

**HIGH BRIDGE BOARD OF EDUCATION
WORK SESSION MEETING
MONDAY, MAY 7, 2018**

1. OPENING OF MEETING - 7:00 PM

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this work session meeting will convene at 7:00 pm on Monday May 7, 2018, in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829. No action will be taken.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL by Christopher Jones, Board Secretary

Erin Delgado

Robert Imhoff

Michael Estrada

Alan Schwartz

James Garner

Cindy Sharkey, President

Karyn Gove, Vice. Pres.

Additional Members Present: Dr. Gregory Hobaugh, Superintendent

Christopher Jones, Business Administrator/Board Secretary

4. WORK SESSION AGENDA ITEMS

4.1. Student Achievement – Responsibilities: Curriculum, Instruction, Technology and Policy

4.1.1. Eighth Grade Students promoting to Ninth Grade

4.1.2. Solar Car Races @ Kingwood Township School

4.2. Human Resources – Responsibilities: Personnel, Management and Community Relations

4.2.1. Course Reimbursement for:

4.2.1.1. Brittany Horvath

- Course: Curriculum Development & Evaluation
- College/University: Centenary University
- Semester: May 2018 to June 2018
- Tuition: \$1,756.80

4.2.1.2. Jemma Buccine

- Course: Psychology of Learning
- College/University: Rutgers University
- Semester: Jan 2018 to May 2018
- Tuition: \$2,106.00

4.2.1.3. Katie Franks

- Course: Computer Applications in Ed. Admin
- College/University: Kean University
- Semester: July 2018 to August 2018 (*2018-2019 fiscal year*)
- Tuition: \$2,106.00

4.2.1.4. Katie Franks

- Course: Management of Educational Finance
- College/University: Kean University
- Semester: May 2018 to July 2018
- Tuition: \$2,106.00

4.2.2. Staff Members to attend functions as listed:

Staff Member	Event	Hours	Total
Megan Roth	Washington DC	overnight (3)	\$285.00
Jemma Schraeder - Buccine	Washington DC	overnight (3)	\$285.00
Carla LaTorre	Washington DC	overnight (3)	\$285.00
Coleen Conroy	Washington DC	overnight (3)	\$285.00
Carl Katzenberger	Washington DC	overnight (3)	\$285.00
Richard Kolton	Washington DC	overnight (3)	\$345.00
Gregory Hobough	Washington DC	overnight (3)	\$345.00
Katherine Morello	Washington DC	overnight (3) +	\$315.00
		days (3)	\$315.00
		Total	\$630.00
Nicole DiGeronimo	Elementary School Concert	Event	\$72.53.
Lynn Hughes	Elementary School Concert	Event	\$72.53
Spencer Fader	Elementary School Concert	Event	\$72.53
Lisa Kerr	Elementary School Concert	Event	\$72.53
Heidi Miller	Middle School Concert - per IEP	Event	\$72.53
Jana Brown	Middle School Concert	Event	\$72.53
Mary Raefski	Middle School Concert	Event	\$72.53
Heidi Miller	Dinner Dance - per IEP	Event	\$72.53

4.2.3. Employment and salary for the 2018 Special Education Extended Summer Program Personnel as follows:

NAME	POSITION	SALARY
Donna Brown	ABA/Behavioral Support Teacher (Grades PS-6)	\$90/day for 23 days (\$2070)
Barbara Mann	PSD Teacher	\$90/day for 23 days (\$2070)
Dominique Trepiccione	1:1 Aide, PSD, 8:45 – 12:15	\$35/day for 23 days (\$805) (3.5 hrs/day)
Nicole Di Geronimo	1:1 Aide, PSD,, 8:45 – 12:15	\$35/day for 23 days (\$805) (3.5 hrs/day)
Marissa Monaco	Aut/BD Teacher – ES	\$90/day for 23 days (\$2070)
Gianna Crotty	1:1 Aide, Aut-ES Class 8:45 – 12:15	\$35/day for 23 days (\$805) (3.5 hrs/day)
Tina Crotty	1:1 Aide, Aut-ES Class 8:45 – 12:15	\$35/day for 23 days (\$805) (3.5 hrs/day)
Samantha Fallon	1:1 Aide, Aut-ES Class 8:45-12:45	\$35/day for 23 days (\$805) (3.5 hrs/day)

