

**HIGH BRIDGE BOARD OF EDUCATION  
WORK SESSION  
Monday, April 15, 2019**

**1. OPENING OF MEETING - 7:00 PM**

**Required Notice of Open Public Meeting**

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this regular meeting convened in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829.

**Date:** Monday April 15, 2019

**Time:** 7:00 pm

**No Formal action was taken.**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Erin Delgado - Present	Robert Imhoff - Present
Michelle Corley - Present	Mindy Manahan - Present
James Garner - Present	Cindy Sharkey, President - Present
Karyn Gove, Vice. Pres. - Present	
Additional Members Present: Dr. Gregory Hobaugh, Superintendent	
Christopher Jones, SBA / Board Secretary	

**4. PRESENTATION & RECOGNITION ITEMS**

- 4.1. Spencer Fader to present Reading Olympic participants.  
*Spencer Fader presented certificates to the Reading Olympics participants. He mentioned that he was impressed by the ability of the students to complete the reading along with their other priorities. Greg Hobaugh congratulated the students and Mr. Fader for their hard work.*
- 4.2. 2017-2018 School Performance Report Update: Dr. Hobaugh  
*Greg Hobaugh reviewed the overall results of the school performance report. He answered questions from each board member regarding key learnings and plans of actions for this year and next year.*

**5. BUDGET APPROVAL**

**6. REVIEW OF OFFICIAL CORRESPONDENCE**

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Kim Terzuolo	03/14/19	Notice of Retirement
Patricia Tuma	04/09/19	Notice of Retirement

**7. REPORTS TO THE BOARD**

- 7.1. Board President's Report

*Cindy Sharkey said she and other board members attended the Hunterdon County School Board meeting. She also mentioned that NJSBA was impressed with the social emotional learning at the school and will be visiting with Greg Hobaugh.*

- 7.1.1. Board of Education Goals
- 7.1.2. Ad Hoc Committee Changes  
*Cindy Sharkey said there will be changes at the next board meeting.*
- 7.1.3. Shared Services

**8. ACTION ITEMS**

**8.1. Student Achievement - Curriculum, Instruction, Technology & Policy**

**8.1.1. Class trips and transportation:**

Grade	Location	Cost per Student	Cost incurred by
2nd	Echo Hill, Flemington, NJ	\$11.00	Parent/Guardian
1st	Turtle Back Zoo, West Orange, NJ	\$21.00	Parent/Guardian

- 8.1.2. Multidimensional Principal Performance Rubric (MPPR) as the district observation tool for Principals
- 8.1.3. Multidimensional Leader Performance Rubric (MLPR) as the district observation tool for Director of Special Services, Facilities Manager and Business Administrator.
- 8.1.4. Danielson 2013 as the district observation tool for teachers.
- 8.1.5. High Bridge School District 2018/2019 Mentoring Plan
- 8.1.6. Professional Development Plans for the District, Elementary School and Middle School.

**8.2. Human Resources - Personnel, Management & Community Relations**

**8.2.1. Staff to chaperone the following functions:**

Staff Member	Event	Date	Rate	Total
Heidi Miller	8th Grade Lock In	04/12/2019	\$72.53	\$72.53
Heidi Miller	MS Spring Dance	05/10/2019	\$72.53	\$72.53
Jana Brown	MS Spring Dance	05/10/2019	\$72.53	\$72.53
Mary Raefski 1:1 Paraprofessional	MS Spring Dance	05/10/2019	\$12.50/hr	\$37.50
Rosemarie Royer 1:1 Paraprofessional	MS Spring Dance	05/10/2019	\$12.50/hr	\$37.50

- 8.2.2. Christian Bollin as Boys Baseball Coach for the 2018-2019 season at a rate of \$1,264.00.
- 8.2.3. Maternity leave for Nicole Locorotondo beginning on/or about August 26, 2019 with a tentative return date of January 2, 2019. She will utilize sick days followed by unpaid days in accordance with FMLA.
- 8.2.4. Title IIA Funds: \$2,474.35 for the 2018-2019 school year to compensate teachers for Summer Academy work designed to improve Student Achievement and provide additional learning opportunities for students. The following teachers @ \$29.11/hour.

