

**HIGH BRIDGE BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
MONDAY, OCTOBER 17, 2016**

**Minutes**

**A.,B.,& C. OPENING OF MEETING, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Being duly posted and advertised in accordance with the Open Public Meetings Act, the Work Session meeting was called to order at 7:00 p.m. in the High Bridge Elementary School Library. The following Board members were present: Michael Estrada, Karyn Gove, Todd Honeycutt, Vice President, Stephen Johnson (arrived 7:02 p.m.), Alan Schwartz, Cindy Sharkey and Robert Imhoff, President. Also present was Gregory Hobaugh, Ed.D., Superintendent, and Heather Goguen, Business Administrator/Board Secretary.

- 14 members of the public were present.

**D. PRESENTATION AND RECOGNITION ITEMS**

None at this time.

**E. REVIEW OF OFFICIAL CORRESPONDENCE**

<u>Name</u>	<u>Date</u>	<u>Subject</u>
None at this time		

**F. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

- One member of the public, a parent, spoke about bullying regarding an incident with her daughter and wanted to know what the policy is.
  - This parent was reassured that all incidents are addressed according to the school's policy and Code of Conduct.
- A member of the public, a school nurse, spoke about the merit pay of administrators and administrators' pay.
- A member of the public spoke of the resignation of three paraprofessionals this evening. She also spoke about merit pay of administrators and the salary of the paraprofessionals.
- A parent spoke about the status of the Teacher's Contract, about the status of the need for aides, and wanted to know what the status of the library.
  - Mr. Imhoff said the contract is in process and the preparation of salary guides are being reviewed at this time, and they should be agreed to within the next few days. The teacher's side will ask for ratification, and then the board will adopt the agreement.
  - The sign has been effective for advertising for aides, which is why that is still up. Aides resign because it is part-time. Hiring full-time aides means a significant increase in costs to the district, including salary and benefits.

- Dr.Hobaugh said that the administrators are at the meeting tonight to discuss some of the issues regarding the paraprofessional vacancies and the impact to the district. Staffing is being looked at during the budget process for the 2017-18 school year, and the library is part of the overall consideration of the budget.

## G. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Based upon the recommendation of the Superintendent, Alan Schwartz made a motion, seconded by Stephen Johnson to approve the following items:

1. September 19, 2016 Regular Meeting Minutes (**Attachment #17-M-10-1**)

### Roll Call:

Michael Estrada - Aye	Stephen Johnson - Aye
Karyn Gove - Aye	Alan Schwartz - Aye
Todd Honeycutt, Vice Pres. - Abstain	Cindy Sharkey - Aye
Robert Imhoff, President - Aye	

**6 Ayes, 1 Abstention ~ Motion Passes**

## H. REPORTS TO THE BOARD

### 1. Board President's Report

#### a. Board Committees and Chairperson

- **Student Achievement** – Responsibilities: Curriculum, Instruction, Technology and Policy

**Cindy Sharkey, Chairperson**, Karyn Gove, Michael Estrada, Members.

- Met Oct. 3, 2016
- Nicole Cahill, RN, will address the Board re: Policy #8454 Management of Pediculosis

- Mrs. Cahill spoke about the history of the district and the inconvenience of notifying all parents of students in the class, causing unnecessary concern, and sending students home (interruption of instruction, parents needing to pick up their children). She also pointed out that this method of sending students home when they had nits was not effective at preventing the spread of lice. She implemented a common sense approach regarding the contagion of lice. The school physician wrote this common sense approach in his Nursing Plan for the district as well.

- Discussed Technology Plan vision
- Discussed 2017-2018 School Calendar
- Updated Organizational Chart - Policy #1110
- Next meeting 11/7/16 at 5:30 pm

- **Educational Resources** – Responsibilities: Finance and Facilities

**Steve Johnson, Chairperson**, Alan Schwartz, Robert Imhoff, Members

- Met October 3, 2016 and discussed the following:
  - Mr. Gianforcaro attended and updated the board on facility walkthrough.
  - Budget Calendar (1st draft is being approved tonight).
  - Collections - A company has been contacted to follow up on outstanding invoices.
  - Procedures and Restructuring of Business Office.