Christin Cosgrove	Elementary Resource Center Teacher	\$90/day for 23 days (\$2070)
Patti Palmer	Class Aide	\$35/day for 23 days (\$805) (3.5 hrs/day)
Nicole Locorotondo	Resource Center/MD Teacher (Gr.5-8)	\$90/day for 23 days (\$2070)
James Davidson	Class Aide, Resource Center-MS	\$35/day for 23 days (\$805) (3.5 hrs/day)
Nicole Tryon	1:1 Aide, MS RC/MD Class	\$35/day for 23 days (\$805) (3.5 hrs/day)
Heidi Miller	Aut/BD Teacher – MS (Gr. 4-7)	\$90/day for 23 days (\$2070)
Ernie Monaco	1:1 Aide, BD-MS Class 8:45 – 12:15	\$35/day for 23 days (\$805) (3.5 hrs/day)
Erica Buckley	1:1 Aide, Aut-ES Class 8:45 – 12:15	\$35/day for 23 days (\$805) (3.5 hrs/day)
Jill DeFederico	1:1 Aide, Aut-MS Class (Holland Twp)	Paid by sending district

ESY SUBSTITUTES:		
Mary Raefski	Substitute Teacher/Aide 8:45-12:15	Sub Aide - \$10/hour Sub Teacher - \$70/day
Lauren Richardson	Substitute Teacher/Aide 8:45-12:15	Sub Aide - \$10/hour Sub Teacher - \$70/day
Lisa Kerr	Substitute Teacher/Aide 8:45-12:15	Sub Aide - \$10/hour Sub Teacher - \$70/day
TBA	Substitute Teacher/Aide 8:45-12:15	Sub Aide - \$10/hour Sub Teacher - \$70/day
TBA	Substitute Teacher/Aide 8:45-12:15	Sub Aide - \$10/hour Sub Teacher - \$70/day

ESY THERAPISTS:		
Allison Peck	Physical Therapist	Per Contract
Therapeutic Intervention	Occupational Therapist	Per Contract
Joan Murray	Speech/Language Therapy	\$2500 cap
Denise Cathro	Speech/Language Therapy	\$2500 cap

4.2.4. Summer employment of the Child Study Team members for summer referrals as follows:

CHILD STUDY TEAM SUMMER – Evaluations/Case Management			
Thea Anaston	Evaluations	Per contract	\$1800 cap
Jackie Carruthers	Evaluations	Per contract	\$2100 cap
Megan Roth	Evaluations / Case Management	Per contract	\$3500 cap
Denise Cathro	Evaluations / Case Management	Per contract	\$1750 cap

Joan Murray	Speech/Language Evaluations	Per contract	\$1750 cap
Lee Rozycki	CST Secretary	Per contract	\$3600 cap
ESC	CST Therapy/Evaluations (as needed)	Per contract	(see above caps)

School Based ABA Instruction Program

NAME	POSITION	SALARY
Marissa Monaco	Write ABA program/behavior plans; Analyze data; Adjust; Graph: Monitor Social Skills	\$2500 cap

Wilson Reading Program - Direct Instruction

NAME	POSITION	SALARY
Kim Terzuolo	Wilson Trained Provider	\$1600 cap

- 4.2.5. Teachers payment for their attendance of Summer IEP and Transition meetings based on their hourly rate with a total \$2,500 cap.
- 4.2.6. Christopher Jones NJASBO certification course for \$2,000.
- 4.2.7. Lisa Kerr and Sherry Kerr to conduct Kindergarten Assessments at a rate of \$29.11 not to exceed 17 hours each for a total of \$494.87 each.
- 4.2.8. Employment of Summer Custodial Staff from June 19, 2018 - August 31, 2018

Name	Hours	Rate
Michael Doerwang - <i>July 2 start date</i>	8 hrs/day x 4 days/wk	\$13.00
Justin Baranek - <i>June 18 start date</i>	8 hrs/day x 4 days/wk	\$13.00
Heather Trepiccone - <i>June 18 start date</i>	8 hrs/day x 4 days/wk	\$13.00
Justin Mure - <i>June 11 Start Date</i>	8 hrs/day x 4 days/wk	\$13.00

- 4.2.9. Tenured certificated staff members for the 2018-2019 school year as listed on **(Attachment: 18-19 All Staff Reappointments)**.
- 4.2.10. The certificated staff members earning tenure during the 2018-2019 school year as listed on **(Attachment: 18-19 All Staff Reappointments)**.
- 4.2.11. Non-tenured certificated staff members for the 2018-2019 school year as listed on **(Attachment: 18-19 All Staff Reappointments)**.
- 4.2.12. Custodial staff, for the 2018-2019 school year as listed on **(Attachment: 18-19 All Staff Reappointments)**.
- 4.2.13. Cafeteria aides for the 2018-2019 school year as listed on **(Attachment: 18-19 All Staff Reappointments)**.
- 4.2.14. Support staff non-association members for the 2018-2019 school year as listed on Attachment **(Attachment: 18-19 All Staff Reappointments)**.
- 4.2.15. Support staff association members for the 2018-2019 school year as listed on **(Attachment: 18-19 All Staff Reappointments)**.
- 4.2.16. Administrative staff members for the 2018-2019 school year as listed on Attachment **(Attachment: 18-19 All Staff Reappointments)**.
- 4.2.17. Treasurer of School Monies as listed on **(Attachment: 18-19 All Staff Reappointments)**.
- 4.2.18. Superintendent to appoint staff during the months of July and August 2018, subject to ratification by the Board of Education at its regular meeting in August 2018.

