

**HIGH BRIDGE BOARD OF EDUCATION
REGULAR MONTHLY MEETING
MONDAY, JUNE 18, 2012**

Minutes

A., B., & C OPENING OF MEETING, PLEDGE OF ALLEGIANCE, AND ROLL CALL

ROLL CALL

Being duly posted and advertised in accordance with the Open Public Meetings Act, the Regular Monthly meeting was called to order at 7:05 p.m. in Room 209 (Computer Room) at the High Bridge Middle School. The following Board members were present: Larissa Critelli, Alan Schwartz, Janice Stemple, Ann Willard, Karen Yaskanin-Jones, William Stover, Vice-President and Robert Imhoff, President. Also present was Joseph Kennedy, Superintendent and Gail Woicekowski, Board Secretary/Business Administrator. Kay Daughters-Musnuff notified the Board that she would not be in attendance.

RECOGNITION ITEMS

D. RECOGNITION ITEMS

1. **William Stover requested a motion, seconded by Ann Willard** to approve the attached resolution recognizing the following student for her winning entry in Hunterdon County Cultural & Heritage Commission's *The Most Historic Place in My Town* essay contest: (Attachment #1)
 - Alexis Judd – 1st place – School & County Grand Prize

2. **Ann Willard requested a motion, seconded by Karen Yaskanin-Jones** to present the following students with a Certificate of Achievement for recognition in the Hunterdon County Cultural & Heritage Commission's *The Most Historic Place in My Town* essay contest: (Attachment #2)
 - Joshua Kinsky – Honorable Mention
 - Lucy Kucharski – Honorable Mention

3. **Ann Willard requested a motion, seconded by Karen Yaskanin-Jones** to present the following students with a Certificate of Achievement for recognition by the Tri-County Reading Council: (Attachment #3)
 - Emily Kearney – Honorable Mention, Short Story – Grades 3-4
 - Rachel Clucas – The Kathie Bush Memorial Award - Most Improved Writer

- 4. **Janice Stemple requested a motion, seconded by Karen Yaskanin-Jones** to approve a resolution in recognition of **Dr. William A. Caldwell** for his dedicated service to High Bridge School District. (Attachment #4)
- 5. **Karen Yaskanin-Jones requested a motion, seconded by Ann Willard** to approve the attached resolution honoring the High Bridge PTO for their outstanding service to our schools. (Attachment #5)

CORRESPONDENCE

E. REVIEW OF OFFICIAL CORRESPONDENCE (Attachment #6)

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Eighth Grade Class	6/11/12	Thank you

PUBLIC COMMENTS

F. PUBLIC COMMENTS

None.

ADOPTION OF MINUTES

G. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Based upon the recommendation of the School Business Administrator, William Stover motioned, seconded by Janice Stemple to approve the following minutes. Kay Daughters-Musnuff was absent. Larissa Critelli abstained.

- 1. May 21, 2012 Reorganizational Meeting Minutes (Attachment #7)

May 21, 2012
Reorganizational Meeting

REPORTS TO THE BOARD

H. REPORTS TO THE BOARD

1. Follow-Up Items

None at this time.

2. Board President’s Report

- a) Hampton inquiry – Shared Services (Attachment #8)
The Board President indicated that the District is not interested in pursuing this possibility due to the financial constraints of a potential shared services agreement.
- b) Review of NJSBA recommended Board tasks, as per checklist (Attachment #9)
- c) Poll Board member for July and August Board Meeting attendance.
- d) Board Committees and Chairperson

- **Community Relations – Kay Daughters-Musnuff, Chairperson**
Alan Schwartz and Ann Willard
- **Curriculum and Instruction – Kay Daughters-Musnuff, Chairperson**
Larissa Critelli and Alan Schwartz
- **Finance/Facilities – William Stover, Chairperson,** Larissa Critelli, and Janice Stemple
- **Personnel and Management – Janice Stemple, Chairperson,** Larissa Critelli and Karen Yaskanin-Jones
- **Negotiations – Janice Stemple, Chairperson,** William Stover and Karen Yaskanin-Jones
- **Policy – Karen Yaskanin-Jones, Chairperson,** Alan Schwartz and Ann Willard

Policy

- 1) The Policy Committee in consultation with the Superintendent recommends the Board approve the following motions:

Amend of First Reading

- a) Karen Yaskanin-Jones motioned, seconded by Ann Willard, unanimously carried, to amend, on second reading, the following policies and/or regulations: (Attachment via USB drive – Added text is highlighted in yellow).
 - Policy 5516 Use of Electronic Communication and Recording Devices

Policy 5516

- b) Karen Yaskanin-Jones motioned, seconded by Ann Willard, unanimously carried, to amend, on second reading, the following policies and/or regulations as required by the Children’s Internet Protection Act update: (Attachment via USB drive – Added text is highlighted in yellow).
 - Policy 2361 Acceptable Use of Computer Network/computers and Resources
 - Policy 3321 Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members

Amend on First Reading

Policy 2361

Policy 3321

Policy 4321

- Policy 4321 Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members.

