

**HIGH BRIDGE BOARD OF EDUCATION
REGULAR MONTHLY MEETING
MONDAY, JUNE 14, 2010**

Minutes

A., B., C., & D OPENING OF MEETING, PLEDGE OF ALLEGIANCE, READING OF THE MISSION STATEMENT AND ROLL CALL

ROLL CALL

Being duly posted and advertised in accordance with the Open Public Meetings Act, the Regular Monthly meeting was called to order at 7:05 p.m. in Room 209 (Computer Room) at the High Bridge Middle School. The following Board members were present: Susan Connor, Larissa Critelli, Kay Daughters-Musnuff, Tamara Davis, Janice Stemple, William Stover, Vice-President, Karen Yaskanin-Jones, and Robert Imhoff, President. Also present was Joseph Kennedy, Superintendent, and Susan Joyce, Interim Board Secretary/ Business Administrator.

RECOGNITION ITEMS

E. RECOGNITION ITEMS

PTO RECOGNITION

1. PTO Recognition

Karen Yaskanin-Jones motioned, seconded by Larissa Critelli to approve the following resolution. Unanimously carried.

- a) Request a motion to approve the attached resolution honoring the High Bridge PTO for their outstanding service to our schools. (Attachment #1)

EXECUTIVE SESSION

F. EXECUTIVE SESSION

Based upon the recommendation of the Superintendent, William Stover requested a motion to approve the following **Resolution** to enter into Executive Session at 7:11 p.m.; Kay Daughters-Musnuff seconded the motion. Unanimously carried.

Resolved, that the Board of Education move into closed session for the purpose of discussing personnel, legal, and contractual matters; and be it further

Resolved, that the results of the discussion will be made public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

- Negotiations consultant interviews
(Attachment #2)

Kay Daughters-Musnuff motioned to exit executive session and return to public session at 7:40 p.m. Karen Yaskanin-Jones seconded the motion. Unanimously carried.

RECONVENE PUBLIC SESSION

G. RECONVENE PUBLIC SESSION

CORRESPONDENCE

H. REVIEW OF OFFICIAL CORRESPONDENCE

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Steven Fogarty		Withdrawal of consideration for negotiations consultant (Attachment #3)
Katherine Lazzara	6/1/10	Repayment of salary overpayment (Attachment #4)
SSEC&Z	6/2/10	Lazzara request re: overpayment (Attachment #5)
Maria Arbelo	6/1/10	Letter of Resignation (Attachment #6)
Ellen Ingraham	6/7/10	Letter of Resignation (Attachment #7)
Teresa Fasanello	6/9/10	Letter of Introduction – Hunterdon Co. Democrat Reporter (Attachment #8)

PUBLIC COMMENTS

I. PUBLIC COMMENTS

None

ADOPTION OF MINUTES

J. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Based upon the recommendation of the Interim School Business Administrator, Kay Daughters-Musnuff motioned, seconded by William Stover, to approve the following minutes. Unanimously carried.

1. May 10, 2010 Special Meeting Minutes (Attachment #9)
2. May 17, 2010 Regular Meeting Minutes (Attachment#10)

May 10, 2010
May 17, 2010

REPORTS TO THE BOARD

K. REPORTS TO THE BOARD

1. Follow-Up Items
None at this time.

2. Board President's Report

- a) Review of NJSBA recommended Board tasks, as per checklist (Attachment #11)

Diane Morris will attend the June 28 Meeting at 6:00 p.m. to discuss goals, Superintendent evaluation and Code of Ethics.

- b) Report on meeting with Maschio's Food Service representatives.

Robert Imhoff, Joseph Kennedy, Susan Joyce and Paul Nigro met with Roxanne Biondi, Director and Ken Torchia, CEO to discuss issues and concerns regarding the cafeteria.

Discussed buying new trays. There will be improvements in the menu and local decisions.

c) Board Committees and Chairperson Assignments

- **Community Relations – Susan Connor, Chairperson**
Kay Daughters-Musnuff and Vacant

There was discussion regarding putting accomplishments in the newsletter.

- **Curriculum and Instruction – Kay Daughters-Musnuff, Chairperson**
Larissa Critelli and Tamara Davis

Will continue to meet. The June 23, 2010 In-service will be strictly curriculum development.

Kay Daughters-Musnuff motioned, seconded by Larissa Critelli to approve the following item. Unanimously carried.