- Next meeting 11/7/16 at 7:30 pm
- **Human Resources – Responsibilities: Personnel, Management and Community Relations**  
**Todd Honeycutt, Chairperson, Cindy Sharkey, Robert Imhoff, Members**
  - Met October 3, 2016
  - Discussed substitute and para shortages
  - Set next Community Night for 1/31/17 at 7:00pm
  - Discussed preliminary staffing needs for 17-18
  - Discussed plan to review Mission Statement and strategic plan
  - Next meeting 11/7/16 at 6:30 pm
- **Negotiations – Alan Schwartz, Chairperson, Stephen Johnson, Robert Imhoff, Members**
  - Teacher’s salary guides have been sent to HBTA and to NJ School Boards for review.
  - Next meeting TBD

**2. Superintendent’s Report**

**a. INFORMATION ITEMS:**

• 2016-2017 Enrollment

Grade	# of Sections	District Enrollment	Choice Enrollment	Out-of-District	Total Enrollment
PS	2	21	-	-	21
K	3	45	-	-	45
1	2	32	-	-	32
2	2	40	-	-	40
3	2	42	-	-	42
4	2	39	-	-	39
<b>Elementary School Total</b>					219
5	2	51	-	-	51
6	2	37	1	1	39
7	2	36	1	-	37
8	2	44	1	-	45
<b>Middle School Total</b>					172
<b>District Total</b>	21	387	3	1	391

- Staff Attendance for October 2016 (**Attachment #17-S-10-1**)
- Monthly Report on Harassment, Intimidation, and Bullying Incident
- Superintendent Update
  - The High Bridge app has been updated.
  - Mentoring program going well.
  - Staff yoga is being offered as professional development twice a month for \$5/session.
  - Another evening has been added for Parent/Teacher Conferences.
  - HIB Training is available to parents online. A nominal fee per family is being charged.
  - The School Community event (Walkathon for The Cure) raised over \$10,000.N
  - October 10<sup>th</sup> was an in-service day for most districts in the area, other than Bethlehem Township and High Bridge.

- We are having difficulties hiring paraprofessionals and substitutes.
- No more FAC meetings will be conducted without any board members present.

b. **ACTION ITEMS:**

- None at this time.

3. **School Business Administrator’s Report**

a. **General Information Items**

- Update on Budget Process for 2017-18

b. **Monthly Facilities Report (Attachment #17-BA-10-1)**

c. **Vandalism Report**

- There was no vandalism.

4. **Superintendent’s Report (Via e-mail)**

5. **Middle School Principal’s Report (Via e-mail)**

6. **Elementary School Supervisor’s Report (Via e-mail)**

**K. ACTION ITEMS**

1. **STUDENT ACHIEVEMENT – Curriculum, Instruction, Technology and Policy**

Based upon the recommendation of the Student Achievement Committee in conjunction with the Superintendent, Cindy Sharkey made a motion, seconded by Michael Estrada to approve the following items:

- a. **Motion to approve** Home Instruction for student ID#3617561481 with Educational Services provided by Brookfield Educational Services for ten (10) hours per week at the Home Instruction rate of \$35.42 per hour for approximately 6-8 weeks.
- b. **Motion to approve** Home Instruction for student ID#9609382499 with Educational Services provided by Brookfield Educational Services for ten (10) hours per week at the Home Instruction rate of \$35.42 per hour for approximately 1 week.
- c. **Motion to approve** Home Instruction for student ID#9609382499 with Educational Services provided by Silvergate Prep, Bridgewater, NJ for ten (10) hours per week at the Home Instruction rate of \$35.42 per hour for approximately 4-6 weeks.
- d. **Motion to approve** the following class trips and transportation:

Grade	Location	Transportation Provider/Cost	Per Pupil Cost	Cost incurred by
K	West Portal Pumpkin Patch	HCESC \$275.00	\$16.25	Parent/Guardian
7th	Statue of Liberty/Ellis Island	First Student \$500.48	\$22.00	Parent/Guardian
5th	YMCA Camp Bernie	HCESC \$220.00	\$105.00	Parent/Guardian

- e. **Motion to approve** the following revised policies and/or regulations:

Policy #1110 - Organization Chart (Attachment #17-SA-10-1)

- f. **Motion to abolish** the following policy:

Policy #8454 - Management of Pediculosis (Attachment #17-SA-10-2)

**Roll Call:**

Michael Estrada - Aye	Stephen Johnson - Aye
Karyn Gove - Aye	Alan Schwartz - Aye
Todd Honeycutt, Vice Pres. - Aye	Cindy Sharkey - Aye
Robert Imhoff, President - Aye	