ROLL CALL
M
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Roll Call:

Karen Yaskanin-Jones – Aye	Alan Schwartz -Aye
Ann Willard – Aye	Janice Stemple - Aye
Larissa Critelli - Aye	William Stover - VP- Aye
Kay Daughters-Musnuff– Absent	Robert Imhoff – Pres. - Aye

7 Ayes; 1 Absence; Motion Passes

- **HCESC Representative – Joseph Kennedy**
- **HCSBA Representative – Robert Imhoff**
- **NJSBA Delegate – Robert Imhoff**

Superintendent's Report

3. Superintendent's Report

Mr. Kennedy discussed the following with the Board:

a. INFORMATION ITEMS:

- 1) Staff Attendance for May 2012 (Attachment #10)
- 2) 2011-2012 Student Enrollment Update (Attachment #11)
- 3) 2012-2013 Projected Enrollment (Attachment #12)
- 4) Monthly Report on Harassment, Intimidation, and Bullying Incidents
- 5) Review of April/May 2012 legal bills (Attachment #13)
- 6) Report on Graduation
- 7) Superintendent's Vacation
- 8) Brian Bizzoco's transition to ES Principal, effective 7/1/12
- 9) Extended School Year Program – 7/2/12 through 8/9/12
- 10) Professional Development Plan County Review
- 11) EE4NJ – Teacher Evaluation
- 12) HBMS Literary Magazine
- 13) HBPSD 11-12 District Goals Update

4. School Business Administrator's Report

a. General Information Items

- 1) NJ School Digest – May 2012
(Attachment #14)
- 2) Summer Recreation – July 9 – July 20, 2012

b. Monthly Facility Maintenance Report

- 1) Elementary School
- 2) Middle School
- 3) Bids for summer LRFP projects

c. Vandalism Report

There were no acts of vandalism since our last meeting.

d. Monthly Investment Interest – May 2012

Account	Peapack-Gladstone Bank
Agency	\$ 3.87
Capital Reserve	\$ 15.09
Current	\$ 174.10
Food Service	\$ 1.88
Maintenance	\$ 14.62
Payroll	\$ 2.18
Student Activity	\$ 5.02
Unemployment	\$ 6.08
FSA	\$.16
Total	\$ 223.00

5. Middle School Principal's Report (Via E-Mail)

MS Principal's Report

6. Elementary School Principal's Report (Via E-Mail)

ES Principal's Report

I. PERSONNEL

PERSONNEL

Based upon a recommendation of the Superintendent, Janice Stemple motioned to request an open public hearing for Business Administrator's employment contract for 2012-2013 school year. Karen Yaskanin-Jones seconded the motion. Unanimously carried.

OPEN PUBLIC HEARING
S B A CONTRACT

I. OPEN PUBLIC HEARING

Request a motion to open a public hearing to offer the opportunity for public comments and/or questions regarding the terms and conditions of the Business Administrator's employment contract for the 2012-2013 school year.

PUBLIC COMMENTS

II. PUBLIC COMMENTS

None

Based upon a recommendation of the Superintendent, Janice Stemple motioned to request to close the public hearing for Business Administrator’s employment contract for 2012-2013 school year. Karen Yaskanin-Jones seconded the motion. Unanimously carried.

CLOSE PUBLIC HEARING

III. CLOSE PUBLIC HEARING

Request a motion to close the Public Hearing and reconvene regular monthly meeting.

Based upon a recommendation of the Superintendent, Janice Stemple motioned to approve the following employment contract. Larissa Critelli seconded the motion.

Approve Contract for Gail Woickowski, BA/Board Secretary \$79,780 for 2012-2013

- 1. **Motion to approve** an employment contract for **Gail Woickowski** as Business Administrator/Board Secretary from July 1, 2012 through June 30, 2013 for an annual salary of \$79,780.