The Curriculum Committee in consultation with the Superintendent requests a motion to amend and adopt the district mission statement as follows:

The High Bridge Public School District, in partnership with parents and the community, *strives to assist all students at every grade level to meet or exceed the New Jersey Core Curriculum Content Standards (NJCCCS), and* is dedicated to providing a strong educational foundation that inspires students to become life-long learners and responsible, productive citizens.

Finance/Facilities

- **Finance/Facilities – William Stover, Chairperson,** Larissa Critelli, and Janice Stemple

Personnel and Management

- **Personnel and Management – Janice Stemple, Chairperson,** Tamara Davis and Karen Yaskanin-Jones

Met on June 14, 2010, at 6:15 p.m. (prior to this meeting). Most of the items discussed appear as motions later on the agenda.

Negotiations

- **Negotiations – Janice Stemple, Chairperson,** William Stover and Karen Yaskanin-Jones

Ad hoc for School Photography

- **Ad hoc Committee for School Photography Proposals – Karen Yaskanin-Jones, Chairperson,** Kay Daughters-Musnuff and Larissa Critelli

Karen Yaskanin-Jones motioned, seconded by Kay Daughters-Musnuff to approve the appointment of Royal Photography. Unanimously carried.

The School Photography Committee, in consultation with the Superintendent, recommends the appointment of Royal Photography as school photographer and yearbook vendor for the 2010-2011 school year. (Attachment #12)

Policy

HCESC Representative

- **Policy – Karen Yaskanin-Jones, Chairperson,**
Kay Daughters-Musnuff and Tamara Davis

A meeting is scheduled for June 15, 2010 at 4:00 p.m.

- **HCESC Representative – Tamara Davis**
- **NJSBA Delegate – Robert Imhoff**

NJSBA Delegate

Superintendent’s Report

Information Items

3. Superintendent’s Report

A. INFORMATION ITEMS:

- 1) Staff Attendance Report for May 2010 (Attachment #13)
- 2) Enrollment report as of May 2010. Also included is the enrollment report as of May 2009 for comparison. (Attachment #14)
- 3) Projected enrollment for September 2010 (Attachment #15)
- 4) Review of April 2010 legal bill. (Attachment #16)
- 5) QSAC District Improvement Plan – Update
A meeting is scheduled for June 28, 2010 at 1:00 p.m. with Curriculum Committee
- 6) Awards Program – June 22, 2010 at 10:30 a.m.
- 7) Graduation – June 22, 2010 at 7:00 p.m.

Action Items

B. ACTION ITEMS:

Based upon the recommendation of Joseph Kennedy, Superintendent, Larissa Critelli made a motion seconded by Karen Yaskanin-Jones to approve the following items:

- 1) **Approve** the list of eighth grade students eligible for promotion to ninth grade. (Attachment #17)
- 2) **Motion** to appoint **Ronald M. Frank, M.D.**, as school physician from July 1, 2010 through June 30, 2011.

8th Grade Students Promoted

Appoint Ronald M. Frank, M.D. as school physician

ROLL CALL

Roll Call:

Larissa Critelli - Aye
Karen Yaskanin-Jones - Aye

Tamara Davis - Aye
Janice Stemple – Abstain #2

Susan Connor - Aye
Kay Daughters-Musnuff - Aye

William Stover – VP - Aye
Robert Imhoff – Pres - Aye

Motion Passes

Interim SBA Report

4. Interim School Business Administrator’s Report

A. General Information Items

Action Items

- 1. NJ School Digest (Attachment #18)

B. Action Items:

Based upon the recommendation of Joseph Kennedy, Superintendent, and Susan Joyce, Interim School Business Administrator, William Stover made a motion seconded by Kay Daughters-Musnuff to approve the following items:

School Alliance Insurance Fund (S.A.I.F)

- 1. Request a motion to approve the following Resolutions for High Bridge School District’s participation in the School Alliance Insurance Fund (S.A.I.F): (Attachment #19)
 - a) Resolution appointing Mr. Joseph Kennedy as the School Alliance Insurance Fund Commissioner.
 - b) Resolution for Renewal of Membership with S.A.I.F.
 - c) Resolution for S.A.I.F. Indemnity and Trust Renewal Agreement.

