

**HIGH BRIDGE BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
MONDAY, DECEMBER 12, 2011**

**Minutes**

**A., B., & C OPENING OF MEETING, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

**ROLL CALL**

Being duly posted and advertised in accordance with the Open Public Meetings Act, the Regular Monthly meeting was called to order at 7:02 p.m. in Room 209 (Computer Room) at the High Bridge Middle School. The following Board members were present: Kay Daughters-Musnuff, Alan Schwartz, Janice Stemple, William Stover, Vice-President arrived at 7:15 p.m., Ann Willard, Karen Yaskanin-Jones, and Robert Imhoff, President. Also present was Joseph Kennedy, Superintendent and Gail Woicekowski, Board Secretary/Business Administrator. Larissa Critelli notified the Board that she would not be in attendance.

**RECOGNITION ITEMS**

**D. RECOGNITION ITEMS**

1. The Board acknowledged **Paul Nigro** for his service as principal, to the students and staff of High Bridge Elementary School from July 1, 2007 through December 30, 2011. (Attachment #1)

**CORRESPONDENCE**

**E. REVIEW OF OFFICIAL ORRESPONDENCE**  
(Attachment #2)

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Jackie Carruthers	12/8/11	Return from LOA

**NEW BUSINESS**

**F. NEW BUSINESS**

The Policy Committee will review the HBBOE policy on electronic use at Board meetings. Paper attachments will be distributed until resolved.

**PUBLIC COMMENTS**

**G. PUBLIC COMMENTS**

None

**ADOPTION OF MINUTES**

**H. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

Based upon the recommendation of the School Business Administrator, Ann Willard motioned, seconded by Karen Yaskanin-Jones to approve the following minutes. Unanimously carried.

**November 14, 2011**

1. November 14, 2011 Regular Meeting Minutes

(Attachment #3)

REPORTS TO THE  
BOARD

**I. REPORTS TO THE BOARD**

**1. Follow-Up Items**

None at this time.

**2. Board President's Report**

Mr. Kennedy on request by Mr. Imhoff explained the meaning of Senate Bill 2925/Assembly Bill 4132. The bill allows hiring and firing by the Principal. The Principal has autonomy for student achievement so should have authority over personnel also. This would do away with Superintendent and BOE involvement in personnel matters.

- a) Ann Willard motioned, seconded by Karen Yaskanin-Jones to approve the following resolution seeking amendment to Senate Bill 2925 (Ruiz)/Assembly Bill 4132 (Coutinho/Singleton) to retain local School Board and Superintendent authority over personnel decisions:

**Whereas**, under current law and practice, school district hiring decisions are made upon the recommendation of the chief school administrator to the local board of education; and

**Whereas**, hiring procedures leading up to the chief school administrator's recommendation should always consider the perspective of the school principal; and

**Whereas**, district-level factors, including the allocation of resources, programming considerations and educational goals, should take precedent when hiring and placing instructional staff; and

**Whereas**, proposed legislation to provide long-overdue reform of the state's tenure process and seniority system also includes provisions that would significantly diminish the involvement of the superintendent and local school board in personnel matters; and

**Whereas**, in particular, the Teacher Effectiveness and Accountability for the Children of New Jersey (TEACHNJ) Act.", Senate Bill 2925/Assembly Bill 4132, would give sole authority to appoint or remove instructional staff to the principal, in consultation with a

“school improvement panel,” consisting of the principal, an assistant principal and an instructional staff member nominated by the principal and approved by the staff; and

**Whereas**, the TEACHNJ Act would completely remove the local board of education and the district superintendent from future personnel decisions; and

**Whereas**, in New Jersey, the community selects a school board, which has a fiduciary relationship with taxpayers and which sets education policy goals; and

**Whereas**, the community vests in the board of education the authority to approve or reject personnel recommendations made by the superintendent; and

**Whereas**, in making his or her personnel recommendations to the local board of education, the superintendent normally seeks the input of district and building-level administrators, including school principals; and

