

**HIGH BRIDGE BOARD OF EDUCATION
WORK SESSION MEETING
Monday, February 3, 2020**

1. OPENING OF MEETING - 6:00 PM

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829.

Date: Monday February 3, 2020

Time: 6:00 pm

No Formal action will be taken.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL by John Jennings, SBA / Board Secretary

- | | |
|---------------|-----------------|
| Erin Delgado | Robert Imhoff |
| Mindy Manahan | Michelle Corley |
| James Garner | Cindy Sharkey |
| Karyn Gove | |

Additional Members Present: Dr. Gregory Hobaugh, Superintendent
John Jennings, SBA / Board Secretary

4. NJSBA Training Session - Gwen Thorton

5. PRESENTATION & RECOGNITION ITEMS

5.1. Business Administrator Report

6. REVIEW OF OFFICIAL CORRESPONDENCE

<u>Name</u>	<u>Date</u>	<u>Subject</u>
none		

7. REPORTS TO THE BOARD

- 7.1. Shared Services Ad Hoc Committee Update
- 7.2. Strategic Planning Ad Hoc Committee Update
- 7.3. Board President’s Report - Dates for GH Evaluation
- 7.4. Appoint members of Negotiation and Shared Services Committees.

8. HIB REPORTS

WHEREAS, N.J.S.A. 18A:37-15(e) requires that at the next board of education meeting following its receipt of a HIB report, the board shall issue a decision, in writing, to affirm, reject, or modify the superintendent’s decision.

The Superintendent shall inform the parties of the Board’s determination in writing, as well as their right to appeal the determination to the Commissioner of Education, in accordance with the procedures set forth in law and regulation, no later than 90 days after the issuance of the board’s decision; or to file a complaint with the Division on Civil Rights within 180 days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in a protected group as enumerated in the “Law Against Discrimination,” P.L.1945, c.169 (C.10:5-1 et seq.).

9. ACTION ITEMS

9.1. Student Achievement - Curriculum, Instruction, Technology & Policy

1.1.1. Dr. Elizabeth Torres, Associate Professor at Rutgers University, in conjunction with Roxey Ballet’s Dance Studio, to conduct a study on music and movement and its effects on specialized populations. Participation of High Bridge students would be pending parental consent and there would be no cost to the district.

9.1.1. Class trips and transportation:

Grade	Location	Cost	Incurred By
6th	Raritan Valley Community College Observatory	\$27.00/student	Parents/Guardian

9.2. Human Resources - Personnel, Management & Community Relations

9.2.1. Nicole Orzel as part-time middle school gym teacher at a level of BA Step 1 at a prorated annual salary of \$46,696.50 pending final certification and receipt of required documents.

9.2.2. Speech therapist

9.2.3. Unpaid days for Paige McGaheran, January 29, 2020 and February 3 up to and including February 5, 2020.

9.2.4. Staff members as chaperones for the 6th grade class trip to RVCC on February 25, 2020.

Kayla Oakes	Teacher TBD
Teacher TBD	Teacher TBD
Paraprofessional TBD	Bonnie Adair

9.2.5. Bonnie Adair as substitute nurse for the 6th grade trip to RVCC on February 25, 2020 at the daily rate of \$115.00.

9.2.6. Lisa Kerr and Nicole Cahill as Co-Advisors for the American Diabetes Association Project Power program. Compensation to be paid through a grant from the American Diabetes Association at a stipend rate of \$750.00 per person.

9.2.7. Mary Fran Daley as Program Advisor and Melissa Patane-Schulter and Nicole Cahill as Appraisers for the Destination Imagination program. Compensation is at the contractual rate of \$29.11 per hour not to exceed 12 hours.

9.2.8. Movement on the salary guide as of February 1, 2020 for Kevin Jones from BA Step 7 to MA Step 7, pending receipt of required documentation.

9.2.9. Montclair University student Andrea Borz to observe Joan Murray for 25 hours during the remainder of the 2019-2020 school year as required for graduate school applications.

9.2.10. Staff members for Drama Club positions:

Name	Position	Rate	Hours	Total
Coleen Conroy	Assist - Tech Week	\$20.86 hr	Up to 12 hours	\$250.32
Coleen Conroy	Chaperone - Performances	\$72.53	3 performances	\$217.59
Brenda Krushinski	Assist - Tech Week	\$29.11/hr	Up to 12 hours	\$349.32
Rosemarie Royer	Sub Para - Full Cast Rehearsal	\$13.00/hr	Up to 10 hours	\$130.00
Rachel Katzenberger	Para - Full Cast Rehearsal	\$13.00/hour	Up to 30 hours	\$260.00
Arianne Grosky	Assist - Full Cast	\$13.00/hour	Up to 12 hours	\$156.00

	Rehearsal			
Arianne Grosky	Assist - Tech Week	\$13.00/hour	Up to 12 hours	\$156.00
Arianne Grosky	Chaperone - Performances	\$13.00/hour	3 performances - 2 hours each	\$78.00
Caryn Rinehart	Chaperone - Performances	\$72.53	3 Performances	\$217.59

- 9.2.11.** Melissa Patane-Schulter, Katie Franks, Jerry Tolomeo, Melissa Betz, Kevin Jones and Danielle Weber as teacher-in-charge as needed at the rate of \$115/full day; \$57.50/half day.

9.3. Educational Resources - Finance and Facilities

9.3.1. Payment of Bills

9.3.2. Financial Reports

9.3.3. Line Item Transfers

- 9.3.4.** The purchase of switches from Technology Plus for \$11,929.41. This bid process was conducted through our E-Rate consulting services and will be completed during the next E-Rate funding year (7/01/2020 to 6/30/2021). (*Attachment: bid matrix and quote*)

- 9.3.5. Extended School Year (ESY)** to begin July 1, 2019 through August 6, 2019 for a total of 22 days. (Monday - Thursday).

9.3.6. Special Education Medicaid Initiative (SEMI) Program Waiver

Resolution waiving participation in the Special Education Medicaid Initiative (SEMI) Program.

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-2020 school year, and

Whereas, the High Bridge Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved, that the High Bridge Board of Education hereby authorizes the Superintendent of Schools to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2019-2020 school year.

- 9.3.7.** Per NJSA 18A:18A-22. The Board of Education directs the Business Administrator to reject all bids received on November 15, 2019 for Occupational Therapy (OT) Services, on the basis of revising the terms and specifications of the RFP, based on the needs of the High Bridge School District.

9.3.8. Travel Expenditure for Workshops

Staff/Bd Member	Workshop	Date	Registration Fee	Mileage/Tolls	Total
Laura Pelligrino	Artists for Art's Sake	03/02/2020	\$75.00	\$3.50	\$78.50
Emma Alparone	NJABA Conference/	04/03/2020	\$200.00	\$14.70	\$214.70
Joan Murray	Language Processing Therapy for Children w/CAPD Webinar	03/18/2020	\$20.00	\$0.00	\$20.00
Heather Valenta	NJASBO Admin Assistant Program	5/12/2020	\$100	20.44	120.44
Caryn Rinehart	NJASBO Admin Assistant Program	5/12/2020	\$100	0	100

10. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

11. EXECUTIVE/CLOSED SESSION

Board President calls for a motion _____ and a second _____, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Executive Session Minutes
- Parent to address the BOE regarding HIB appeal
- School Initiative Action Committee
- Budget Review/Update

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

12. RECONVENE PUBLIC SESSION

Board President calls for a motion _____ and a second _____ to reconvene public session.

13. ADJOURNMENT

Board President calls for a motion _____ and a second _____ to adjourn the meeting.