ROLL CALL
M
S

Roll Call:

Janice Stemple – Aye	Ann Willard -Aye
Larissa Critelli – Aye	Karen Yaskanin-Jones - Aye
Kay Daughters-Musuff - Absent	William Stover - VP- Aye
Alan Schwartz - Aye	Robert Imhoff – Pres. - Aye

7 Ayes; 1 Absence; Motion Passes

Based upon a recommendation of the Superintendent, Janice Stemple motioned to approve the following items #2 – 11. Larissa Critelli seconded the motion.

Reappoint Christopher Muller FT MA-3 \$53,720

- 2. **Motion to reappoint Christopher Muller**, Art teacher, on a full-time basis for the 2012-2013 school year, at Level MA Step 3 for an annual salary of \$53,720.00, with full benefits.

Approve Emma Alparone as substitute caller \$2457.60

- 3. **Motion to approve Emma Alparone** as substitute caller for 2012-2013 school year at the annual rate of \$2457.60.

Approve substitutes

- 4. **Motion to approve** the attached list of substitutes for 2012-2013 school year (**Attachment #15**).

5. **Motion to approve Will Meissner** as a summer substitute custodian from June 25, 2012 through August 31, 2012 at the hourly rate of \$10.25.
6. **Motion to approve Tim Balsbaugh** as Special Education Aide for ESY Program from July 2, 2012 through August 9, 2012 for 3.5 hours/day at the rate of \$10.00/hour for a total of \$805.00, pending successful completion of criminal history background check.
7. **Motion to approve Christine Cosgrove** as Special Education Aide for ESY Program from July 2, 2012 through August 9, 2012 for 3.5 hours/day at the rate of \$10.00/hour for a total of \$805.00, pending successful completion of criminal history background check.
8. **Motion to approve** the following substitutes for 2012 Extended School Year program:

Approve Will Meissner
Summer Sub Custodian
\$10.25/hr

Approve Tim Balsbaugh
ESY Aide \$10.00/hr

Approve Christine
Cosgrove ESY Aide
\$10.00/hr

ESY Substitutes

Judy Rogers	Substitute Aide/Teacher	Sub Aide - \$10/hour Sub Teacher - \$70/day
Anna Sbriscia	Substitute Aide/Teacher	Sub Aide - \$10/hour Sub Teacher - \$70/day
Kristine Naumann	Substitute Aide/Teacher	Sub Aide - \$10/hour Sub Teacher - \$70/day
Donna Brown	Substitute Aide / Teacher	Sub Aide - \$10/hour Sub Teacher - \$70/day
Laurie Perkalis	Substitute Aide/Teacher	Sub Aide - \$10/hour Sub Teacher - \$70/day
Mary Ellen Loughney	Substitute nurse 8:00 – 12:00	\$120.00/day
Maurica Hash	Substitute Aide	\$10/hour
Jamie McKay	Substitute Aide	\$10/hour
Debbie Cucuzella	Substitute Aide	\$10/hour
Sarah Weinstein	Volunteer	N/A

9. **Motion to approve** a summer staff workshop for TIENET training for between 14-16 Special Education teachers and Child Study Team members to be held between July 16, 2012 and August 10, 2012. Each staff member will attend two half day sessions and will be compensated at the rate of \$75.00 each per half day session, not to exceed \$2,400.00.
10. **Motion to approve** a summer staff workshop for Language Arts Curriculum Implementation for between 18-20 Elementary Education teachers to be held between August 20, 2012 and August 24, 2012. Each staff member will attend up to six (6) hours and will be compensated at the rate of \$29.11 per hour, not to

Approve TIENET
Training

Approve Language
Arts Curriculum
Workshop

exceed \$3,500.00. Funds from Title II – No Child Left Behind Grant will be utilized.

Approve Sandra Carraza-Stanton 15 hrs Summer Work \$29.11/hr

- 11. **Motion to approve Sandra Carraza-Stanton** for 15 hours of summer work in the area of Elementary School reading at the rate of \$29.11 per hour, not to exceed \$440.00.

ROLL CALL
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Roll Call:

- Janice Stemple – Aye
- Larissa Critelli – Aye
- Kay Daughters-Musuff - Absent
- Alan Schwartz - Aye
- Ann Willard -Aye
- Karen Yaskanin-Jones - Aye
- William Stover - VP- Aye
- Robert Imhoff – Pres. - Aye

7 Ayes; 1 Absence; Motion Passes

CURRICULUM & INSTRUCTION

J. CURRICULUM & INSTRUCTION

Based upon the recommendation of the Curriculum Committee in consultation with the Superintendent, Alan Schwartz motioned, seconded by Larissa Critelli to adopt the following items #1-5.

