HIGH BRIDGE BOARD OF EDUCATION WORK SESSION MEETING

Monday, April 11, 2022

1. OPENING OF MEETING - 6:30 PM

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829, alternatively the meeting will be available on Google Meet. Email comments directly to Cindy Sharkey: csharkey@hbschools.org. Please mute your microphone to reduce feedback and notify the board if you intend to record this meeting. The High Bridge Board of Education follows these standard procedures

Date: Monday April 11, 2022

Time: 6:30 pm

for remote meetings.

Formal action will not be taken.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL by John Jennings, SBA / Board Secretary

Benjamin Bolger Erin Delgado Robert Imhoff Colleen Poles Karyn Gove Cindy Sharkey

Additional Members Present: Dr. Gregory Hobaugh, Superintendent

John Jennings, SBA / Board Secretary

4. Board President calls for a motion ______ and a second ______, to close the public hearing for the Superintendent and School Business Administrator to present the 2022-2023 proposed budget and answer questions from the public.

5. PRESENTATION & RECOGNITION ITEM

5.1. Superintendent's Report

- **5.1.1.** Superintendent Update
 - **5.1.1.1.** Superintendent's Spring Convention
- **5.1.2.** Business Administrator Update

6. REVIEW OF OFFICIAL CORRESPONDENCE

| <u>Name</u> | <u>Date</u> | <u>Subject</u> |
|--------------|----------------|----------------------|
| Barbara Mann | March 30, 2022 | Notice of Retirement |

(Attachment: Mann Retirement 3 30 22)

Linda DeMarzo March 21, 2022 School Budget

(Attachment: DeMarzo Correspondence 3 21 22)

Jennifer Drake April 7, 2022 8th Lock In

(Attachment: Lock In Proposal)

7. REPORTS TO THE BOARD

7.1. Board President's Report

7.1.1. Hunterdon County School Boards Association Meeting Update - Robert Imhoff

8. HIB REPORTS

None to report

9. ACTION ITEMS

9.1. Student Achievement - Curriculum, Instruction, Technology & Policy

9.1.1. The revised 2021-2022 School Calendar. (Attachment: 2021-22 School Calendar Revised 4/25)

9.1.2. The following class trips and transportation:

| Grade | Location | Cost/Student | Incurred By | |
|--------------------|---------------------------------|--------------|------------------------------|--|
| 1 | Turtle Back Zoo | TBD | Parents/Guardians | |
| 2 | Echo Hill | TBD | Parents/Guardians | |
| 3 | Waterloo Village | TBD | Parents/Guardians | |
| 4 | Duke Farms | TBD | Parents/Guardians | |
| 4 | Main Street, High Bridge \$0.00 | | N/A | |
| | Tisco Property | | | |
| 4 | Raritan River | \$0.00 | Parents will transport their | |
| Environmental Club | (Behind Gronsky's) | | children | |
| 8 | Washington, DC | \$450.00 | Parents/Guardians | |

9.2. Human Resources - Personnel, Management & Community Relations

- **9.2.1.** Maternity leave for Christina Harding beginning on/or about June 1, 2022 with a tentative return date of December 15, 2022. She will utilize sick days followed by unpaid days in accordance with FMLA. (*Attachment: Harding Maternity 3 25 22*)
- **9.2.2.** With best wishes, the retirement of preschool teacher Barbara Mann, effective July 1, 2022. (Attachment: Mann Retirement 3 30 22)
- **9.2.3.** Judith Pellegrino as a black seal substitute custodian at a rate of \$17.00 per hour.
- **9.2.4.** Christopher Ronkowitz as a substitute nurse at a per diem rate of \$150.00.
- **9.2.5.** Lisa Caravito as Assistant to the Business Administrator effective April 26, through June 30, 2022 at a prorated annual salary of \$55,000.00.
- **9.2.6.** Moira Hardesty to be compensated for training.
- **9.2.7.** Lisa Caravito to be compensated for training.
- **9.2.8.** Centenary University students Desiree Harrington, Jenna Baranek, Andrew Rusnak, and Emma Jones to observe our special education program in an elementary school setting for two (2) days for a total of four (4) hours each.