7 Ayes ~ Motion Passes

**2.HUMAN RESOURCES – Personnel, Management and Community Relations**

Based upon the recommendation of the Human Resources Committee in conjunction with the Superintendent, Todd Honeycutt made a motion, seconded by Cindy Sharkey to approve the following items:

- a) **Motion to approve** the resignation of **Naeemah Sainte-Rose** as part-time paraprofessional aide, effective September 30, 2016.
- b) **Motion to approve** the resignation of **Soma Das** as part-time paraprofessional aide, effective September 30, 2016.
- c) **Motion to approve** the resignation of **Dorothy Davidson** as part-time paraprofessional aide, effective October 17, 2016.
- d) **Motion to approve** the employment of **Donna Kugelman** as part-time paraprofessional aide from October 18, 2016 through June 30, 2017 for an annual salary of \$7,280.00 prorated.
- e) **Motion to approve** the employment of **John Mark Bunger-Spiecha** as part-time paraprofessional aide from November 7, 2016 through June 30, 2017 for an annual salary of \$7,280.00 prorated.
- f) **Motion to approve Nicole Locorotondo** for participation in CPR training on 9/13/16 to be paid \$40.00 for a ½ day session.
- g) **Motion to approve Mary Raefski** for 6.25 hours of Safe School Training (\$62.50 total) and 3 hours for inservice day on 8/25/16 (\$30.00 total ) at a rate of \$10.00 per hour.
- h) **Motion to approve Dorothy Davidson** for 6.25 hours of Safe School Training at a rate of \$10.00 per hour. (\$62.50 Total)
- i) **Motion to approve Christopher Muller** for Inservice Days (8/25/16, 8/30/16 and 8/31/16) at a rate of \$29.11 per hour for a total of \$526.31
- j) **Motion to approve** the following to serve as Home Instructor for the 2016-2017 school year on an as needed basis to be paid at the hourly rate of \$35.42 in accordance with the negotiated agreement between the HBBOE and HBTA.

Staff Member	Marking Periods Available	Grade Level(s)
Nicole Locorotondo	MP1, MP2, MP3, MP4	5-8

- k) ~~Motion to approve~~ payment to the following part-time teachers for additional hours to attend fall parent teacher conferences:

Staff Member	Hours	Rate	Total
Brenda Krushinski	4.5	\$29.11	\$131.00
Rachel Lazier	4.5	\$29.11	\$131.00
Cathy Hoos	4.5	\$29.11	\$131.00
Tricia Morris	4.5	\$29.11	\$131.00

Kim Ziegler	4.5	\$29.11	\$131.00
Christopher Muller	4.5	\$29.11	\$131.00
Thea Anaston	4.5	\$29.11	\$131.00
Jackie Carruthers	4.5	\$29.11	\$131.00
Denise Cathro	4.5	\$29.11	\$131.00
Emily Martin	4.5	\$29.11	\$131.00

**Motion pulled until after Executive Session.**

**l) Motion to approve course reimbursement for the following:**

**i. Maria Monaco**

- Course: Basic Applied Behavior Analysis for Students with Autism
- College/University: Kean University
- Semester: Fall 2016
- Credits: 3 Graduate
- Tuition: \$1,920.00

**ii. Maria Monaco**

- Course: Problems & Issues in Special Education Research
- College/University: Kean University
- Semester: Fall 2016
- Credits: 3 Graduate
- Tuition: \$1,920.00

**iii. Jeremy Schilling**

- Course: Structural and Mechanical Systems (Certified Educational Facilities Manager Program)
- College/University: Rutgers University
- Semester: Fall 2016
- Tuition: \$480.00

**m) Motion to approve the following revised merit based goals for Dr. Gregory Hobaugh, Superintendent, for the 2016-2017 school year as submitted to the Hunterdon County Executive Superintendent:**

1. Qualitative Goal #1 – Improve staff morale by fostering volunteerism and providing more opportunities for collegiality. Amount: \$3,199 (**Attachment #17-HR-10-1**)
2. Qualitative Goal #2 – Recommend NJDOE approved teacher evaluation instrument to increase certified staff effectiveness in the classroom. Amount: \$3,199 (**Attachment #17-HR-10-2**)
3. Quantitative Goal #1 – Initiate the process of earning the Bronze certification from Sustainable Jersey for Schools Program within three interrelated components acquiring 75 total points toward Bronze certification. Amount: \$4,261 (**Attachment #17-HR-10-3**)
4. Quantitative Goal #2 - Improve student achievement at the district level by increased teacher accountability through district assessment tools and other formats leading five percent of certified staff to highly effective rating. Amount: \$4,261 (**Attachment #17-HR-10-4**)