**Whereas**, the current hiring and staffing process has worked successfully in school districts throughout the state, as evidenced by New Jersey students’ performance on nationwide measures of achievement, such as the National Assessment of Education Progress. Now therefore be it

**Resolved**, that the High Bridge Board of Education urges the Legislature to amend Senate Bill 2925 and Assembly Bill 4132 to ensure that personnel hiring and placement decisions remain under the authority of the district superintendent, with the approval of the local board of education, the community’s elected or appointed representatives; and be it further

**Resolved**, that this resolution be delivered to Governor Chris Christie; State Senate President Stephen M. Sweeney; Senator Teresa M. Ruiz, chair, and all members of the Senate Education Committee; Assembly Speaker Sheila Y. Oliver; Assemblyman Patrick Diegnan, chair, and all members of the Assembly Education Committee; Assemblyman Albert Coutinho; Assemblyman Troy Singleton; and the 23rd Legislative District’s representatives in the state Senate and General Assembly; and be it finally

**Resolved**, that copies of this resolution be sent to the New Jersey School Boards Association and the Hunterdon County School Boards Association.

**ROLL CALL**

**M  
S**

**Roll Call:**

Ann Willard - Aye	Alan Schwartz - Aye
Karen Yaskanin-Jones - Aye	Janice Stemple - Aye
Larissa Critelli - Absent	William Stover - VP- Aye
Kay Daughters-Musnuff – Aye	Robert Imhoff, Pres. – Aye

**7 Ayes; 1 Absence; Motion Passes**

Mr. Imhoff addressed these items:

- Mr. Imhoff suggested that during the ES parent visitation let the parents hear/see the morning broadcast by the students. Many parents attended.
  - Mr. Imhoff asked the Board Members to check their email every 48 hours.
  - Mr. Imhoff mentioned not many staff attended the Honor Roll Breakfast or the Volleyball game faculty vs. 8<sup>th</sup> grade. Mr. Imhoff stated that teachers often say they are “here for the kids” and expressed disappointment regarding the low faculty attendance.
- b) Letter to Hampton School Exploratory Committee regarding shared services. (Attachment #4)
- c) Review of NJSBA recommended Board tasks, as per checklist (Attachment #5)
- d) Board Committees and Chairperson

**Board Committees**

**Community Relations**

- **Community Relations – Kay Daughters-Musnuff, Chairperson**  
Alan Schwartz and Ann Willard

Budget Newsletter

Adding email to Parent Link

**Curriculum and Instruction**

- **Curriculum and Instruction – Kay Daughters-Musnuff, Chairperson**  
Larissa Critelli and Alan Schwartz

Textbook reviews for new curriculum

Finance/Facilities

- **Finance/Facilities – William Stover, Chairperson,** Larissa Critelli, and Janice Stemple
  - 1) William Stover motioned, seconded by Ann Willard to purchase Fender Passport 500 Sound/microphone amplification system for Board meetings.

ROLL CALL  
M  
S

**Roll Call:**

William Stover - VP - Aye	Alan Schwartz - Aye
Ann Willard - Aye	Janice Stemple - Aye
Larissa Critelli - Absent	Karen Yaskanin-Jones – Aye
Kay Daughters-Musnuff – Aye	Robert Imhoff, Pres. – Aye

Personnel and  
Management

**7 Ayes; 1 Absence; Motion Passes**

- **Personnel and Management – Janice Stemple, Chairperson,** Larissa Critelli and Karen Yaskanin-Jones
- **Negotiations – Janice Stemple, Chairperson,** William Stover and Karen Yaskanin-Jones
- **Policy – Karen Yaskanin-Jones, Chairperson,** Alan Schwartz and Ann Willard

