

**HIGH BRIDGE BOARD OF EDUCATION
REGULAR MONTHLY MEETING
Monday, September 24, 2018**

1. OPENING OF MEETING - 7:00 PM

Required Notice of Open Public Meeting

Being duly posted and advertised in accordance with the Open Public Meetings Act, the Regular Monthly meeting was called to order at 7:00 p.m. in the High Bridge Elementary School Library. The following Board members were present: Erin Delgado, Karyn Gove, Vice President, Robert Imhoff, James Garner, Michael Estrada, and Cindy Sharkey, President. Alan Schwartz was absent. Greg Hobaugh, Superintendent, and Christopher Jones Business Administrator/Board Secretary, were also present.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL by Christopher Jones, SBA / Board Secretary

4. PRESENTATION & RECOGNITION ITEMS

- 4.1. We would like to thank the Gecek and Innis Families for planting flowers at the Elementary School. The school looks beautiful!

Greg Hobaugh thanked the Gecek and Innis families for their donation.

- 4.2. We would like to thank the Borgh Family for the donation of the mums in front of the Elementary & Middle School.

Greg Hobaugh thanked the Borgh family for their donation.

- 4.3. We would like to thank the High Bridge PTO their donation of the flowers.

Greg Hobaugh thanked the High Bridge PTO for their donation.

- 4.4. Elementary School received bronze award for Sustainable Hunterdon.

- 4.5. Elementary School received gold award for New Jersey Safe Routes to school.

- 4.6. Dr. Hobaugh will present on the Spring 2108 PARCC test scores. **(Attachment: HB PARCC)**

Greg Hobaugh presented the 2018 PARCC test scores using the attachment that is posted on the website. He said that additional information is available to the public upon request.

- 4.7. Superintendent's Report

Greg Hobaugh gave the following updates:

The school opened successfully and completed a security drill with the town.

He thanked the HBEA pride committee for the opening year town meeting even though it got rained out twice.

The sign outside the elementary school is broken and will be fixed soon. He said he is looking into fundraising for a new sign.

The district is bringing in additional resources for reading from Rutgers and working with the high school on development.

4.7.1. Information Items:
2018-2019 Enrollment

Grade	Sections	District Enrollment	Choice	Tuition	Out-of-District	Total Enrollment
PS	3	21	-		-	21
K	2	30	-		-	30
1	2	30	-		-	30
2	2	42	-		-	42
3	2	31	-		-	31
4	2	40	1		-	41
Elementary School Total						195
5	2	40	-		-	40
6	2	44	-		-	44
7	2	53	-	-	-	53
8	2	39	1	1	1	42
Middle School Total						179
District Total	21	370	2	1	1	374

4.8. Staff Attendance for August 2018 (**Attachment: Aug Attendance**)

4.9. Monthly Report on Harassment, Intimidation, and Bullying Incidents

4.9.1. One investigated report at Elementary School - not HIB.

Greg Hobaugh said that just because HIB is not found the accused student may still have consequences based on code of conduct.

4.10. Report on District Goals - July 2018 through September 2018 (**Attachment: District Goals**)

Greg Hobaugh presented the progress on district goals. He highlighted the Wingman program as a great accomplishment.

4.11. School Business Administrator's Report

4.11.1. Facilities Update

4.11.2. QSAC

Christopher Jones gave the following updates:

The new facilities manager starts October 1st.

The auditors will be in district during the first two weeks of October.

QSAC facilities inspection will take place before November 15.

5. REVIEW OF OFFICIAL CORRESPONDENCE

Name Date Subject

6. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on agenda topics only. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments should be addressed to the Board.

No comments

7. ADOPTION OF MINUTES FROM PREVIOUS MEETING

7.1. August 27, 2018 Regular Meeting Minutes (Attachment: 08 27 18 Meeting Minutes)

7.2. September 17, 2018 Work Session Meeting Minutes (Attachment: 09 17 18 Work Session Minutes)

Board President calls for a motion and a second to approve 7:

Motion: Erin Delgado		Second: Karyn Gove		
Name:	Yes	No	Abstain	Absent
Erin Delgado	x			
Michael Estrada	x 7.2		x 7.1	
James Garner	x 7.1		x 7.2	
Karyn Gove	x			
Robert Imhoff	x			
Alan Schwartz				x
Cindy Sharkey	x			

7.1 Approved: 6-0-1-1

7.2 Approved: 6-0-1-1

8. REPORTS TO THE BOARD

8.1. Board President's Report

Cindy Sharkey gave the following updates:

Board members attended the community day

She met with town regarding the Bridge. She said the board of education will have a section in the paper.

The bylaws committee has started working and will be giving an update at the next work session.

9. ACTION ITEMS

9.1. Student Achievement - Curriculum, Instruction, Technology & Policy

9.1.1. Motion to approve Student Leadership representatives to YMCA Camp Bernie for team building and leadership activities on November 1 - 2, 2018 cost will be covered by Municipal Alliance grant.