**n) Motion to approve the employment of Cecil Spencer Fader as Elementary School Teacher from October 21, 2016 through June 30, 2017 at a level BA Step 1 for an annual salary of \$50,505.00 prorated.**

**o) Motion to approve the 2016-2017 District Mentoring Plan (Attachment #17-HR-10-5)**

**Roll Call:**

- |                                  |                       |
|----------------------------------|-----------------------|
| Michael Estrada - Aye            | Stephen Johnson - Aye |
| Karyn Gove - Aye                 | Alan Schwartz - Aye   |
| Todd Honeycutt, Vice Pres. - Aye | Cindy Sharkey - Aye   |
| Robert Imhoff, President - Aye   |                       |

**7 Ayes ~ Motion Passes**

Mr. Imhoff spoke about merit pay, and how that arose out of salary caps for Superintendents. Two previous superintendents in High Bridge retired as of a result of the caps. The merit pay is a method for the board to compensate the Superintendent above the cap. The board is assuring that the merit goals are above and beyond the Superintendent’s daily responsibilities. The county must approve the goals as well as the board.

**3. EDUCATIONAL RESOURCES – Finance and Facilities**

Based upon the recommendation of the Educational Resources Committee in conjunction with the Superintendent, Stephen Johnson made a motion, seconded by Alan Schwartz to approve the following items:

**a) PAYMENT OF BILLS\***

**Audit of Invoices (Attachment #17-F-10-1)**

**i. Approve invoices for Current Expenses in the following amounts:**

Check Register:	Sept 20 to Oct 17, 2016	\$ 69,302.88
Payroll	Sept 30, 2016	<u>\$232,795.72</u>
	<b>Total</b>	<b>\$302,098.60</b>

**b) FINANCIAL REPORTS (Attachment #17-F-10-2, 10-3, 10-4, 10-5)**

**Report of the Board Secretary and Treasurer’s Report for August and September 2016 Resolved,** that the Board of Education accept the Board Secretary’s and Treasurer’s Financial Reports for the months of August and September 2016 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

**Line Item Transfers for August and September 2016 (Attachment #17-F-10-6 & 10-7) Resolved,** that the Board of Education approve the budget transfers as listed in the attachment.

**Certification of Fund Balances**

**Resolved,** that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify for the month end August and September 2016, after review of the Secretary’s monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16:10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

\_\_\_\_\_  
Heather Goguen  
Business Administrator

October 17, 2016

**c) USE OF FACILITIES**

**Motion to approve the following use of facilities request:**

Organization	Fee	Start Date	End Date	Day / Times	Location
High Bridge Events Committee	na	10/29/16	10/29/16	Saturday 2:30 to 5:30 pm	MS - Gym
Cub Scout Den 3	na	9/28/16	6/7/17	Wednesdays 6:45 to 8:30 pm	ES - Classroom
Cub Scout Pack 149 - Den #6	na	9/21/16	5/16/17	Wednesdays 6:30 to 7:30 pm	ES - Classroom
Yoga for Staff - Jennifer Wurst instructor	\$5.00 payable by staff	10/24/16	6/30/17	2x per month on Mondays	ES Library
Girl Scout Troop #80315	na	10/17/16	5/22/16	Monday 3:30 to 5:00 pm	MS Classroom

**d) TRAVEL EXPENDITURE APPROVAL**

**Motion to approve workshop and related travel expenses listed below as recommended by the Superintendent, in consultation with the School Business Administrator/Board Secretary.**