Name	hours	Name	hours
Lisa Kerr	10	Lynn Hughes	3

Sherry Kerr	10	Gretchen Dello Russo	12
Tricia Morris	10	Michelle Gomez	3
Lauren Richardson	10	Paige McGaheran	12
Spencer Fader	3	Karin Weikert	12

- 8.2.5. Mary Raefski as an additional chaperone for the Play on March 21, 2019 at the event rate of \$72.53.
- 8.2.6. Arianne Grosky for an additional 8.25 hours of pay at \$12.50 for a student per IEP with Drama Club practices .
- 8.2.7. Staff members for hours above contracted time to attend the April 5, 2019 7th grade field trip. Staff is required to be at school by 7:30 am (45 minutes before contracted time). Compensation will be at a rate of \$29.11 per hour for .75 hours for a total of \$21.83.
  - Courtney Shiffman
  - Christina Harding
  - Jeff Thompson
  - Nicole Locorotondo
  - Danielle Weber
  - Jerry Tolomeo
- 8.2.8. Bonnie Adair as substitute nurse to attend the 7th grade field trip on April 5, 2019 at a rate of \$105.00 per day.
- 8.2.9. Jana Brown for hours above contracted time to complete online Diagnostic Learning Maps training at a rate of \$29.11 per hour for 2.25 hours for a total of \$65.50.
- 8.2.10. Michael Doerwang as a summer custodian starting June 18, 2019 through August 23, 2019 at a rate of \$13.00 per hour.
- 8.2.11. Course reimbursement for:
  - 8.2.11.1. Danielle Weber
    - Course: Students, Teachers, School Policy & Law
    - College/University: Centenary University
    - Semester: May 2019 to June 2019
    - Tuition: \$1,778.40
  - 8.2.11.2. Christina Harding  
(Course name change, Originally approval at December 17, 2018 Meeting)
    - Course: Literacy Curriculum & Common Core
    - College/University: Centenary University
    - Semester: May 2019 to June 2019
    - Tuition: \$1,811.40
  - 8.2.11.3. Karin Weikert
    - Course: Curriculum and Instruction
    - College/University: Rutgers University
    - Semester: July 2019 to August 2019
    - Tuition: \$2,154.00
- 8.2.12. Notice of retirement from Kim Terzuolo effective June 30, 2019.
- 8.2.13. Notice of retirement from Patricia Tuma effective June 30, 2019.
- 8.3. **Educational Resources - Finance and Facilities**
  - 8.3.1. Payment of Bills

- 8.3.2. Financial Reports
- 8.3.3. Line Item Transfers
- 8.3.4. Travel Expenditure for Workshops

Staff/Bd Member	Workshop/ Activity	Date	Registration Fee	Mileage	Other	Total
Denise Cathro	Mental Health Issues	05/20/2019	\$90.00			\$90.00
Melissa Patane-Schulter	2019 Annual School Counselor Conference	04/12/2019	\$35.00			\$35.00
Christina Harding	Online Writing Instructional Course	N/A - Online	\$147.00			\$147.00

**8.3.5. Professional Services –**

- 8.3.5.1. Prime Healthcare Services
- 8.3.5.2. Dr. Andre J. Francois, The Bi-Lingual CST, Parsippany, NJ  
 School Psychology Evaluation and Written Report-\$1000.00  
 Educational Evaluation and Written Report-\$1000.00  
 Speech/Language Evaluation and Written Report-\$1000.00
- 8.3.5.3. Dr. Barbara Couvadelli, Neuropsychologist, Islen NJ  
 \$350.00 In-Take  
 \$3500.00 Evaluation and Written Report
- 8.3.5.4. Theodore Petti, MD of Rutgers University Behavioral Health Care is appointed for Psychiatric Evaluation Services at the following rates:  
 Evaluation: \$450  
 Extended Time: \$100  
 Review of Records: \$150  
 Written Report: \$250

**8.3.6. Capital Reserve Release - Security; ES Water**

- Johnson Soils - \$5,000
- Security Service - \$5,751
- Fire Doors \$26,500
- Pips Pavement \$14,100

- 8.3.7. Paraprofessional Addendum
- 8.3.8. ESEA Grant Amendments
- 8.3.9. EAP plan approval
- 8.3.10. Student lunch prices
- 8.3.11. Proprietary volleyball net
- 8.3.12. Collection agency
- 8.3.13. Apple Resolution

**9. NEW BUSINESS**

**10. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more

than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

*No comments*

**11. EXECUTIVE/CLOSED SESSION**

*Erin Delgado motioned, seconded by James Garner, unanimously approved, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:*

- Choice Students
- Negotiations
- Superintendent's Evaluation
- HIB Discussions

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

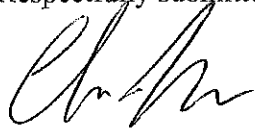
**12. RECONVENE PUBLIC SESSION**

*Erin Delgado motioned, seconded by James Garner, unanimously approved, to reconvene public session.*

**13. ADJOURNMENT**

*Robert Imhoff motioned, seconded by James Garner, unanimously approved, to adjourn the meeting.*

Respectfully submitted,



Christopher Jones  
High Bridge Board Secretary