9.1.2. Motion to approve selected 7 & 8th grade students to attend a music festival in October at Rowan University. Transportation to the festival will be provided by Voorhees High School. The cost will be \$12.00 incurred by the guardians.

- 9.1.3. **Motion to approve** the School Safety and Security Plan (**Attachment: School Safety**)
- 9.1.4. **Motion to approve** Cultural Arts Tentative Plan for 2018-2019. (**Attachment: Cultural Arts**)
- 9.2. **Human Resources - Personnel, Management & Community Relations**
 - 9.2.1. **Motion to approve** Christine Roling for 3 additional days of summer work totalling \$570 at her daily rate.
 - 9.2.2. **Motion to approve** Denise Garcia Centenary University student to observe 3 hours of classes in assistive technology in the Elementary and Middle Schools.
 - 9.2.3. **Motion to approve** the following chaperones for Student Leadership trip to Camp Bernie November 1 - 2, 2018 to be paid the substitute rate for the overnight:

Staff Member	Rate
Courtney Shiffman	\$95.00
Megan Roth	\$95.00
Katie Franks	\$95.00
Rich Kolton	\$115.00

- 9.2.4. **Motion to accept the resignation** of Brande Grieder, Assistant to the Superintendent as of October 26, 2018.
- 9.2.5. **Motion to approve** Carla LaTorre as a volunteer for the Volleyball season.
- 9.2.6. **Motion to approve** Brenda Krushinski for Math stipend position for 4.5 hours per week for 40 weeks at a rate of \$29.11 per hour not to exceed \$5,239.80 paid through Title IA grant funds.
- 9.2.7. **Motion to approve** Christin Cosgrove for ELA stipend position for 4.5 hours per week for 40 weeks at a rate of \$29.11 per hour not to exceed \$5,239.80 paid through Title IA grant funds.
- 9.2.8. **Motion to approve** the following as substitute custodians:

Name	Rate
Ryan Cahill	\$13.00
Matt Krisantis	\$13.00
Tony Watkoskey	\$13.00
Edward Neuhauser	\$13.00

- 9.2.9. **Motion to accept the resignation** of Ryan Lagomarsino as the Boys Basketball Coach.
- 9.2.10. **Motion to approve** Mike Doerwang, Jerry Tolomeo, and Lynn Gresko to share the Middle School Central Detention stipend position for 2 hours per week at \$29.11 per hour for 38 weeks, not to exceed \$2,212.36 total.

9.2.11. Rescission: Contract - Superintendent of Schools

RESOLVED: With the consent of the Superintendent, the Board of Education rescinds a four year contract of employment for Gregory Hobaugh, Ed.D., which was effective July 1, 2015 through June 30, 2019, and provided an annual salary of \$135,803.

9.2.12. Approval: Contract - Superintendent of Schools

RESOLVED: Upon approval by the County Executive Superintendent and in accordance with N.J.A.C. 6A:23A-3.1, the Board of Education approves a four year contract of employment for Gregory Hobaugh, Ed.D., effective July 1, 2018 through June 30, 2022. Effective July 1, 2018, the 2018 - 2022 contract shall supersede and replace the 2015 - 2019 contract that the Board has rescinded. The Superintendent's annual salary for school year 2018/2019 is established at \$145,000.00. **(Attachment: GH Contract)**

Cindy Sharkey said the board started discussing the renewal this summer. She said that the overall feelings of the board were to support Greg Hobaugh. She said the contract was increased because the Merit Goals were removed from the contract. Robert Imhoff said that the cash payout is less due to the Merit Goal elimination.

9.2.13. Motion to approve Donna Brown to attend Wilson Level 1 training at a cost of \$2,300.00.

9.2.14. Motion to approve the following teachers to attend the music festival at Rowan University for additional hours outside of contracted day.

Name	Rate	Hours	Total
Courtney Shiffman	\$29.11	3.5 hours	\$101.89
Nicole Locorotondo	\$29.11	3.5 hours	\$101.89

9.2.15. Motion to approve the following teachers to be home instructors for the 2018-2019 school year at a rate of \$35.42 per hour.

Nicole Locorotondo
Lynn Hughes (4th grade only)
Marisa Monaco

9.3. Educational Resources - Finance and Facilities

9.3.1. Payment of Bills

Audit of Invoices (Attachment: 9 25 18 bill list)

*Please note: Checks dated 9/17/18 or after have been held and will be mailed upon board approval.

Approve invoices for Current Expenses in the following amounts:

Check Register	August 28 - Sept 25	\$463,452.37
Payroll	August 31	\$ 71,922.94
Payroll	September 14	<u>\$229,108.42</u>
	Total	\$764,483.73

9.3.2. Motion to approve Kathy Barth at \$11/hour and Sharon Wilson at \$10/hour for inventory management not to exceed of \$750.