Negotiations

Policy

- 1) The Policy Committee in consultation with the Superintendent recommends the Board approve the following motions:
  - a) Karen Yaskanin-Jones motioned, seconded by Janice Stemple, to amend, on first reading, the following policies and/or regulations: (Attachment via USB drive)
    - Policy 0168 Recording Board Meetings
    - Policy 6424 Emergency Contracts
    - Policy 6620 Petty Cash
    - Policy 8451 Control of Communicable Disease

- Regulation 8451 Control of Communicable Disease
- Policy 8505 School Nutrition

b) Karen Yaskanin-Jones motioned, seconded by Janice Stemple to adopt, on first reading, the following policies and/or regulations:

(Attachment via USB drive)

- Policy 5519 Dating Violence at School
- Policy 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

**ROLL CALL**

**M  
S**

**Roll Call:**

Karen Yaskanin-Jones - Aye	Alan Schwartz - Aye
Janice Stemple – Aye	William Stover - VP - Aye
Larissa Critelli - Absent	Ann Willard - Aye
Kay Daughters-Musnuff – Aye	Robert Imhoff – Pres. - Aye

**7 Ayes; 1 Absence; Motion Passes**

- **HCESC Representative – Joseph Kennedy**
- **HCSBA Representative – Robert Imhoff**

A meeting is scheduled for December 14, 2011. The discussion will include shared services, regionalization and a joint meeting with municipalities of each town.

- **NJSBA Delegate – Robert Imhoff**

**Superintendent's Report**

**3. Superintendent's Report**

Mr. Kennedy discussed the following with the Board:

**A. INFORMATION ITEMS:**

- 1) 2011-2012 Enrollment Report Update (Attachment #6)

- 2) Staff Attendance for November 2011  
(Attachment #7)
- 3) Monthly Report on Harassment, Intimidation,  
and Bullying Incidents
- 4) Review of October 2011 legal bills  
(Attachment #8)
- 5) QSAC – Statement of Assurance  
(Attachment #9)

6) Principal Search

We have received 23 resumes. December 22, 2011 is the last day for resumes to be submitted. Administration interviews will be held in early January 2012. Committee interviews will be held in February with the top four candidates.

There were two bullying issues, one ES student and one MS student. Both incidents were investigated by an antibullying specialist. Discipline was administered and interventions implemented to decrease the potential that behavior will be repeated. The parents were notified verbally and written communication.

- 7) High Bridge Tree Lighting Ceremony – Thank you to the elementary school band and Mr. Thompson for providing holiday music.
- 8) Winter Concerts Schedule

MS concert is schedule for December 15, 2011.

School Business  
Administrator's Report

**4. School Business Administrator's Report**

**a. General Information Items**

- 1) NJ School Digest – November 2011  
(Attachment #10)
- 2) Board of Education Criminal History Checks

**b. Monthly Facility Maintenance Report**

- 1) Steam Leak in the Middle School

**c. Vandalism Report**

There were no acts of vandalism since our last meeting.

**d. Monthly Investment Interest – November 2011**

Account	Peapack-Gladstone Bank
Agency	\$ 18.19
Capital Reserve	\$ .75
Current	\$ 318.78
Food Service	\$ 3.17
Maintenance	\$ 0.00
Payroll	\$ 4.49
Student Activity	\$ 4.33
Unemployment	\$ 8.35
<b>Total</b>	<b>\$ 358.06</b>

**ACTION ITEM**

**e. ACTION ITEM**

- 1) Karen Yaskanin-Jones motioned, seconded by Janice Stemple to approve the following resolution. (Attachment #11)

**Be It Resolved**, by the School Board of High Bridge, County of Hunterdon, State of New Jersey, that it hereby appoints **Gail Woicekowski, School Business Administrator**, as the School Alliance Insurance Fund Commissioner, and

**Be It Further Resolved** that copies of this Resolution be forwarded to the following:

- (1) Gail Woicekowski, Fund Commissioner
- (2) School Alliance Insurance Fund

**ROLL CALL**

**M  
S**

**Roll Call:**

Karen Yaskanin-Jones - Aye	Alan Schwartz - Aye
Janice Stemple – Aye	William Stover - VP - Aye
Larissa Critelli - Absent	Ann Willard - Aye
Kay Daughters-Musnuff – Aye	Robert Imhoff – Pres. - Aye