ROLL CALL

Roll Call:

William Stover - VP - Aye
Kay Daughters-Musnuff - Aye
Susan Connor - Aye
Larissa Critelli - Aye

Tamara Davis - Aye
Janice Stemple – Aye
Karen Yaskanin-Jones- Aye
Robert Imhoff – Pres - Aye

8 Ayes; Motion Passes

C. Monthly Facility Maintenance Report

- 1. None

D. vandalism Report

There were no acts of vandalism since our last meeting.

E. Monthly Investment Interest

	<u>Amount</u>
TD Bank-Current Account – April, 2010	\$ 92.58
TD Bank-Current Account – May 2010	\$231.28

MS Principal's Report

ES Principal's Report

Mrs. Joyce reported to the Board regarding the NJASBO Spring Conference she attended June 2-4, 2010.

PERSONNEL

5. Middle School Principal's Report (Via E-Mail)

6. Elementary School Principal's Report
(Report will be given at 6/28/10 Board Meeting)

Accept Resignation of Maria Arbelo effective 6/24/10

L. PERSONNEL

Based upon a recommendation of the Superintendent, Janice Stemple motioned to approve the following items #1 - 16. Karen Yaskanin-Jones seconded the motion.

Accept Resignation of Ellen Ingraham effective 6/24/10

1. Motion to accept the resignation of **Maria Arbelo** as part-time Spanish Teacher for the 2010-2011 school year, effective June 24, 2010.

Transfer Judy Marcelliano (55%) to FT MS Teacher BA-6 \$54,945

2. Motion to accept the resignation of **Ellen Ingraham** as part-time Middle School Nurse for the 2010-2011 school year, effective June 24, 2010.

Emma Alparone Substitute Caller \$2,451.50

3. **Motion to approve** the transfer of **Judy Marcelliano** from part-time (55%) middle school special education teacher to full-time middle school education teacher at a level BA, Step 6 salary of \$54,945 from September 1, 2010 through June 30, 2011.

Bonnie Fleming, School Treasurer, \$2,330.00

4. **Motion to approve** an employment contract for **Emma Alparone** as **substitute caller** for the 2010-2011 school year at a salary of \$2,451.50.

Maureen Gargas PT non-instructional aide .58 FTE \$9,089.00

5. **Motion to approve** an employment contract for **Bonnie Fleming**, School Treasurer for the 2010-2011 school year and salary in the amount of **\$2,330**, effective July 1, 2010 through June 30, 2011.

Christina McKenna PT Instructional Aide .58 FTE \$8,886.00

6. **Motion to approve** an employment contract **Maureen Gargas** as part-time non-instructional aide (4 hours/day - .58 FTE) for the 2010-2011 school year at an hourly rate of \$12.30 for a yearly salary of \$9,089.00.

Bernice Bellouny FT Instructional Aide \$15,320

7. **Motion to approve** an employment contract **Christina McKenna** as part-time instructional aide (4 hours/day - .58 FTE) for the 2010-2011 school year at an hourly rate of \$12.03 for a yearly salary of \$8,886.00.
8. **Motion to approve** an employment contract **Bernice Bellouny** as full-time instructional 1:1 aide for a tuition student from Branchburg School District for the 2010-2011 school year at an hourly rate of \$12.03 for a yearly salary of \$15,320. Mrs. Bellouny's salary and benefits will be billed to the sending district.
9. **Motion to approve** the employment and salary of the 2010 Extended School Year personnel as listed on Attachment #20 .
10. **Motion to approve Emma Alparone** to provide Extended School Year/Home Program services from July 6, 2010 through September 1, 2010 for two special needs students as per their IEP, for a total amount of \$557.48 to be funded through IDEIA/10 Grant. (See Attachment #21)
11. **Motion to approve Cathy Hoos** to provide Extended School Year/Home Program Instructional reinforcement services from July 6, 2010 through September 2, 2010 for one special needs student as per their IEP, for a total amount of \$602.40 to be funded through IDEIA/10 Grant. (See Attachment #21)
12. **Motion to approve Heather Trepiccione** to provide Extended School Year/Home Program Instructional reinforcement services from July 6, 2010 through September 2, 2010 for one special needs student as per their IEP, for a total amount of \$295.20 to be funded through IDEIA/10 Grant. (See Attachment #21)
13. **Motion to approve Jeff Thompson** as director of the **Summer Instrumental Music Program** from June 29, 2010 to July 29, 2010 at the negotiated rate of \$29.11/hour for instruction with hours to be determined by the number of students in the program.
14. **Motion to approve** a stipend contract for **Matthew Garfein** for the position of **Coordinator of Maintenance** at the Elementary School in the amount of \$2,500 for the 2010-2011 school year.

