

**HIGH BRIDGE BOARD OF EDUCATION
WORK SESSION MEETING
Monday, August 16, 2021**

1. OPENING OF MEETING - 6:30 PM**Required Notice of Open Public Meeting**

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829, alternatively the meeting will be available on Google Meet. Please note that you can email comments directly to Cindy Sharkey: csharkey@hbschools.org. Please mute your microphone to reduce feedback. Please notify the board if you intend to record this meeting.

Date: Monday August 16, 2021

Time: 6:30 pm

No Formal action will be taken.

2. PLEDGE OF ALLEGIANCE**3. ROLL CALL** by John Jennings, SBA / Board Secretary

Erin Delgado

Robert Imhoff

Tori Thomsen

Colleen Poles

James Garner

Cindy Sharkey

Karyn Gove

Additional Members Present: Dr. Gregory Hobaugh, Superintendent

John Jennings, SBA / Board Secretary

4. PRESENTATION & RECOGNITION ITEMS

4.1. Superintendent's Report

4.2. School Business Administrator's Report

5. REVIEW OF OFFICIAL CORRESPONDENCE**Name****Date****Subject**

Brenda Krushinski

07/23/2021

Letter of Resignation

(Attachment: Krushinski Resignation)

Susan Domagalski

08/05/2021

Mask Mandate in Schools

*(Attachment: Domagalski Correspondence)***6. REPORTS TO THE BOARD**

6.1. Board President's Report

6.1.1. Board of Education Goals

ACTION ITEMS6.2. **Student Achievement** - Curriculum, Instruction, Technology & Policy6.2.1. District Goals. *(Attachment: HB District Goals 2021-22)*

- 6.2.2.** Revised 2021-2022 School Calendar (*Attachment: 2021-2022 School Calendar Revised*)
- 6.3. Human Resources - Personnel, Management & Community Relations**
- 6.3.1.** Christina Harding and Danielle Weber for 57 hours each at the contracted hourly rate of \$29.11, not to exceed \$1,659.27 each, for ELA curriculum review and updating to strengthen student resources, to be paid from Title IIA funds.
- 6.3.2.** Sherry Kerr for 20 hours at the contracted hourly rate of \$29.11, not to exceed \$582.20, for primary assessments with the new ESGI for math and ELA to be paid from Title II-A funds.
- 6.3.3.** Katie Franks and Melissa Betz for 85 hours each at the contracted hourly rate of \$29.11, not to exceed \$2,474.35 each, for implementation/curriculum work and maintenance of a three year Middle School SEL Program to be completed this summer using Title IV-A funds.
- 6.3.4.** Melissa Ozoria, Melissa Patane, Christina Harding and Danielle Weber for 10 hours each at the contracted hourly rate of \$29.11, not to exceed \$291.10 each, for the creation of a district wide MTSS resource to support RtI/I&RS to be paid by Title IIA funds.
- 6.3.5.** Melissa Ozoria, Melissa Patane, Courtney Shiffman, and Alison Manley for 8 hours each at the contracted hourly rate of \$29.11, not to exceed \$232.88 each, for the creation of a district wide ELS resource to support the district's ELS students to be paid by Title IIA funds.
- 6.3.6.** Caitlin Reilly as full time Preschool Teacher for the High Bridge School District at a level of BA Step 1 at an annual salary of \$59,055.00 for the 2021-2022 school year based on the 2018-2021 negotiated agreement. As soon as a new contractual agreement is completed, ratified and approved by the High Bridge Board of Education and the High Bridge Education Association, a new contract with the approved salary will be issued.
- 6.3.7.** Carley Marookian as mentor to Caitlin Reilly. Mentoring fee to be paid by the mentee as per the New Jersey Teacher Mentoring Regulations.
- 6.3.8.** Lisa Kerr and Sherry Kerr to conduct Kindergarten Assessments at a rate of \$29.11/hr not to exceed 34 hours total (17 hours each) for a total of \$989.74 (\$494.87 each).
- 6.3.9.** Lisa Kerr and Sherry Kerr to conduct Kindergarten Meet & Greet on August 30 and 31, at a rate of \$29.11/hr not to exceed 4 hours total (2 hours each) for a total of \$116.44 (\$58.22 each).
- 6.3.10.** Resignation of David Franczak as a part time Special Education Teacher for the High Bridge School District. (*Attachment: Franczak Resignation*)
- 6.3.11.** Resignation of Brenda Krushinski as a part time Mathematics/Special Education Teacher for the High Bridge School District effective September 23, 2021. (*Attachment: Krushinski Resignation*)
- 6.3.12.** Resignation of Nicole Orzel as a part time Physical Education Teacher for the High Bridge School District effective October 8, 2021. (*Attachment: Orzel Resignation*)
- 6.3.13.** Melissa Patane-Schulter, Melissa Betz, Danielle Weber and Katherine Franks as teacher-in-charge as needed at the rate of \$115/full day; \$57.50/half day.
- 6.3.14.** Heather Goldschmitt as a part time Special Education Teacher for the High Bridge School District at a level of MA Step 1 at an annual salary of \$39,032.10, based on the