9.2.9. Course reimbursement for:

| Staff | Course | College/University | Semester | Tuition |
|--------------|----------------------------|----------------------|-------------|------------|
| Judy LaGreca | Family, Society & Children | Centenary University | May - June, | \$1,877.85 |

| with S | pecial Needs | 2022 | |
|--------|--------------|------|--|

9.2.10. The following staff members as chaperones for the 8th grade trip to Washington, DC.

| <u>Name</u> | <u>Date</u> | Event | Rate |
|----------------------|----------------|---------------|--|
| Gregory Hobaugh | May 25-27,2022 | Washington DC | \$125/night = \$375 |
| Richard Kolton | May 25-27,2022 | Washington DC | \$125/night = \$375 |
| Coleen Conroy | May 25-27,2022 | Washington DC | \$115/night = \$345 |
| Carl Katzenberger | May 25-27,2022 | Washington DC | \$115/night = \$345 |
| Jemma Buccine | May 25-27,2022 | Washington DC | \$115/night = \$345 |
| TBD | May 25-27,2022 | Washington DC | \$115/night = \$345 |
| Katy Morello - Nurse | May 25-27,2022 | Washington DC | \$150/day = \$450 \$150/night = \$450 |

9.3. Educational Resources - Finance and Facilities

9.3.1. The following use of facilities request:

| Organization | Event | Dates | Times | Location |
|---------------|-------------------|--------------------------|-----------|------------------------|
| Hope for All | Inclusion | Saturdays only, April 23 | 2:00-4:00 | ES Blacktop |
| Learners | Skateboarding | through June 11, 2022. | pm | |
| | Class | | | |
| High Bridge | High Bridge | May 14, 2022 | 9:00 am - | ES Main Parking Lot & |
| Environmental | Historic Trees | | 1:00 pm | Main Driveway |
| Commission | Hike | | | |
| HB 8th Grade | 8th Grade Lock-in | June 10, 2022 | 5:00pm | MS gym, cafeteria, and |
| Lock-in | Event | | -1:00 am | restrooms |
| committee | | | | |
| High Bridge | HB Soap Box | June 3, 2022 | 5:00-8:00 | ES Parking Lot |
| Events | Derby | | pm | |
| Committee | | | | |

9.3.2. The following travel expenditure for workshops:

| Staff/Bd Member | Workshop | Date | Registration Fee | Mileage | Total |
|-----------------|----------------------------------|------------|------------------|---------|----------|
| Joan Murray | Language Disorders vs Language | 5/13/2022 | \$279.00 | N/A | \$279.00 |
| | Differences for English Language | | | | |
| | Learners - Virtual | | | | |
| Melissa Patane | Governor's Educator of the Year | 05/06/2022 | \$48.00 | N/A | \$48.00 |
| | Luncheon | | | | |
| Spencer Fader | Governor's Educator of the Year | 05/06/2022 | \$48.00 | N/A | \$48.00 |
| | Luncheon | | | | |
| Lisa Fallon | Governor's Educator of the Year | 05/06/2022 | \$48.00 | N/A | \$48.00 |
| | Luncheon | | | | |

- 9.3.3. Recycling of additional technology
- 9.3.4. Payment of Bills
- 9.3.5. Line Item Transfers
- 9.3.6. Financial Reports

PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High

Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

| 10. | EXECUTIV | E/CLOSED SESSION | | | | | | |
|-----|---|--|------------------------|------------|--|--|--|--|
| | Board Presi | dent calls for a motion | and a second | , in | | | | |
| | accordance v | with the Sunshine Law, Chapter 321, | P.L. 1975, to discuss: | | | | | |
| | - Exec | utive Session Minutes | | | | | | |
| | - Litiga | - Litigation | | | | | | |
| | The matters | The matters discussed will be made public if and when the circumstances requiring confidentiality no | | | | | | |
| | longer exist; | when such circumstances will exist | | | | | | |
| 11. | RECONVE | NE PUBLIC SESSION | | | | | | |
| | Board President calls for a motion and a second to | | | | | | | |
| | reconvene pu | ablic session. | | | | | | |
| 12. | ADOPTION | OF MINUTES FROM PREVIO | US EXECUTIVE SESSION | | | | | |
| | 12.1.1. | 12.1.1. Regular Meeting Executive Session Minutes March 21, 2022 (Attachment: 3 21 22 | | | | | | |
| | | Executive Session Minutes) | | | | | | |
| | 12.1.2. Work Session Executive Session Minutes April 11, 2022 (Attachment: 4 12 22 Executive | | | | | | | |
| | | Session Minutes) | | | | | | |
| 13. | ADJOURN | MENT | | | | | | |
| | Board Presi | dent calls for a motion | and a second | to adjourn | | | | |
| | the meeting. | | | | | | | |