Approve 12-13 Professional Development Plan

- 1. **Motion to approve** the 2012-2013 Professional Development Plan as approved by the Hunterdon County Professional Development Board. (Attachment #16 and via USB Drive)
- 2. **Motion to accept** the following out-of-district students to the 2012 extended school year program on a tuition basis.

Out of District Students
ESY Program

STUDENT ID	DISTRICT	TUITION + AIDE
BD-Autistic Program		
BD-CP	Califon	\$3600.00 + \$850 for 1:1 aide
BD-AdeM	Bethlehem Township	\$3600.00 + \$850 for 1:1 aide
BD-DN	Franklin	\$3600.00 + \$850 for 1:1 aide
Resource Center Program		
RC03-AN	Franklin	\$3000.00 + \$425 for shared aide
BD03-DN	Franklin	\$3000.00 + \$425 for shared aide

- 3. **Motion to approve** an extended school year out of district placement for Student ID #599040 at Hunterdon County ESC School – West Amwell Campus for a tuition rate of \$4,300.00, 1:1 aide cost of \$3,300.00 and transportation costs of \$4,200.00.
- 4. **Motion to approve** transportation for student #200840 and student #400790 to attend High Bridge Extended School Year program at a cost of \$400.00 per student.
- 5. **Motion to authorize** the Superintendent to arrange administrative training for the teacher evaluation system as developed by Charlotte Danielson based upon the recommendation of the District Advisory Committee.

Approve ESY Out of District Placement

Approve Transportation for ESY Program

Approve Administrative Training

ROLL CALL

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Roll Call:

- | | |
|--------------------------------|-----------------------------|
| Alan Schwartz - Aye | Ann Willard - Aye |
| Larissa Critelli – Aye | Karen Yaskanin-Jones - Aye |
| Kay Daughters-Musnuff - Absent | William Stover - VP- Aye |
| Janice Stemple– Aye | Robert Imhoff – Pres. - Aye |

7 Ayes; 1 Absence; Motion Passes

FINANCE/ FACILITIES

K. FINANCE/FACILITIES

Based upon the recommendation of the Superintendent and School Business Administrator/Board Secretary, William Stover made a motion, seconded by Larissa Critelli to approve the following items # 1 - 22.

PAYMENT OF BILLS

1. PAYMENT OF BILLS

a) Audit of Invoices (Attachment #17)

Approve invoices for Current Expense in the following amounts:

Invoices 5/21 – 31 2012
\$44.13

Payroll 5/31/12 \$231,025.06

Check Register May 21 – 31, 2012:	\$ 44.13
Payroll - 5/31/12:	<u>\$230,980.93</u>
Total	\$231,025.06

Invoices 6/1 – 15 2012
\$156,157.04
Payroll 6/12/12 \$238,213.92
Payroll 6/13/12 \$197,828.89

Approve invoices for Current Expense in the following amounts:

Check Register, June 1 – 15, 2012:	\$156,157.04
Payroll - 6/12/12:	\$238,213.92
Payroll - 6/13/12:	<u>\$197,828.89</u>
	\$592,199.85

Cafeteria \$9,333.44

Approve invoices for Cafeteria Account in the amount of \$9,333.44

Date	Vendor	Amount	Description	Check No.
06/13/12	NJ Dept of Agriculture	\$ 23.90	Inv. 140074 \$15.90 Inv. 140381 \$ 8.00	1340
06/13/12	Maschio's Food Service, Inc.	\$ 9,309.54	Inv. IN0032919	1341
Total		\$ 9,333.44		

FINANCIAL REPORTS April 2012

2. FINANCIAL REPORTS

Report of the Board Secretary for April 2012 (Attachment #18)

Resolved, that the Board of Education accept the Board Secretary's Financial Reports for the month of April 2012 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Line Item Transfers for May 19 – June 18, 2012 (Attachment #19)

Resolved, that the Board of Education approve the budget transfers as listed in the attachment and request the Board Secretary to addend a copy of the list to the minutes.

Certification of Fund Balances

Resolved, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify that as of June 18, 2012, after review of the Secretary's monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16:10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year and we request the Board Secretary to addend a copy of the Secretary's Report to the minutes.