4.3. Educational Resources– Responsibilities: Finance and Facilities

4.3.1. Pay Bills

4.3.2. Transfer Report

4.3.3. 2018-2019 Tuition Rates

Special Education:

Multiple Disabled/Emotionally Disabled/Autistic \$37,826.00

Resource Room \$36,347.00

Preschool Disabled \$31,587.00

Summer ESY Multiple Disabled/Emotionally Disabled \$ 4,498.00

Summer ESY Resource Center \$ 4,322.00

Summer ESY Preschool \$ 3,756.00

4.3.4. Tuition Student Acceptance - BD Autistic Program

Student #8717028079, District - Holland Township

Tuition \$4,498.00, Aide contracted by Holland with ESC

4.3.5. Out of District Placement and daily bussing to/from school

Student # 6392975006 at New Roads School, Somerset County

ESY Costs:

Tuition- \$8,753.40

Bus- \$9,270.00 (Projection)

Student # 6392975006 at New Roads School, Somerset County

2018-2019 School Year Costs:

Tuition-\$52,520.40

Bus- \$55,620.00 (Projection)

4.3.6. Professional Services –

4.3.6.1. Nisivoccia, Mt. Arlington, New Jersey is appointed for auditing and accounting services from July 1, 2018 - June 30, 2019 with billing rates as follows:

Annual Audit Services \$21,500

4.3.6.2. FKA Architects, Oakland, New Jersey, is appointed for architectural services from July 1, 2018 - June 30, 2019 at the following rates:

- Principal \$ 175/hour
- Associate \$145/hour
- Project Manager \$110/hour
- Job Captain \$100/hour
- CAD Draftsperson \$80/hour
- Clerical \$60/hour

4.3.6.3. The firm of Busch Law Group, LLC, Metuchen, New Jersey, as Board Attorneys from July 1, 2018- June 30, 2019 at \$165 for partners and counsel, \$145 for associates, and \$100 for paralegals an hour.

- 4.3.6.4.** Robin Ballard of Schenck, Price, Smith & King, LLC, Florham Park, New Jersey, as Special Counsel from July 1, 2018- June 30, 2019 at an hourly rate of \$170 and associates at \$165 an hour.
- 4.3.6.5.** Nancy Lenahan of Therapeutic Intervention, Inc., is appointed for Occupational Therapy Services at the following rates:
 In District OT Services \$91.50/hour
 Home Based Therapy \$105/hour
 Evaluations \$375/hour
- 4.3.6.6.** Greenbrook Family Medicine is appointed for School Physician Services at the following rates:
 Hepatitis B vaccines \$45/ vaccine dose
 Student Drug testing (7 drug/alcohol/ecstasy) @ \$80/incident
 Employee Influenza vaccines are billed to the employee’s insurance or paid by the employee
 Part time/substitute employee pre-employment mantoux testing is \$25/employee to be paid by the employee
- 4.3.6.7.** Scarinci, Hollenbeck, LLC, Lyndhurst, New Jersey, as Negotiations Counsel from July 1, 2018- June 30, 2019 at an hourly rate of \$165, associates at \$160 and paralegals at \$100 an hour.

4.3.7. Use of facilities request

Organization	Start Date	End Date	Day/Time	Location
High Bridge Borough	7/19/18	7/20/18	M-F / 9am-1pm	ES outdoor grounds

4.3.8. Travel Expenditure

Staff/Bd Member	Workshop/ Activity	Date	Registration Fee	Mileage	Other	Total
Christopher Jones	NJASBO Conference	6/5 - 6/8/18	\$275.00	TBD	TBD	
Gregory Hobaugh	Legal Meeting	6/1/17		\$24.49		\$24.49

4.3.9. Final Budget

General Operating Expense	\$8,714,008
Miscellaneous Revenue	\$162,428
Special Revenue Grant	\$137,128
Repayment of Debt	\$526,935
Total Expenditures:	\$ 9,485,199

4.3.10. Year End Closing

Authorize the Business Administrator, as claims auditor, to review and make payment on bills incurred during July 2018. Bill List to be ratified at the next scheduled meeting of the Board.

4.3.11. Before & Aftercare Programs

Work Family Connections to operate Before and After School Programs at High Bridge Elementary School for the 2018-2019 school year in accordance with the Use and Occupancy Agreement as presented.

5. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

6. EXECUTIVE/CLOSED SESSION

Board President calls for a motion _____ and a second _____ to enter into Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Negotiations
- Litigation
- Personnel

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

7. RECONVENE PUBLIC SESSION

Board President calls for a motion _____ and a second _____ to reconvene public session.

8. ADJOURNMENT

Board President calls for a motion _____ and a second _____ to adjourn meeting.