Staff/Bd Member	Workshop/ Activity	Date	Registration Fee	Mileage	Other	Total
Robert Imhoff	NJSBA Convention	10/25,10/26,10/27/2016	\$275.00	\$85.56	\$15.00 prkng \$10.50 tolls \$81.00 Meals \$184.00 Hotel	\$651.06
Cindy Sharkey	NJSBA Convention	10/25,10/26,10/27/2016	\$275.00	\$85.56	\$15.00 prkng \$10.50 tolls \$81.00 Meals \$184.00 Hotel	\$651.06
Melissa Patane-Schulter	HCSCA Fall Workshop	10/28/16	\$20.00	\$0.00	\$0.00	\$20.00
Christopher Muller	Art Educator's of NJ Convention	10/9/16 - 10/10/16	\$185.00	\$123.13	\$0.00	\$308.13
Christina Celfo	49th Annual Conf. on Reading & Writing	10/28/16	\$180.00	\$19.84	\$18.00 prkng	\$217.84
Steve Kovacs	Junior Solar Sprints @ Round Valley School	10/19/16	\$0.00	\$0.00	\$0.00	\$0.00
Jemma Buccine	Junior Solar Sprints @ Round Valley School	10/19/16	\$0.00	\$0.00	\$0.00	\$0.00



- e) **APPROVE first draft of the 2017-18 Budget Calendar (Attachment #17-F-10-8)**  
**Motion to approve** the first draft of the 2017-18 Budget Calendar.
  
- f) **APPROVE 403b and 457b Providers for the 2016-17 School Year**  
**Motion to approve** the following employee paid tax sheltered annuity plans:
  - 1. **AXA Equitable**
  - 2. **Lincoln National**
  - 3. **Siracusa**
  - 4. **Security Benefit**
  
- g) **Approve Submission of Comprehensive Maintenance Plan and M1 2016-2018 (Attachment #17-F-10-9)**

**WHEREAS**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

**WHEREAS**, the required maintenance activities as listed in the attached document for the various school facilities of the High Bridge Board of Education are consistent with these requirements, and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**NOW THEREFORE BE IT RESOLVED**, that the High Bridge Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M1 for the High Bridge Board of Education in compliance with Department of Education requirements.

- h) **Participation in the Sustainable Jersey for Schools Certification Program**

**Whereas**—The High Bridge Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

**Whereas**—The High Bridge Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

**Whereas**—Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

**Whereas**—Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or

produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

**Whereas**—Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

**Whereas**—The High Bridge Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools. (See the “Create A Green Team” action. Your district “Green Team” can be designated from a pre-existing group within the district if desired.).

**Whereas**—Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

**Whereas**—The High Bridge Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

**Therefore**, it is resolved that the High Bridge Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

We hereby appoint Gregory Hobaugh, Ed.D. to be the district’s liaison to Sustainable Jersey for Schools.

We do hereby recognize High Bridge Elementary and High Bridge Middle Public School(s) as the agent(s) to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

We agree to complete district actions and to support the district’s schools in completing their actions.

Signature of Board Secretary

Date

**i) Elevator Preventative Maintenance Agreement**

**Motion to approve** Morris County Elevator at \$410.00 per month for the Elementary (\$210.00) and Middle (\$210.00) Schools for a total of \$3,690.00 for the months October 2016 through June 2017.

**j) Demand Response**

**Motion to approve** entering a Demand Response contract with IP Keys Power Partners as of October 17, 2016 for the program period beginning in June 2017 at no cost to the district.

**k) Cultural Arts Programs**

**Motion to approve** the following Cultural Arts Programs for the 2016-17 School Year:

Location	Event	Board Cost	PTO Cost
Elementary School	Dinoman	\$397.50	\$397.50
Elementary School	Story Pirates	\$1897.50	\$1897.50
Middle School	Freestyle Repertory Theatre Group	\$572.50	\$572.50
Middle School	Floating Pictures by Richard Aldorasi	\$595.00	\$595.00

Middle School	Princeton Tigertones	\$450.00	\$450.00
Middle School	Austin the Unstoppable (funded by grant from Horizon Foundation of NJ - travel fee paid by Board and PTO)	\$37.50	\$37.50
Middle School	CSI program	Free	Free
Elementary School	Art goes to School	Free	Free
Total Cost		\$3,950.00	\$3,950.00

**l) DISPOSAL OF ITEMS**

**Motion to approve** the disposal of the following unused outdated desktop computers:

- |                  |                  |
|------------------|------------------|
| Serial # 8J28ZD1 | Serial # 7H28ZD1 |
| Serial # BH28ZD1 | Serial # CH28ZD1 |
| Serial # HH28ZD1 | Serial # CBJHG51 |