**MS Principal’s Report**

**ES Principal’s Report**

**7 Ayes; 1 Absence; Motion Passes**

**PERSONNEL**

**5. Middle School Principal’s Report (Via E-Mail)**



**6. Elementary School Principal's Report (Attachment #12)**

**J. PERSONNEL**

Based upon a recommendation of the Superintendent, Janice Stemple motioned to approve the following item #1 and items #3 – 10. Item #2 was retracted. Karen Yaskanin-Jones seconded the motion.

Approve Dr. William Caldwell as Interim ES Principal from January 3, 2012 – June 30, 2012 per diem rate \$395.00

1. **Motion to approve** a contract with **Skylands Educational Consultant Group LLC, with Dr. William A. Caldwell** serving as the consultant of record, to provide Interim Elementary School Principal services starting on January 3, 2012 and ending on or before June 30, 2012, at a per diem rate of \$395.00 with no benefits. Two additional transition days will be provided during December 2011 at no cost to the district. (Attachment #13)

N/A

Approve Megan Mondzak PT ES Instruction Aide from Dec 13, 2011- June 30, 2012

2. **Motion to approve** the employment of **Jane Nagy**, as part-time (48%) Special Education Teacher in the Elementary School from December 13, 2011 through June 30, 2012 at a Level BA Step 1 for an annual prorated salary of \$22,946.00. (Attachment #14)

Amend Maurica Hash to FT ES Instruction Aide from Dec. 13, 2011 - June 30, 2012

3. **Motion to approve** the employment of **Megan Mondzak**, as part-time (57%) Elementary School Instructional Assistant from December 13, 2011 through June 30, 2012 for an annual prorated salary of \$7,280.00.

Amend Christopher Muller employment contract

4. **Motion to amend** the employment contract for **Maurica Hash** to full-time, without benefits, effective December 13, 2011 through June 30, 2011 at a salary of \$9,128.00.

Approve Paraprofessionals on as needed basis \$10/hr

5. **Motion to amend** the employment contract for **Christopher Muller** from the amount of \$39,924.00 to the amount of \$32,924.00 in accordance with the 2008-2011 Negotiated Agreement.

6. **Motion to approve** the following paraprofessional instructional aides to attend extra-curricular activities on an as needed basis to support special education students to be compensated at the substitute rate of \$10.00/hour.

Approve Substitutes

Kim Gorski  
Heather Trepiccione

Cara Staviski  
Nancy Belick

Amend Jacklyn Carruthers LOA to return December 13, 2011

Sharon Snyder  
Bernice Bellouny  
Donna Brown

Debbie Cucuzella  
Jill DeFederico  
Jaime McKay

Approve Rich Corso as custodian for HBYA \$12.25/hr

- 7. **Motion to approve** the following substitutes for the 2011-2012 school year:

**Teacher/Aide Subs**

- a) Jennifer Peterson
- b) Derek Roling (pending receipt of certification)
- c) Alison Yanulevich (pending receipt of certification)

ROLL CALL

M  
S

- 8. **Motion to approve** the revised job description for the position of Elementary School Principal. (Attachment #15)

CURRICULUM & INSTRUCTION

- 9. **Motion to approve** the request from **Jacklyn Carruthers** to amend her leave of absence from a return date of February 1, 2012 to a return date on or about December 13, 2011.

Approve Class Trips and Transportation

- 10. **Motion to approve Rich Corso** as alternate custodian for the High Bridge Youth Association 2011-2012 basketball season at the custodial sub rate of \$12.25 per hour.