2018-2021 negotiated agreement for the 2021-2022 school year. As soon as a new contractual agreement is completed, ratified and approved by the High Bridge Board of Education and the High Bridge Education Association, a new contract with the approved salary will be issued.

- 6.3.15.** Stacey Hubbard as a part time Special Education Teacher for the High Bridge School District at a level of BA Step 1 at an annual salary of \$36,614.10, based on the 2018-2021 negotiated agreement for the 2021-2022 school year. As soon as a new contractual agreement is completed, ratified and approved by the High Bridge Board of Education and the High Bridge Education Association, a new contract with the approved salary will be issued.
- 6.3.16.** Amy Miller as a part time Special Education Teacher for the High Bridge School District at a level of BA Step 1 at an annual salary of \$36,614.10, based on the 2018-2021 negotiated agreement for the 2021-2022 school year. As soon as a new contractual agreement is completed, ratified and approved by the High Bridge Board of Education and the High Bridge Education Association, a new contract with the approved salary will be issued.
- 6.3.17.** Kathryn Miller as a part time Middle School Math Teacher for the High Bridge School District at a level of MA Step 3 at an annual salary of \$39,342.10, based on the 2018-2021 negotiated agreement for the 2021-2022 school year. As soon as a new contractual agreement is completed, ratified and approved by the High Bridge Board of Education and the High Bridge Education Association, a new contract with the approved salary will be issued.
- 6.3.18.** Movement on the salary guide as of September 1, 2021 for Christina Harding from MA+15 to MA+30, pending receipt of required documentation, salary to be determined once a new agreement is signed between the HBBOE and the HBEA.
- 6.3.19.** Amended summer student activity programs funded through ESSRII Grant:

Staff Member	Program Name	Duration	Rate per Week	Total Compensation
Melissa Patane	SEL Camp (1-2) & (3-4)	1 Week	\$600.00	\$600
Melissa Ozoria	SEL Camp (1-2) & (3-4)	1 Week	\$600.00	\$600
Melissa Betz	SEL Camp (5-6) & (7-8)	1 Week	\$600.00	\$600
Katie Franks	SEL Camp (5-6) & (7-8)	1 Week	\$600.00	\$600
Nicole Cahill	Camp Nurse	2 weeks	\$600.00	\$1200

- 6.3.20.** Co-curricular and athletic advisors compensation for the 2021-2022 school year as follows, dependent on state and health department guidelines on sports and co-curricular groups:

Activity	Staff Member	Grade(s)	Hours	Compensation
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Athletic Director	Jerry Tolomeo	5-8	-	\$1,043.00
Boys' Basketball	TBD	5-8	-	\$2,183.00
Girls' Basketball	Carl Katzenberger	5-8	-	\$2,620.00
Girls' Softball	Carl Katzenberger	5-8	-	\$1,517.00
Boys' Baseball	Christian Bollin	5-8	-	\$1,264.00
Girls' Volleyball	Carl Katzenberger	5-8	-	\$1,517.00
Cheerleading	Carley Marookian	5-8	-	\$1,264.00
Cross Country	Michael Doerwang	5-8	-	\$1,264.00
Student Leadership	Courtney Shiffman Coleen Conroy Michael Doerwang	5-8	-	\$3,561.00 total
Homework Club - MS General Education	Christina Harding	5-8	20 hours total	\$582.20
Homework Assistance - MS Special Education	Nicole Locorotondo	5-8	20 hours total	\$582.20
HBMS TV Production	Jeff Thompson Danielle Weber	8	120 hours total	\$3,493.20
Drama Club	Courtney Shiffman Jeff Thompson	5-8	90 hours total	\$2,620.00
Literary Magazine	TBD	5-8	20 hours total	\$582.20
Jazz Band - MS	Jeff Thompson	5-8	30 hours total	\$873.30
Show Choir - MS	Courtney Shiffman	5-8	30 hours total	\$873.30
Yearbook - MS	Katherine Franks Danielle Weber	5-8	50 hours total	\$1,455.50
Reading Olympics	TBD	5-6	15 hours total	\$436.65
Yearbook - ES	TBD	PS - 4	40 hours total	\$1164.40
Environmental Club ES - Spring	Lynn Hughes Michele Gomez	4	22 hours total	\$640.42 total
Environmental Club ES - Fall	Lynn Hughes Michele Gomez	4	22 hours total	\$640.42 total
Environmental Club MS -	Kayla Oakes	4	22 hours total	\$640.42 total

Spring	Coleen Conroy			
Environmental Club MS - Fall	Kayla Oakes Coleen Conroy	4	22 hours total	\$640.42 total
Young Authors' Club	TBD	4	22 hours total	\$640.42
Elementary School Band	Jeff Thompson	4	6 hours total	\$174.66
Elementary School Choir	Courtney Shiffman	4	6 hours total	\$174.66
Elementary School Video Club - Fall	Courtney Shiffman Carley Marookian	2-4	28 hours total	\$815.08 total
Elementary School Video Club - Spring	Courtney Shiffman Carley Marookian	2-4	28 hours total	\$815.08 total
MS TREP\$ Coordinator	Coleen Conroy	5-8	14 hours total	\$407.54 total
MS TREP\$ Advisors	Kayla Oakes TBD	5-8	28 hours total	\$815.08 total
ES Homework Club	Jana Brown TBD	2-4	140 hours total	\$4,075.40
ES Mathematics BSI Teacher	TBD TBD	K-4	280 hours total	\$8150.80
ES Writing BSI Teacher	Jana Brown TBD	K-4	280 hours total	\$8150.80
MS Mathematics BSI Teacher	Melissa Betz TBD	5-8	280 hours total	\$8150.80
MS Writing BSI Teacher	Danielle Weber TBD	5-8	280 hours total	\$8150.80
ES Family Skills Nights - <ul style="list-style-type: none"> • Reading • Mathematics • STEAM 	Carley Marookian Melissa Valente TBD TBD TBD	K-4	105 total hours	\$3,056.25
MS Unified Club Advisors	Melissa Ozoria Heidi Miller	5-8	36 total hours	\$1,048.00

6.3.21. Course reimbursement for:

Staff	Course	College/University	Semester	Tuition
Kayla Oakes	Characteristics Diverse	Centenary University	Aug - Dec,	\$1,877.85

	Learning		2021	
Judy LaGreca	Nature & Needs of Individuals w/Disabilities	Centenary University	Aug - Dec, 2021	\$1,913.85

- 6.3.22.** Staff for the hours above their contracted time necessary to attend scheduled inservice days on 8/30/21, 08/31/21, 09/01/21, 09/02/20, 10/11/21, 11/17/21, 12/15/21, 01/24/22 and 02/23/22.

