chart
- b) Motion to amend, on second reading, the following policies and/or regulations:
 - Policy 2200 – Curriculum Content
 - Policy 2310 – Pupil Grouping
 - Policy 0142.1 – Nepotism
 - Policy 0174 – Legal Services
 - Policy 0177 – Professional Services
 - Policy 1570 – Internal Controls
 - Regulation 1570 – Internal Controls
 - Policy 1620 – Administrative Employment Contracts
 - Policy 6111 – Special Education Medicaid Initiative (SEMI) Program
 - Regulation 6111 - Special Education Medicaid Initiative (SEMI) Program
 - Policy 6471 – School District Travel
 - Regulation 6471 – School District Travel

4. Superintendent’s Report

A. INFORMATION ITEMS:

- 1) Review of March 2010 legal bill (Attachment #11)
- 2) School Physician options for 2010-2011 (Attachment #12)
- 3) Policy #0164 Conduct of Board Meeting (Attachment #13)
- 4) QSAC Final Report (Attachment #14)
- 5) High Bridge Identification Badges
- 6) 2010-2011 School Calendar

B. ACTION ITEMS:

- 1) **Request** a motion to authorize the submission of the Statement of Assurance of Comprehensive Equity Plan Implementation for 2010-2011 and 2011-2012. (Attachment #15)
- 2) **Request** a motion to appoint _____, as the School Physician, effective July 1, 2010, to June 30, 2011.

5. School Business Administrator’s Report

A. General Information Items

- 1. Salary overpayment litigation cost analysis. (Attachment #16)
- 2. Loss analysis report from SAIF insurance. (Attachment #17)

B. Monthly Facility Maintenance Report

- 1. None

C. Vandalism Report

There were no acts of vandalism since our last meeting.

Monthly Investment Interest	<u>Amount</u>
Commerce Bank-Current Account – April, 2010	\$Not Available

M. PERSONNEL

The Superintendent recommends approval of the following actions:

- 1. **Motion to authorize** the Superintendent to provide written notice to all non-certificated paraprofessional staff members on “**Personnel List A**” that their contract with the High Bridge School District will not be renewed for the 2010-2011 school year due to the implication of the FY2011 budget issues.
- 2. **Approve** the employment of **William Meissner** as Elementary School summer custodian from June 22, 2010 through August 31, 2010 at the rate of \$10.00 per hour. Mr. Meissner has submitted proof of his criminal history background clearance.

3. **Approve** the employment of **William Meissner** as substitute school custodian from April, 2010 to June 2011 at the rate of \$10.00 per hour.
4. **Approve Joseph Roehlich** as summer custodian at a rate of \$11.50 per hour. Mr. Roehlich has his criminal history background clearance but no black seal license.
5. **Approve Richard Corso** as a substitute custodian at a rate of \$11.50 per hour. Mr. Corso has his criminal history background clearance but no black seal license.
6. **Approve** the employment of **Russell Strohmaier** as Elementary School summer custodian from June 22, 2010 through August 31, 2010 at the rate of \$10.00 per hour, pending successful completion of his criminal history background clearance.
7. **Approve** the employment of **Russell Strohmaier and Joseph Byrne** as substitute school custodians from May 2010 to June 2011 pending successful completion of their criminal history background clearance at the rate of \$10.00 per hour and \$9.75 per hour respectively.

Roll Call:

Susan Connor	Robert Imhoff
Larissa Critelli	Janice Stemple
Kay Daughters-Musnuff	William Stover
Tamara Davis	Karen Yaskanin-Jones

N. CURRICULUM & INSTRUCTION

Nothing at this time.

O. SCHOOL BUSINESS

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following:

1. PAYMENT OF BILLS

Audit of Invoices (Attachment #18)

- a) **Approve** invoices for Current Expense Fund 10 in the amount of **\$23,295.87** (2009-2010 Schedule 12)
- b) **Approve** payroll for Current Expense Fund 10 in the amount of **\$223,582.15** (04/30/10)

2. MOTION TO APPROVE A REVISED 2009-2010 BUDGET AS A RESULT OF A \$41,251 REDUCTION IN STATE AID REVENUE AS FOLLOWS:

Operating Budget	
Revenue from Local Sources:	
...Budgeted Fund Balance	89,213
...Local Tax Levy	4,728,192
...Tuition	113,250
...Interest	50
...Unrestricted Misc. Revenues	<u>25,000</u>

Subtotal **4,866,492**

Revenues from State Sources:

...Categorical Spec. Ed. Aid	205,878
...Equalization Aid	872,066 (reduced by 41,251)
...Categorical Security Aid	26,737
...Adjustment Aid	466,410
...Categorical Transportation Aid	<u>12,615</u>
Subtotal	\$ 1,590,306

Adjustment for Prior year **106,064**

Encumbrances

Total Operating Budget **6,645,471(reduced by 41,251)**

Appropriations:

Total Operating Budget	6,686,726
...Less 11-999-100-569 Tuition	<u>- 41,251</u>
Revised Operating Budget	6,645,471

Roll Call:

Susan Connor	Robert Imhoff
Larissa Critelli	Janice Stemple
Kay Daughters-Musnuff	William Stover
Tamara Davis	Karen Yaskanin-Jones

P. TRAVEL EXPENDITURE APPROVAL (Attachment #19)

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board pre-approve the workshop and travel expenses listed on the attached chart as authorized by Board Resolution adopted on November 5, 2007.

Roll Call:

Susan Connor	Robert Imhoff
Larissa Critelli	Janice Stemple
Kay Daughters-Musnuff	William Stover
Tamara Davis	Karen Yaskanin-Jones

Q. PUBLIC COMMENTS

R. EXECUTIVE/CLOSED SESSION

Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss personnel matters, pending litigation, negotiations and other such related matters.

- April 14, 2010 Executive Meeting Minutes (See Sealed Envelope)
- April 19, 2010 Executive Meeting Minutes (See Sealed Envelope)
- Discussion of personnel matters

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Roll Call:

Susan Connor

Larissa Critelli

Kay Daughters-Musnuff

Tamara Davis

Robert Imhoff

Janice Stemple

William Stover

Karen Yaskanin-Jones

S. RECONVENE PUBLIC SESSION

T. ADOPTION OF EXECUTIVE MINUTES FROM PREVIOUS MEETINGS

1. April 14, 2010 Executive Meeting Minutes
2. April 19, 2010 Executive Meeting Minutes

Roll Call:

Susan Connor

Larissa Critelli

Kay Daughters-Musnuff

Tamara Davis

Robert Imhoff

Janice Stemple

William Stover

Karen Yaskanin-Jones

U. NEW BUSINESS

V. PUBLIC COMMENTS

W. ADJOURNMENT