8<sup>th</sup> Grade to VHS January 5, 2012

**Roll Call:**

Janice Stemple - Aye  
Karen Yaskanin-Jones – Aye  
Larissa Critelli - Absent  
Kay Daughters-Musnuff - Aye  
Alan Schwartz - Aye  
William Stover – VP - Aye  
Ann Willard- Aye  
Robert Imhoff – Pres. - Aye

Approve QSAC Statement of Assurance

**7 Ayes; 1 Absence; Motion Passes**

**K. CURRICULUM & INSTRUCTION**

Based upon a recommendation of the Superintendent, Kay Daughters-Musnuff motioned to approve the following items #1 - 3. William Stover seconded the motion.

**Motion to approve** the following class trips and transportation:


- (a) **Eighth Grade to Voorhees High School for on January 5, 2012** for orientation program.

Transportation will be provided by First Student at a cost of \$243.00 for two buses. There is no charge to the students for this trip. The cost of transportation will be borne by the Board of Education.

- 2. **Motion to approve** the annual **QSAC Statement of Assurance (SOA)** and authorize the Superintendent to submit same to the NJ State DOE by the January 9, 2012 deadline.

Approve Out of District Placement

Dr. Caldwell applauded QSAC results and also extended congratulations to Paul Nigro.

- 3. **Motion to approve** the placement of Student ID #OD-002 at Hunterdon County ESC School – West Amwell Campus, beginning December 13, 2011 with the following costs: (Attachment #16)

• Tuition	- 6.5 mo	\$23,400.00
• Transportation	115 days @ \$191 per day	\$21,965.00
• Personal Aide (Classroom)	- 6.5 mo.	\$22,750.00
• Personal Aide (Transportation)	115 days @ \$59 per day	<u>\$ 6,785.00</u>
<b>Total Anticipated Cost 2011-2012</b>		<b>\$74,900.00</b>

**ROLL CALL**

**M  
S**

**Roll Call:**

- |                             |                             |
|-----------------------------|-----------------------------|
| Kay Daughters-Musnuff – Aye | Janice Stemple – Aye        |
| William Stover - VP – Aye   | Ann Willard - Aye           |
| Larissa Critelli - Absent   | Karen Yaskanin-Jones - Aye  |
| Alan Schwartz – Aye         | Robert Imhoff – Pres. - Aye |

**FINANCE/FACILITIES**

**7 Ayes; 1 Absence; Motion Passes**

**PAYMENT OF BILLS**

**L. FINANCE/FACILITIES**

Based upon the recommendation of the Superintendent and School Business Administrator/Board Secretary, William Stover made a motion, seconded by Karen Yaskanin-Jones to approve the following items # 1 - 9.

**Invoices Nov 15 – 30, 2011  
\$89,944.58**

**1. PAYMENT OF BILLS**

**11/15/11 Payroll \$238,915.29**

**a) Audit of Invoices (Attachment #17)**

**11/30/11 Payroll \$236,294.03**

**Approve** invoices for Current Expense in the following amounts:

**Invoices Dec 1 -12, 2011  
\$56,948.88**

Check Register November 15 – 30, 2011: \$ 89,944.58  
Payroll - 11/15/11: \$238,915.29  
Payroll - 11/30/11: \$236,294.03  
Total \$565,153.90

**Approve** invoices for Current Expense in the following amounts:

Check Register, December 1 – 12, 2011: \$ 56,948.88

**Approve** invoices for **Cafeteria** Account in the amount of **\$9,611.35**

Date	Vendor	Amount	Description	Check No.
11/14/11	NJ Dept of Agriculture	\$ 24.00	Inv. 133315	1320
11/29/11	Maschio's Food Service, Inc.	\$ 9,542.35	Inv. 0029384	1321
11/29/11	NJ Dept of Agriculture	\$ 30.00	Inv. 134254	1322
<b>FINANCIAL REPORTS</b> /11/11 <b>October 2011</b>	NJ Dept of Agriculture	\$ 15.00	Inv. 133863	1323
	<b>Total</b>	<b>\$ 9,611.35</b>		

## 2. FINANCIAL REPORTS

### Report of the Board Secretary for October 2011 (Attachment #18)

**Line Item Transfers**  
**November 2011**

**Resolved**, that the Board of Education accept the Board Secretary's Financial Reports for the month of October 2011 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

### Line Item Transfers for November 2011 (Attachment #19)

**Resolved**, that the Board of Education approve the budget transfers as listed in the attachment and request the Board Secretary to addend a copy of the list to the minutes.