Name
Brenda Krushinski
Nicole Orzel
Lauren DiLanno
Thea Anaston
Jacklyn Carruthers
Kim Ziegler
Alison Manley
Amy Miller
Stacy Hubbard
Heather Goldschmidt
Melissa Will
Kathryn Miller

6.4. Educational Resources - Finance and Facilities

- 6.4.1.** Shared Services Contract for a Media Specialist. (*Attachment: Media Specialist Shared Services Contract*)

- 6.4.2.** Travel Expenditure for Workshops

Staff/Bd Member	Workshop	Date	Registration Fee	Mileage	Other	Total
Heidi Miller	Handle With Care	09/15/21	\$450.00	N/A	\$29.11*	\$479.11
Marisa Monaco	Handle With Care	09/15/21	\$450.00	\$41.79	\$29.11*	\$520.90
Gregory Hobaugh	Hunterdon County Superintendent's Conference	10/7- 10/8/21	\$195.00	27.65	N/A	\$222.65

*One (1) hour above contracted work day to attend mandated training.

- 6.4.3.** Payment of Bills
- 6.4.4.** Financial Reports
- 6.4.5.** Line Item Transfers
- 6.4.6.** Tuition rates for 2021-2022 at the following:
Emotionally Disabled/Autistic \$25,000
- 6.4.7.** Participation in the E-Rate Consortium for the 2021-2022 school year.
- 6.4.8.** Grant Applicant Payment Policy (*Attachment: Grant Process 21-22*)

- 6.4.9. Recycling of computer carts (*Attachment: Serial Numbers of Carts to be recycled*)
- 6.4.10. Trucking Delivery Agreement with Maschio’s (*Attachment: High Bridge Maschio’s Trucking Delivery*)
- 6.4.11. Tuition student for the regular school year program; (*Attachment: Bethlehem Twp - 10 Months Tuition 2021-2022*)

Student #	Program	Tuition	Sending District
2616019715	BD/Autism	\$25,000	Bethlehem Twp

- 6.4.12. Submission of the 2021-2022 American Rescue Plan -ESSER Grant for \$251,482 of which \$167,654 is currently available.
- 6.4.13. Submission of the 2021-2022 ARP IDEA Grant for the following amounts:
 - Basic \$16,701
 - Preschool \$ 1,424

6.4.14. Use of Facilities:

Organization	Dates	Day / Times	Location
Borough of High Bridge - Soap Box Derby	9/3/21	5 pm - 8 pm	ES parking lot
HB PTO	9/24	6 pm - 9 pm	ES Blacktop & bathrooms
HBYP	11/13/21 - 3/12/22	M-F 6:30- 8:30 pm Sat 8 am - 4 pm	ES Gym
HBYP	11/9/21 - 3/12/22	M-F 6:30- 8:30 pm Sat 8 am - 4 pm	MS Gym
Hunterdon Huskies	9/8/21- 11/12/21	T 4:30 - 8:30 pm W 4:40 - 8:30 pm Th 6:30 - 8:30 pm F 4:40 - 6:30 pm	ES Gym
Hunterdon Huskies	9/8/21- 11/19/21	M 6:30-8:30 pm T 6 - 7:15 pm W 6 - 8 pm Th 6:30 - 8 pm	MS Cafeteria
Adult Volleyball	9/15/21 - 5/25/22	Wednesdays 7 pm - 8:30 pm	MS Gym
Adult Volleyball	9/13/21 - 5/23/22	Mondays 7 pm - 8:30 pm	MS Gym

7. NEW BUSINESS

8. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

9. EXECUTIVE/CLOSED SESSION

Board President calls for a motion _____ and a second _____, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Executive Session Minutes
- Negotiations

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

10. RECONVENE PUBLIC SESSION

Board President calls for a motion _____ and a second _____ to reconvene public session.

11. ADJOURNMENT

Board President calls for a motion _____ and a second _____ to adjourn the meeting.