

**HIGH BRIDGE BOARD OF EDUCATION
WORK SESSION MEETING
Monday, August 10, 2020**

1. OPENING OF MEETING - 7:00 PM

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829 and also on Google Meet due to current restrictions for COVID-19. Please note that you can email comments directly to Cindy Sharkey: csharkey@hbschools.org. Please mute your microphone to reduce feedback. Please notify the board if you intend to record this meeting.

Date: Monday August 10, 2020

Time: 7:00 pm

Formal action will be taken.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL by John Jennings, SBA / Board Secretary

Erin Delgado

Robert Imhoff

Michelle Corley

Tori Thomsen

James Garner

Cindy Sharkey, President

Karyn Gove, Vice. Pres.

Additional Members Present: Dr. Gregory Hobaugh, Superintendent

John Jennings, SBA / Board Secretary

4. REVIEW OF OFFICIAL CORRESPONDENCE

Name

Date

Subject

DeRose, Jessica & Jeff

July 31, 2020

Return to School Plan

(Attachment: DeRose Letter)

Danielle Weber

August 5, 2020

Kindergarten Enrollment - Policy 5111

(Attachment: D. Weber Letter to BOE)

5. REPORTS TO THE BOARD

5.1. Board President's Report

5.1.1. Board of Education Goals

5.2. Superintendent Update

5.3. School Business Administrator's Report.

5.3.1. Facilities Review - Covid 19 Update

6. ACTION ITEMS

6.1. Student Achievement - Curriculum, Instruction, Technology & Policy

6.1.1. District Goals. *(Attachment: HB District Goals 2020-21)*

6.1.2. Request to enroll Staff Member number H0010734's child in kindergarten based on Policy 5111.

6.2. Human Resources - Personnel, Management & Community Relations

- 6.2.1.** Edwardo Belenguer as a black seal substitute custodian at a rate of \$15.00 per hour.
- 6.2.2.** Movement on the salary guide as of September 1, 2021 for Jemma Buccine from BA+30 Step 5 to MA+15 Step 5, pending receipt of required documentation, at an annual salary of \$65,300.00 based on the 2020-2021 Guide in accordance with the 2018-2021 Agreement between the HBBOE and HBEA.
- 6.2.3.** The following staff members to be compensated for hours above their contracted time necessary to attend CPR/AED First Aid Training on Wednesday, August 12, 2020.

Name	Hours	Hourly Rate	Total
Christina Harding	4	\$29.11	\$116.44
Jerry Tolomeo	4	\$29.11	\$116.44
Katie Franks	4	\$29.11	\$116.44
Courtney Shiffman	4	\$29.11	\$116.44
Jeff Thompson	4	\$29.11	\$116.44
Spencer Fader	4	\$29.11	\$116.44
Melissa Betz	4	\$29.11	\$116.44
Melissa Patane	4	\$29.11	\$116.44
Carley Marookian	4	\$29.11	\$116.44
TBD	4	\$29.11	\$116.44
Bhavna Sharma	4	\$13.50	\$54.00
Lisa Kerr	4	\$29.11	\$116.44
Marissa Monaco	4	\$29.11	\$116.44
Nicole Cahill	4	\$29.11	\$116.44
Lynn Gresko	4	\$29.11	\$116.44

- 6.2.4.** The co-curricular and athletic advisors and compensation for the 2020-2021 school year as follows, dependent on state and health department guidelines on sports and co-curricular groups:

Activity	Staff Member	Grade(s)	Hours	Compensation
Athletic Director	Jerry Tolomeo	5-8	-	\$1,043.00
Boys' Basketball	TBD	5-8	-	\$2,183.00
Girls' Basketball	Carl Katzenberger	5-8	-	\$2,620.00
Girls' Softball	Carl Katzenberger	5-8	-	\$1,517.00
Boys' Baseball	TBD	5-8	-	\$1,264.00
Cheerleading	Nicole Locorotondo	5-8	-	\$1,264.00
Student Leadership	Courtney Shiffman Coleen Conroy	5-8	-	\$3,561.00 total

