

Carla La Torre
1505 Birchwood Ct
North Brunswick, NJ 08902

August 21, 2020

Dr. Gregory Hobbaugh, Ed.D.
Superintendent/Elementary School Principal
High Bridge School District
40 Fairview Avenue
High Bridge, NJ 08829

Dear Dr. Hobbaugh,

Please accept my formal resignation from the position as a World Language Teacher at High Bridge School District as of August 21, 2020.

My students have given me great pleasure over the past 5 years and the administration has been very supportive during my time with the district. High Bridge has given me the opportunity to evolve as an educator and individual and for that I will forever be grateful.

I have found a new position that allows me to work closer to home. If there is anything I might assist you with during the remainder of my contract, please feel free to let me know. I will be happy to do whatever I can to assist with a smooth transition. I am aware that I will need to complete the first 60 days of the school year. If you could please confirm when my end date will be?

Many thanks for the opportunities you have provided me.

Sincerely,



Carla La Torre