**Certification of Fund Balances**

**Resolved**, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify that as of December 12, 2011, after review of the Secretary's monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has

been over expended in violation of N.J.A.C. 6A:23A-16:10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year and we request the Board Secretary to addend a copy of the Secretary's Report to the minutes.

December 12, 2011

\_\_\_\_\_  
Gail Woicekowski  
Business Administrator/Board Secretary

**CORRECTIVE ACTION  
PLAN**

**3. CORRECTIVE ACTION PLAN**

- a. Motion to approve** corrective action plan based upon the 2010-2011 Financial Audit.  
(Attachment #20)

**ENERGY AUDIT**

**4. LOCAL GOVERNMENT ENERGY AUDIT**

- a. Motion to approve** the following resolution.

**WHEREAS**, the New Jersey Board of Public Utilities, Office of Clean Energy administers the Local Government Energy Audit Program (Program), an incentive program to assist local government agencies to conduct energy audits and to encourage implementation of energy conservation measures; and,

**WHEREAS**, the Governing Body of High Bridge Board of Education has decided to apply to participate in the Local Government Energy Audit Program; and,

**WHEREAS**, the facilities to be audited are in New Jersey, are owned by the High Bridge Board of Education, are served by a New Jersey regulated public utility, and that the High Bridge Board of Education has not already reserved \$300,000 in the Program this year as of this application; and,

**WHEREAS**, it is acknowledged that acceptance into the Program is dependent on the Scope of Work and cost proposal, and that Program rules will have to be met in order to receive incentive funds; and,

**WHEREAS**, upon acceptance into the Program, the High Bridge Board of Education will prepare Facility Data Forms and Scopes of Work for each facility to be audited, solicit quotations from the authorized contractors, and submit the Part B application; and,

**WHEREAS**, the High Bridge Board of Education understands that energy audit work cannot proceed until a Application Approval Notice is received from the Program; and,

Submission of Application for  
Change of Educational Space

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the High Bridge Board of Education, approves the submission of an Application for participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities; and,

Approve AFLAC

#### **CERTIFICATION**

I, Gail Woicekowski, Clerk/Secretary of the Local Unit of the High Bridge Board of Education in the County of Hunterdon, and the State of New Jersey do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the High Bridge Board of Education at its meeting of December 12, 2011.

#### **USE OF FACILITIES**

Approve PTO Use of ES January  
20, 2012 Kids Night Out

Approve Daisy Troop 80197 ES  
Kindergarten Room

**5. Motion to approve** submission of the Application for Change of Educational Space to the Hunterdon County Office of Education thereby changing an Elementary School classroom from an instrumental music room to a Multiply Disabled classroom. (Attachment #21)

#### **CAFETERIA REPORT**

October 2011

**6. Motion to approve** AFLAC as the school representative for the Flexible Spending Account (FSA) effective January 1, 2012

**7. USE OF FACILITIES (Attachment #15)**

- a. **Motion to approve PTO** – Use of ES Multipurpose Room on January 20, 2012 for Kids Night Out from 6:00 p.m. until 9:30 p.m.  
Advisor – Cynthia Sharkey.
- b. **Motion to approve Daisy Troop 80197** – Use of ES Kindergarten Room beginning December 14, 2011 from 3:00 p.m. until 4:15 p.m. See attached dates. Advisor – Maryanne Laffert (Kessler)

**8. CAFETERIA REPORT**

The cafeteria financial report for the month of **October 2011**, as submitted by Maschio’s Food Service, Inc. indicates a loss of \$317.13 for the month and a year-to-date profit of \$604.69. Student participation was 24% in the Middle School and 30% in the Elementary School for the month of **October 2011**.