_____ June 18, 2012

Gail Woicekowski
Business Administrator/Board Secretary

3. USE OF FACILITIES (Attachment #20)

USE OF FACILITIES

a. Motion to approve use of ES Playground, All Purpose Room and Mrs. Peill’s Room for Summer Recreation Program beginning July 9, 2012 through July 20, 2012 from 8:15 a.m. to 12:30 p.m. Advisor – Gary Mills

Approve Summer Recreation Program

b. Motion to approve Girl Scout Troop #80091 - Use of Elementary School, beginning on September 14, 2012 through May 10, 2013 from 6:00 p.m. to 8:00 p.m.; November 16, 2012 from 6:00 p.m. to 8:00 p.m.; and June 7, 2013 from 6:00 p.m. to 8:00 p.m . Advisor – Michelle Angley

Approve GS Troop #80091. Advisor Michelle Angley

CAFETERIA REPORT

4. CAFETERIA REPORT

May 2012

The cafeteria financial report for the month of May 2012, as submitted by Maschio’s Food Service, Inc. indicates a profit of \$382.86 for the month and a year-to-date profit of \$3,228.17. Student participation was 21 % in the Middle School and 32% in the Elementary School for the month of May 2012.

Last year’s report for May 2011, indicated a profit of \$474.71 for the month and a year-to-date loss of \$2,530.59. Student participation was 21% in the Middle School and 33% in the Elementary School for the month of May 2011.

Amend IDEIA 2011-2012 Grant Application

5. Motion to Amend the IDEIA 2011-2012 Grant Application

The amended IDEIA 2011-2012-Pre school grant application is being filed with anticipated allocations in the following accounts:

IDEIA Preschool – Expenditure Category	Code	\$ Budget
Instructional Supplies	100-600	\$ 3,901
Professional & Technical Services	200-300	\$ 800
Other Professional Services	200-500	\$ 200
TOTAL		\$ 4,901

6. Motion to Amend the NCLB 2011-2012 Grant Application

Amend NCLB 2011-2012 Grant Application

The amended NCLB 2011-2012 grant application is being filed with anticipated allocations in the following accounts:

Title IIA – Expenditure Category	Code	\$ Budget
Instructional Supplies	200-600	\$ 2,356
Professional & Technical Services	200-300	\$10,869
TOTAL		\$13,225

Transfers

- 7. **Motion to authorize** the transfer of funds to reserve accounts.

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the High Bridge Board of Education wishes to transfer an amount not to exceed \$500,000 unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account and an amount not to exceed \$500,000 unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the High Bridge Board of Education has determined that a total amount not to exceed \$1,000,000 is available for such purpose of such transfers;

NOW THEREFORE BE IT RESOLVED by the High Bridge Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Approve Schenck, Price, Smith & King for Legal Services

- 8. **Motion to approve** the professional services agreement with Schenck, Price, Smith & King, LLP for legal services for the 2012-2013 school year.

Approve Lake Drive Itinerate Svcs

- 9. **Motion to approve** the professional services agreement with Lake Drive (Mountain Lakes BOE) for itinerate services for hearing impaired students for the 2012-2013 school year at an hourly rate of \$132.60.

Approve Therapeutic Intervention for OT Svcs

- 10. **Motion to approve** the professional services agreement with Therapeutic Intervention for Occupational Therapy services for the 2012-2013 school year at an hourly rate of \$87.75.

11. **Motion to approve** the professional services agreement with Commission for the Blind and Visually Impaired (CBVI) for three students at the rate of \$1700.00 per student for the 2012-2013 school year to be paid through State Aid deduction.

Approve CBVI
12. **Motion to approve** the professional services agreement with Associated Water Conditioners, Inc. for water treatment services for the elementary and middle schools at a rate of \$2,678.00 for the period covering October 1, 2012 – March 31, 2013. This is the same price charged for the 2011-2012 heating season.

Approve Associated Water Conditioners, Inc.
13. **Motion to approve** the replacement of the condensing unit in the elementary school computer lab by Vail Energy at a cost of \$3,400.00.

Approve Vail Energy
14. **Motion to reject** the rebid of the Summer 2012 LRFP capital project by Gen II due to the bid being over budget.

Reject LRFP by Gen II
15. **Motion to approve** Settembrino Architects, LLC to negotiate the Summer 2012 LRFP project in accordance with the New Jersey Public School Contract Law.

Approve Settembrino Architects to negotiate Summer 12 LRFP
16. **Motion to approve** the recommendation of Settembrino Architects, LLC, to accept the following quotes for the Summer 2012 LRFP capital project:

Approve Settembrino Architects to accept quotes
17. **Motion to reject** Summer 2012 LRFP capital project #2 (doors) by Gen II for being over budget.