Employment/Salary
ESY Personnel

Emma Alparone ESY
Home Program

Cathy Hoos ESY/Home
Program

Heather Trepiccione
ESY/Home Program

Jeff Thompson
\$29.11/hr Summer
Instrumental Music
Program

Matthew Garfein
stipend Coordinator of
Maintenance

Matthew Garfein
stipend Coordinator of
Safety

Matthew Garfein
stipend Coordinator of
Purchasing ES

- 15. **Motion to approve** a stipend contract for **Matthew Garfein** for the position of **Coordinator of Safety** at the Elementary School in the amount of \$2,000 for the 2010-2011 school year.
- 16. **Motion to approve** a stipend contract for **Matthew Garfein** for the position of **Coordinator of Purchasing** at the Elementary School in the amount of \$2,000 for the 2010-2011 school year.

ROLL CALL

Roll Call:

Janice Stemple – Aye Kay Daughters-Musnuff - Aye
 Karen Yaskanin-Jones – Aye Tamara Davis – Abstain #14-16
 Susan Connor – Naye #1 William Stover - VP - Aye
 Larissa Critelli – Naye #16 Robert Imhoff – Pres. - Aye

CURRICULUM & INSTRUCTION

Motion Passes

M. CURRICULUM & INSTRUCTION

Summer Instrumental Music Program

- 1. **Kay Daughters-Musnuff motioned, seconded by Larissa Critelli, unanimously carried, to approve the following items:**

Motion to approve the operation of the **Summer Instrumental Music Program** for students entering grades 4-9 to run on Tuesdays and Thursdays from June 29, 2010 through July 29, 2010, to be held in the Middle School. Fee for this program will be \$75.00 for five 30 minute lessons, or \$15.00 per single 30 minute lesson.

Out of District Students
ESY

- 2) **Motion to accept** the following out-of-district students to the extended school year '10 program on a tuition basis:

STUDENT ID#	DISTRICT	TUITION *
DD-01	Franklin Twp.	\$3350
DN-02	Franklin Twp.	\$3350
AN-03	Franklin Twp.	\$3075

Summer Workshops

* Sending district will also be billed for one-to-one aide salary of \$1035 for each student.

Wilson Reading System

3) **Motion to approve** the following summer workshops to be funded through the ARRA grant:

Fundations by Wilson

a) **Wilson Reading System training**

Dates: July 6, 7, and 8, 2010
Time: 8:20 am – 3:35 pm
Location: High Bridge Elementary School
Staff: E. Bruton, S. Etzold, L. Piell, J. Rogers, K. Terzuolo, K. Kunz, M. Gomez, M. Monaco, E. Alparone, J. Marcelliano, P. Tuma, R. Lazier, plus 1 additional teacher TBA
Compensation: \$140.00/day per teacher –
\$1,820 Total

Summer Workshops

b) **Fundations by Wilson**

Dates: July 9, 2010
Time: 8:20 am - 3:35 pm
Location: High Bridge Elementary School
Staff: M. Laurita, B. Mann, L. Kerr, L. Hickey, L. Richardson, C. Nowell, K. Sandorff, S. Kerr, K. Sharkey, K. Ziegler, E. Alparone, E. Bruton, S. Etzold, M. Monaco, L. Piell, J. Rogers, K. Terzuolo
Compensation: \$140/day per teacher –
\$2,380 Total

Special Education Training

4) **Motion to approve** the following summer workshop to be funded through IDEIA

a) **Special Education Training** – Student transition training for Middle School Teachers (grades 6 & 7)

Dates: August 12, 2010
Time: 12:00 pm – 3:00 pm
Location: High Bridge Middle School
Costs
Facilitators: Susan Vogler, Emma Alparone and Marisa Monaco \$140.00 per facilitator x 3 = **\$420.00**
Teachers: P. Tuma, R. Vuocolo, R. Lazier, J. Marcelliano, M. Dilgard, S. Kovacs, B. Krushinski, N. DiGeronimo, L. Stecker, MS Nurse and 2 teachers TBA - \$70/day x 12 teachers = **\$840**

SCHOOL BUSINESS

Invoices \$183.75
Schedule 14

Aides: D. Brown, D. Mojka, and 1 aide TBA
 \$55/day x 3 aides = **\$165.00**
 Total Costs: \$1425.00 to be funded through IDEIA Grant

N. SCHOOL BUSINESS

Based upon the recommendation of the Interim School Business Administrator/Board Secretary, William Stover made a motion, seconded by Larissa Critelli to approve the following items.

