

**HIGH BRIDGE BOARD OF EDUCATION
WORK SESSION MEETING
Monday, December 6, 2021**

1. OPENING OF MEETING - 6:30 PM

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene on Google Meet due to current restrictions for COVID-19. Email comments directly to Cindy Sharkey: csharkey@hbschools.org. Please mute your microphone to reduce feedback and notify the board if you intend to record this meeting. The High Bridge Board of Education follows these [standard procedures](#) for remote meetings.

Date: Monday, December 6, 2021

Time: 6:30 pm

No formal action will be taken.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL by John Jennings, SBA / Board Secretary

Erin Delgado

Robert Imhoff

Tori Thomsen

Colleen Poles

James Garner

Cindy Sharkey

Karyn Gove

Additional Members Present: Dr. Gregory Hobaugh, Superintendent

John Jennings Business Administrator

4. PRESENTATION & RECOGNITION ITEMS

4.1. Superintendent's Report

4.1.1. Motion to approve the Resolution to submit the District's QSAC documents

District Performance Review (DPR) (*Attachments: QSAC DPR GE 2021-22 and QSAC DPR SS 2021-22*)

WHEREAS, the High Bridge Board of Education in the County of Hunterdon is undergoing evaluation under NJ QSAC for the 2021-22 school year, and

WHEREAS, N.J.A.C 6A:30-3.2 (f) requires school districts to hold a public meeting to approve the submission of the district's DPR responses with respect to this process, and

WHEREAS, the High Bridge Board of Education in the County of Hunterdon has reviewed the district's DPR responses and hereby approves these documents.

NOW THEREFORE BE IT RESOLVED, that the High Bridge Board of Education

does hereby authorize the Superintendent of Schools to submit the attached District Performance Review to the New Jersey Department of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)

4.1.2. Business Administrator Report

4.1.2.1. Election Results (*Attachment: Election Results 2021*)

4.1.2.2. Preliminary Audit Results

5. REVIEW OF OFFICIAL CORRESPONDENCE

<u>Name</u>	<u>Date</u>	<u>Subject</u>
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6. REPORTS TO THE BOARD

6.1. Board President's Report

6.1.1. Hunterdon County School Boards Association Meeting Update - Robert Imhoff

7. HIB REPORTS

7.1. WHEREAS, N.J.S.A. 18A:37-15(e) requires that at the next board of education meeting following its receipt of a HIB report, the board shall issue a decision, in writing, to affirm, reject, or modify the superintendent's decision.

The Superintendent shall inform the parties of the Board's determination in writing, as well as their right to appeal the determination to the Commissioner of Education, in accordance with the procedures set forth in law and regulation, no later than 90 days after the issuance of the board's decision; or to file a complaint with the Division on Civil Rights within 180 days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in a protected group as enumerated in the "Law Against Discrimination," P.L.1945, c.169 (C.10:5-1 et seq.).

Board President calls for a motion and a second to affirm, reject, or modify, by voice vote, the superintendent's decision in HIB Investigation Report 2021-22 (*Attachment: 2021-22 ES02 Redacted and 2021-22 ES03 Redacted*).

8. ACTION ITEMS

8.1. Human Resources - Personnel, Management & Community Relations

8.1.1. Amy Miller for one (1) hour above contracted time at a rate of \$32.00 per hour necessary to attend Wilson Just Words Training on October 22, 2021.

8.1.2. Misericordia University student Hailey Conroy to observe the BD program at the elementary school for a Sensory Integration project during the month of December and January as a component of her Occupational Therapy coursework

8.1.3. Courtney Bursztyn for two (2) hours above contracted hours at a rate of \$32 per hour, for a total of \$64, to attend the December 4, 2021 High Bridge Tree Lighting Ceremony with the HBMS chorus.

8.1.4. Jeffrey Thompson for three (3) hours above contracted hour at a rate of \$32 per hour, for a total of \$96, to attend the December 4, 2021 High Bridge Tree Lighting Ceremony with the HBMS band.

8.1.5. Course reimbursement for:

Staff	Course	College/University	Semester	Tuition
Judy LaGreca	Assessment for Instruction in Special Education	Centenary University	Jan - May, 2022	\$1,913.85

8.2. Educational Resources - Finance and Facilities

8.2.1. Travel Expenditures for Workshops:

Staff/Bd Member	Workshop	Date	Registration Fee	Mileage	Other	Total
Marisa Monaco	Handle with Care	1/6/22		\$36.54		\$36.54*
John Jennings	Budget Preparation	2/1/22	\$50.00	N/A		\$50.00

*Adjusted mileage amount. Previously approved on 11/15/2021

8.2.2. 2022 High Bridge Board of Education Meeting schedule. (*Attachment: 2022 BOE Meeting Dates*)

8.2.3. Payment of Bills

8.2.4. Financial Reports

8.2.5. Line Item Transfers (*Attachment November Transfer Report*)

8.2.6. Amendment of the current contract with ESS. (*Attachment: High Bridge Pay Rates Update*)

8.2.7. Amendment of the current Long Range Facilities Plan to include the Preschool Classroom Bathroom Project, which if completed would be funded by EXP PEA Aid..

8.2.8. The submission (certification and project listing) and acceptance of the Emergent and Capital Maintenance Needs Grant Program in the amount of \$8,202.

8.2.9. ACCEPTANCE OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

Motion to approve, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board accepts and approves the 2020-2021 Audit and the CAFR for the fiscal year ended June 30, 2021.

9. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

10. EXECUTIVE/CLOSED SESSION

Board President calls for a motion _____ and a second _____, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Executive Session Minutes
- Superintendent's Contract

- Contract Discussion

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

11. RECONVENE PUBLIC SESSION

Board President calls for a motion _____ and a second _____ to reconvene public session.

12. ADJOURNMENT

Board President calls for a motion _____ and a second _____ to adjourn the meeting.