Last year’s report for October **2010**, indicated a loss of \$858.50.00 for the month and a year-to-date loss of \$1,573.50. Student participation was 23% in the Middle School and 28% in the Elementary School for the month of **October 2010**.

TRAVEL

ROLL CALL  
M  
S

**Roll Call:**

William Stover - VP – Aye	Alan Schwartz – Aye
Karen Yaskanin-Jones – Aye	Janice Stemple - Aye
Larissa Critelli – Absent	Ann Willard - Aye
Kay Daughters-Musnuff – Aye	Robert Imhoff – Pres. - Aye

**7 Ayes; 1 Absence; Motion Passes**

**M. TRAVEL EXPENDITURE APPROVAL  
(Attachment #23)**

Based upon the recommendation of the School Business Administrator/Board Secretary, William Stover motioned to approve the following (Attachment #23) Staff/Board members to attend workshops, conferences, etc. based upon the guidelines of the Travel Expenditure Resolution adopted November 5, 2007, seconded by Janice Stemple (Attachment #23)

NEW BUSINESS

ROLL CALL  
M  
S

**Roll Call:**

William Stover - VP – Aye	Alan Schwartz – Aye
Karen Yaskanin-Jones – Aye	Janice Stemple - Aye

PUBLIC COMMENTS  
EXECUTIVE/ CLOSED  
SESSION

Larissa Critelli – Absent                      Ann Willard - Aye  
Kay Daughters-Musnuff – Aye      Robert Imhoff – Pres. - Aye

**7 Ayes; 1 Absence; Motion Passes**

**N. NEW BUSINESS**

**O. PUBLIC COMMENTS**

Mr. Nigro thanked the District.

**P. EXECUTIVE/CLOSED SESSION**

Based upon the recommendation of the Superintendent, Janice Stemple requested a motion to approve the following resolution to enter into Executive Session at 8:10 p.m.; Karen Yaskanin-Jones seconded the motion. Unanimously carried.

Resolved, that the Board of Education move into closed session for the purpose of discussing personnel, legal, and contractual matters; and be it further

Resolved, that the results of the discussion will be made public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

- Negotiations with High Bridge Teachers' Association
- November 14, 2011 Executive Meeting Minutes (See Sealed Envelope)
- Personnel
- Special Education Matter

**RECOVENE PUBLIC SESSION**

**ACTION ITEMS**

Janice Stemple motioned to exit executive session and return to public session at 8:27 p.m. Karen Yaskanin-Jones seconded the motion. Unanimously carried.

**ADOPTION OF EXECUTIVE MINUTES**

**Q. RECOVENE PUBLIC SESSION**

**R. ACTION ITEMS**

November 14, 2011

**S. ADOPTION OF EXECUTIVE MINUTES FROM PREVIOUS MEETINGS**

Based upon the recommendation of the School Business Administrator/Board Secretary, Ann Willard motioned,

**ROLL CALL**  
M  
S



seconded by Karen Yaskanin-Jones to approve the following item.

1. November 14, 2011 Executive Meeting Minutes

**Roll Call:**

Ann Willard – Aye	Alan Schwartz – Aye
Karen Yaskanin-Jones – Aye	Janice Stemple - Aye
Larissa Critelli – Absent	William Stover - VP- Aye
Kay Daughters-Musnuff – Aye	Robert Imhoff – Pres. - Aye

**7 Ayes; 1 Absence; Motion Passes**

**T. ADJOURNMENT**

**ADJOURNMENT**

Having no further business to come before the Board, Kay Daughters-Musnuff motioned to adjourn the meeting at 8:34 p.m. The motion was seconded by Janice Stemple. Unanimously carried.

Respectfully submitted,

Gail Woicekowski  
Board Secretary/ Business Administrator