Homework Club - MS General Education	Christina Harding	5-8	20 hours total	\$582.20
Homework Assistance - MS Special Education	Nicole Locorotondo	5-8	20 hours total	\$582.20
HBMS TV Production	Jeff Thompson TBD	8	120 hours total	\$3,493.20
Drama Club	Courtney Shiffman Jeff Thompson	5-8	90 hours total	\$2,6120.00
Literary Magazine	Danielle Weber	5-8	20 hours total	\$582.20
Jazz Band - MS	Jeff Thompson	5-8	30 hours total	\$873.30
Show Choir - MS	Courtney Shiffman	5-8	30 hours total	\$873.30
Yearbook - MS	Katherine Franks Danielle Weber	5-8	50 hours total	\$1,455.50
Reading Olympics	Spencer Fader	5-6	15 hours total	\$436.65
Yearbook - ES	Christi Roling	PS - 4	40 hours total	\$1164.40
Environmental Club - Spring	Lynn Hughes	4	22 hours total	\$640.42 total
Environmental Club - Fall	Lynn Hughes	4	22 hours total	\$640.42 total
Young Authors' Club	TBD	4	22 hours total	\$640.42
Elementary School Band	Jeff Thompson	4	6 hours total	\$174.66
Elementary School Choir	Courtney Shiffman	4	6 hours total	\$174.66
ES Homework Club	Jana Brown TBD	2-4	140 hours total	\$4,075.40
ES Mathematics BSI Teacher	TBD	K-4	140 hours total	\$4,075.40
ES Writing BSI Teacher	TBD	K-4	140 hours total	\$4,075.40
MS Mathematics BSI Teacher	Melissa Betz Judy LaGreca	5-8	140 hours total	\$4,075.40
MS Writing BSI Teacher	Danielle Weber Christina Harding	5-8	140 hours total	\$4,075.40

ELA, Writing, Mathematics Parent Trainers	Melissa Betz TBD TBD TBD	District	39 hours total	\$1,135.30
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6.2.5. The following employees for the hours above their contracted time necessary to attend five (5) scheduled inservice days on 8/30/20, 09/01/20, 09/02/20, 09/03/20 and 09/04/20.

Name	Hours	Hourly Rate	Total
Christin Honickel	18.75	\$29.11	\$545.81
Brenda Krushinski	18.75	\$29.11	\$545.81
Laura Pellegrino	18.75	\$29.11	\$545.81
Lauren DiLanno	13.75	\$29.11	\$400.26
Thea Anaston	13.75	\$29.11	\$400.26
Jacklyn Carruthers	13.75	\$29.11	\$400.26
Kim Ziegler	13.75	\$29.11	\$400.26
Sharon Wilson	5.625	\$13.50	\$71.08
Kathy Barth	5.625	\$13.50	\$71.08
Cathy Hazlet	5.625	\$13.50	\$71.08
Nicole Orzel	7.25	\$29.11	\$211.05

6.3. Educational Resources - Finance and Facilities

- 6.3.1. Payment of Bills
- 6.3.2. Financial Reports
- 6.3.3. Line Item Transfers
- 6.3.4. 2020-2021 Tuition Rates
- 6.3.5. Tuition Students (Bethlehem Township and Lebanon Borough
- 6.3.6. Participation in the E-Rate Consortium for the 2020-2021 school year.
- 6.3.7. Grant Applicant Payment Policy (*Attachment: Grant Process*)
- 6.3.8. Amendment to the Comcast Enterprise Services Sales Order No. NJ-ESCNJ-012618-FY18-10940464 which upgrades the bandwidth.

7. NEW BUSINESS

8. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

9. EXECUTIVE/CLOSED SESSION

Board President calls for a motion _____ and a second _____, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Executive Session Minutes

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

10. RECONVENE PUBLIC SESSION

Board President calls for a motion _____ **and a second** _____ **to**
reconvene public session.

11. ADJOURNMENT

Board President calls for a motion _____ **and a second** _____ **to adjourn**
the meeting.