1. PAYMENT OF BILLS

Audit of Invoices (Attachment #22)

- a) **Approve** invoices for Current Expense Fund 10 in the amount of **\$183.75 (2009-2010 Schedule 14)**
- b) **Approve** invoices for Current Expense Fund 10 in the amount of **\$119,637.88 (2009-2010 Schedule 15)** Invoices \$119,637.88
Schedule 15
- c) **Approve** payroll for Current Expense Fund 10 in the amount of **\$224,197.63 (5/31/10)** 5/31/10 Payroll
\$224,197.63
- e) **Approve** invoices for **Cafeteria** Account in the amount of **\$10,895.51** Cafeteria \$10,895.51

Date	Vendor	Amount	Description	Check No	
5/24/10	State of NJ	\$ 4.35	Inv. 118714	1217	
	Dept. of Agriculture	\$ 42.30	Inv. 119374		
		\$ 23.20	Inv. 119723		
	Total	\$ 69.85			USE OF FACILITIES
5/24/10	Maschio's Food Service, Inc.	\$10,487.34	Inv. IN0022686	1218	HB Daisy Troop 91
5/24/10	State of NJ	\$ 121.01	Inv. 315277	1219	CAFETERIA REPORT
		\$ 98.00	Inv. 315274		
		\$ 119.31	Inv. 315278		April 2010
	Total	\$ 338.32			
	TOTAL	\$10,895.51			

2. APPROVE USE OF FACILITIES (Attachment #23)

- a) **High Bridge Daisy Troop #91** – Use of Elementary School beginning September 2010 until June 2011 the second Friday of every month from 6:00 p.m. until 8:00 p.m.
Advisor: Michelle Angley

3. CAFETERIA REPORT

The cafeteria financial report for the month of **April 2010**, as submitted by Maschio's Food Service, Inc. indicates a loss of \$1,392.61 for the month and a year-to- May 2010

date loss of \$3,907.83. Student participation was 29% in the Middle School and 38% in the Elementary School for the month of **April 2010**.

Last year’s report for **April 2009** indicated a loss of \$383.09 for the month and a year-to-date loss of \$1,492.16. Student participation was 26% in the Middle School and 40% in the Elementary School for the month of **April 2009**.

The cafeteria financial report for the month of **May 2010**, as submitted by Maschio’s Food Service, Inc. indicates a loss of \$1,083.46 for the month and a year-to-date loss of \$4,991.29. Student participation was 29% in the Middle School and 37% in the Elementary School for the month of **May 2010**.

ROLL CALL

Last year’s report for **May 2009** indicated a loss of \$846.42 for the month and a year-to-date loss of \$2,338.60. Student participation was 27% in the Middle School and 39% in the Elementary School for the month of **May 2009**.

TRAVEL EXPENDITURE

Roll Call:

William Stover - VP – Aye	Tamara Davis- Aye
Larissa Critelli – Aye	Janice Stemple - Aye
Susan Connor – Aye	Karen Yaskanin-Jones - Aye
Kay Daughters-Musnuff – Aye	Robert Imhoff – Pres - Aye

8 Ayes; Motion Passes

ROLL CALL

O. TRAVEL EXPENDITURE APPROVAL (Attachment #24)

Based upon the recommendation of the Interim School Business Administrator/Board Secretary, William Stover motioned to approve the following (Attachment #24) Staff/Board members to attend workshops, conferences, etc. based upon the guidelines of the Travel Expenditure Resolution adopted November 5, 2007, seconded by Larissa Critelli . (Attachment #24)

PUBLIC COMMENTS

Roll Call:

William Stover - VP – Aye	Tamara Davis- Aye
Larissa Critelli – Aye	Janice Stemple - Aye
Susan Connor – Aye	Karen Yaskanin-Jones - Aye
Kay Daughters-Musnuff – Aye	Robert Imhoff – Pres - Aye

EXECUTIVE/ CLOSED SESSION

8 Ayes; Motion Passes

P. PUBLIC COMMENTS

None

Q. EXECUTIVE/CLOSED SESSION

Based upon the recommendation of the Interim Superintendent, Larissa Critelli requested a motion to approve the following **Resolution** to enter into Executive Session at 8:50 p.m.; Karen Yaskanin-Jones seconded the motion. Unanimously carried.