**m) TRANSPORTATION**

**Motion to approve** the following Bus Routes for the 2016-2017 School Year:

Provider	Route #	Student ID#	Cost	Dates
HCESC	NP17100	N/A (8 nonpublic students)	\$6105.60	9/1/16 - 6/30/17
HCESC	1722	200840	\$128/day x 180 days = \$23,040	9/1/16 - 6/30/17
HCESC	1722	20160043	\$34.00/day x 45 days = \$1,530	10/18/16 - 12/23/16
HCESC	1722	20160042	\$34.00/day x 45 days = \$1,530	10/18/16 - 12/23/16
HCESC	1730T	20150057	\$150.00/day x 36 days = \$5,400	10/19/16 - 12/9/16

**Roll Call:**

- |                                  |                       |
|----------------------------------|-----------------------|
| Michael Estrada - Aye            | Stephen Johnson - Aye |
| Karyn Gove - Aye                 | Alan Schwartz - Aye   |
| Todd Honeycutt, Vice Pres. - Aye | Cindy Sharkey - Aye   |
| Robert Imhoff, President - Aye   |                       |

**7 Ayes ~ Motion Passes**

**L. NEW BUSINESS**

- Mrs. Gove attended a Somerset County School Boards Meeting at Maggiano’s regarding the formula for the School Aid.
- Mr. Imhoff spoke of how he attended the Homecoming Game on Friday and recognized 7 out of the 10 students in the Homecoming Court as being High Bridge students.

**M. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on agenda topics only. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments should be addressed to the Board.

- A member of the North Hunterdon-Voorhees Board of Education spoke in support of the referendum for the district at the upcoming election.

- A parent spoke about Walk To School Day and wanted to know why there was not police presence.
  - The parent was told that in the coordination with HART, the police was asked not to participate so that students would learn about safety walking to school.
- The school nurse thanked the board president for addressing the basis for merit pay.

**N. EXECUTIVE/CLOSED SESSION**

Based upon the recommendation of the Superintendent, Michael Estrada requested a motion to approve the following resolution to enter into Executive Session at 9:00 p.m.; Cindy Sharkey seconded the motion.~ Unanimously Carried

- Personnel
- September 19, 2016 Executive Session Minutes (**Attachment #17-ES-10-1**)

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**O. RECONVENE PUBLIC SESSION**

Todd Honeycutt motioned to exit executive session and return to public session at 10:10 p.m. Karyn Gove seconded the motion. Unanimously carried.

**P. ACTION ITEMS**

Based upon the recommendation of the Human Resources Committee in conjunction with the Superintendent, Todd Honeycutt made a motion, seconded by Alan Schwartz to approve the following items:

**1) Item K from Human Resources:**

**Motion to approve** payment to the following part-time teachers for additional hours to attend fall parent-teacher conferences:

<b>Staff Member</b>	<b>Hours</b>	<b>Rate</b>	<b>Total</b>
Brenda Krushinski	4.5	\$29.11	\$131.00
Rachel Lazier	4.5	\$29.11	\$131.00
Cathy Hoos	4.5	\$29.11	\$131.00
Tricia Morris	4.5	\$29.11	\$131.00
Kim Ziegler	4.5	\$29.11	\$131.00
Christopher Muller	4.5	\$29.11	\$131.00
Thea Anaston	4.5	\$29.11	\$131.00
Jackie Carruthers	4.5	\$29.11	\$131.00
Denise Cathro	4.5	\$29.11	\$131.00
Emily Martin	4.5	\$29.11	\$131.00

**Roll Call:**

Michael Estrada - Nay	Stephen Johnson - Nay
Karyn Gove - Nay	Alan Schwartz - Nay
Todd Honeycutt, Vice Pres. - Aye	Cindy Sharkey - Nay
Robert Imhoff, President - Nay	

**6 Nayes; 1 Aye ~ Motion Fails**

2) **Motion to approve** Superintendent to contact Source4Teachers to increase the substitute rate to \$95.00 per day effective immediately.

**Roll Call:**

Michael Estrada - Aye	Stephen Johnson - Aye
Karyn Gove - Aye	Alan Schwartz - Aye
Todd Honeycutt, Vice Pres. - Aye	Cindy Sharkey - Aye
Robert Imhoff, President - Aye	

7 Ayes ~ Motion Passes

**Q. ADJOURNMENT**

Having no further business to come before the Board, Karyn Gove motioned to adjourn the meeting at 10:14 p.m. The motion was seconded by Todd Honeycutt. Unanimously carried.

Respectfully submitted,



Heather Goguen  
Business Administrator/Board Secretary