Reject Capital Project #2
18. **Motion to award** Summer 2012 LRFP capital project #1 (roof) to Gen II for \$51,000.

Award Capital Project #1 to Gen II
19. **Motion to award** Summer 2012 LRFP capital project #2 (doors) to C&M doors for \$18,400. In accordance with Public School Contract Law 18A:18A-5 after two unsuccessful bid attempts the bid shall be negotiated and awarded by the board of education by resolution at a public meeting without public advertising for bids.

Award Capital Project #2 to C&M Doors
20. **Motion to approve** Par Flooring for \$7,645 for the flooring between the Middle School gymnasium and main building.

Approve Par Flooring
21. **Motion to approve** CHA (based upon the recommendation of Settembrino Architects) to conduct

Approve CHA to conduct energy audit

the energy audit for the High Bridge Elementary & Middle Schools at a cost of \$11,495.

HCESC Coordinated Transportation Resolution

22. Motion to approve HCESC Coordinated Transportation Resolution for the 2012-2013 school year.

ROLL CALL

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Roll Call:

William Stover - VP – Aye	Janice Stemple – Aye
Larissa Critelli – Aye	Ann Willard - Aye
Kay Daughters-Musnuff – Absent	Karen Yaskanin-Jones - Aye
Alan Schwartz – Aye	Robert Imhoff – Pres. - Aye

7 Ayes; 1 Absense; Motion Passes

TRAVEL

L. TRAVEL EXPENDITURE APPROVAL (Attachment #21)

Based upon the recommendation of the School Business Administrator/Board Secretary, William Stover motioned to approve the following (Attachment #21) Staff/Board members to attend workshops, conferences, etc. based upon the guidelines of the Travel Expenditure Resolution adopted November 5, 2007, seconded by Larissa Critelli (Attachment #21)

ROLL CALL

**M
S**

Roll Call:

William Stover - VP – Aye	Janice Stemple – Aye
Larissa Critelli – Aye	Ann Willard - Aye
Kay Daughters-Musnuff – Absent	Karen Yaskanin-Jones - Aye
Alan Schwartz – Aye	Robert Imhoff – Pres. - Aye

7 Ayes; 1 Absence; Motion Passes

NEW BUSINESS

M. NEW BUSINESS

None.

PUBLIC COMMENTS

N. PUBLIC COMMENTS

None

**EXECUTIVE/
CLOSED SESSION**

O. EXECUTIVE/CLOSED SESSION

Based upon the recommendation of the Superintendent, Janice Stemple requested a motion to approve the following resolution to enter into Executive Session at 7:54 p.m.; Ann Willard seconded the motion. Unanimously carried.

Resolved, that the Board of Education move into closed session for the purpose of discussing personnel, legal, and contractual matters; and be it further

Resolved, that the results of the discussion will be made public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

- Negotiations with High Bridge Teachers’ Association
- May 21, 2012 Executive Meeting Minutes (See Sealed Envelope)

Ann Willard motioned to exit executive session and return to public session at 8:06 p.m. Alan Schwartz seconded the motion. Unanimously carried.

RECOVENE PUBLIC SESSION

P. RECOVENE PUBLIC SESSION

ACTION ITEMS

Q. ACTION ITEMS

R. ADOPTION OF EXECUTIVE MINUTES FROM PREVIOUS MEETINGS

ADOPTION OF EXECUTIVE MINUTES

Based upon the recommendation of the School Business Administrator/Board Secretary, William Stover motioned, seconded by Karen Yaskanin-Jones to approve the following item.

May 21, 2012

1. May 21, 2012 Executive Meeting Minutes

ROLL CALL

**M
S**

Roll Call:

William Stover - VP – Aye	Alan Schwartz – Aye
Karen Yaskanin-Jones – Aye	Janice Stemple - Aye
Larissa Critelli – Aye	Ann Willard - Aye
Kay Daughters-Musnuff– Absent	Robert Imhoff – Pres. - Aye

7 Ayes; 1 Absence; Motion Passes

ADJOURNMENT

S. ADJOURNMENT

Having no further business to come before the Board, Janice Stemple motioned to adjourn the meeting at 8:08 p.m. The motion was seconded by Karen Yaskanin-Jones. Unanimously carried.

Respectfully submitted,

Gail Woicekowski
Board Secretary/ Business Administrator