Resolved, that the Board of Education move into closed session for the purpose of discussing personnel, legal, and contractual matters; and be it further

Resolved, that the results of the discussion will be made public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

- May 17, 2010 Executive Meeting Minutes (see sealed envelope)
- Personnel Request (See Sealed Envelope)
- Litigation/Contracted Services
- Discussion with High Bridge Teachers' Association
- Negotiations Consultant Candidates
- School Business Administrator position

RECOVENE PUBLIC SESSION

PERSONNEL

William Stover motioned to exit executive session and return to public session at 10:48 p.m. Karen Yaskanin-Jones seconded the motion. Unanimously carried.

Accept early repayment from KL \$3500.00

R. RECOVENE PUBLIC SESSION

L. PERSONNEL

ROLL CALL

Based upon a recommendation of the Superintendent, Janice Stemple motioned to approve the following item. Karen Yaskanin-Jones seconded the motion.

17. **Motion** to accept the early repayment of salary by Katherine Lazzara in the amount of \$3,500 during the month of June 2010. Effective July 1, 2010, Mrs. Lazzara will be placed at her regular step on the salary guide of MA-14 with twenty equal payments of \$3,748.00 commencing in September of 2010.

Paid LOA CN from June 8, 2010 – July 5, 2010

Roll Call:

Janice Stemple – Aye

Kay Daughters-Musnuff - Aye

Karen Yaskanin-Jones – Aye	Tamara Davis – Aye
Susan Connor – Aye	William Stover - VP - Aye
Larissa Critelli – Aye	Robert Imhoff – Pres. - Aye

8 Ayes; Motion Passes

ROLL CALL

Based upon a recommendation of the Superintendent, Karen Yaskanin-Jones motioned to approve the following item. Kay Daughters-Musnuff seconded the motion.

- 18. **Motion** to accept the request for a leave of absence for Carla Nowell from June 8, 2010 through July 5, 2010 utilizing thirteen (13) of her accumulated illness days.

School Business
Administrator Position

Roll Call:

Karen Yaskanin-Jones – Aye	Tamara Davis - Aye
Kay Daughters-Musnuff – Aye	Janice Stemple – Aye
Susan Connor – Aye	William Stover - VP - Aye
Larissa Critelli – Aye	Robert Imhoff – Pres. - Aye

ROLL CALL

8 Ayes; Motion Passes

Based upon a recommendation of the Superintendent, William Stover motioned to authorize Robert Imhoff, Board President, to offer the School Business Administrator position to the appropriate candidate. Kay Daughters-Musnuff seconded the motion.

EXECUTIVE
MINUTES

Roll Call:

William Stover - VP – Aye	Tamara Davis - Aye
Kay Daughters-Musnuff – Aye	Janice Stemple – Naye
Susan Connor – Aye	Karen Yaskanin-Jones - Aye
Larissa Critelli – Aye	Robert Imhoff – Pres. - Aye

ROLL CALL

7 Ayes; 1 Naye; Motion Passes

S. ADOPTION OF EXECUTIVE MINUTES FROM PREVIOUS MEETINGS

Based upon the recommendation of the School Business Administrator/Board Secretary, Janice Stemple motioned, seconded by Kay Daughters-Musnuff to approve the following item:

NEW BUSINESS

- 1. May 17, 2010 Executive Meeting Minutes

PUBLIC COMMENTS

Roll Call:

Janice Stemple – Aye
Kay Daughters-Musnuff – Aye
Susan Connor – Aye
Larissa Critelli – Aye

Tamara Davis – Aye
William Stover - VP - Aye
Karen Yaskanin-Jones –Aye
Robert Imhoff – Pres - Aye

8 Ayes; Motion Passes

Q. NEW BUSINESS

None

R. PUBLIC COMMENTS

None.

S. ADJOURNMENT

ADJOURNMENT

Having no further business to come before the Board, Karen Yaskanin-Jones motioned to adjourn the meeting at 10:52 p.m. The motion was seconded by Kay Daughters-Musnuff. Unanimously carried.

Respectfully submitted,

Susan Joyce
Interim Board Secretary/Business Administrator