9.3.3. Motion to approve the recycling of outdated and unused televisions, VCRs, cable boxes, and telephones. (**Attachment: Electronics Recycling September 2018**)

9.3.4. TRAVEL EXPENDITURE APPROVAL

Motion to approve workshop and related travel expenses as listed below:

Staff/Bd Member	Workshop/ Activity	Date	Registration Fee	Mileage	Other	Total
Christina Harding	Reading & Writing Conference	October 26, 2018	\$180.00	\$11.81	\$12.00 (parking/tolls)	\$203.81
Danielle Weber	Reading & Writing Conference	October 26, 2018	\$180.00	\$11.81	\$12.00 (parking/tolls)	\$203.81
Christopher Jones	NJSBA Convention	10/22, 10/23, 10/24, 10/25/18	\$300.00	\$102.46	15.00 Parking 10.50 Tolls 231.00 Meals 327.00 Hotel 30.00 Taxis	\$1,1015.96
Gregory Hobaugh	NJSBA Convention	10/22, 10/23, 10/24, 10/25/18	\$300.00	\$102.46	15.00 Parking 10.50 Tolls 231.00 Meals 327.00 Hotel 30.00 Taxis	\$1,105.96
Cindy Sharkey	NJSBA Convention	10/23, 10/24, 10/25/18	\$300.00	\$102.46	15.00 Parking 10.50 Tolls 165.00 Meals 218.00 Hotel	\$810.96
James Garner	NJSBA Convention	10/22, 10/23, 10/24/18	\$300.00	\$102.46	15.00 Parking 10.50 Tolls 165.00 Meals 260.00 Hotel	\$852.96
Robert Imhoff	NJSBA Convention	10/23, 10/24, 10/25/18	\$300.00	\$102.46	15.00 Parking 10.50 Tolls 165.00 Meals 310.00 Hotel	\$902.96
Christopher Jones	NJASBO Training: In-Service and Academy	9/27, 10/3, 11/1, 11/29, 12/6, 12/11, 1/15, 1/30, 2/5, 3/21, 3/27, 4/11, 5/14	Academy: \$250 In-Service: \$900			\$1,150
Heather Valenta	NJASBO Training	2/5, 5/9	\$200			\$200
Coleen Conroy	NJSBA-Sustainable Awards Ceremony		na	\$102.46	na	\$102.46

9.3.5. Motion to authorize the Business Administrator/Board Secretary to approve the payment of bills between board meetings pursuant to N.J.S.A. 18A:19-4.1. Such warrants shall be presented to the board at the next Regular Business Meeting for ratification.

9.3.6. Motion to authorize the Superintendent in conjunction with the Business Administrator/Board Secretary to approve line item transfers as necessary between board meetings and such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting, pursuant to N.J.S.A 18A:22-8.1.

9.3.7. Motion to approve Hunterdon County Educational Services Commission for Apple Technology Products:

WHEREAS, the Hunterdon County Educational Services Commission (“HCESC”), as Lead Agency for the HCESC cooperative pricing system (system identifier 34HUNCCP), has awarded a contract for proprietary Apple technology products (bid number HCESC-TEC-16-01), renewed effective March 25, 2017 following the public solicitation of sealed bids pursuant to N.J.S.A. 18A:18A-15, N.J.S.A. 40A:11-13 and N.J.A.C. 5:34-9.1; and

WHEREAS, the High Bridge Board of Education is a member of the HCESC cooperative pricing system and is authorized to make purchases from contracts awarded by the HCESC pursuant to N.J.A.C. 5:34-7.1 et seq. ; and

WHEREAS, the Apple technology products covered by the HCESC contract sought by the High Bridge Board of Education are of such a specialized nature that only such products will meet the needs of the High Bridge Board of Education and

WHEREAS , the High Bridge Board of Education has heavily invested time and funds into the acquisition and integration of Apple products in local operations that will be wasted if non-Apple products were used to supplement the existing technology; and

WHEREAS, the use of non-Apple products would require either the wholesale replacement of the technology currently used by the High Bridge Board of Education or an unsupportable level of training, support and maintenance services that would utterly defeat the purpose of the public contracting laws;

NOW, THEREFORE, BE IT RESOLVED that the High Bridge Board of Education hereby authorizes the purchase of proprietary Apple technology products through HCESC Contract (HCESC-TEC-16-01) from Apple, Inc. 5505 W. Parmer Lane, MS 578-ROA Austin, TX 78727-6524, for individual purchases under \$6,000.

9.3.8. Motion to approve a contract with Commission for the Blind and Visually Impaired for a cost of \$1,900 for the 2018-2019 school year. **(Attachment:18-19 Commission for the Blind and Visually Impaired Contract)**

9.3.9. Transportation

Motion to approve the following Bus Routes for the 18/19 School Year:

Provider	Route #	Student ID#	Cost	Dates
Lebanon Twp	L12	6848932616	\$865	18/19 School Year
Lebanon Twp	L13	5014301521	\$865	18/19 School Year
WCSS	1837	4427920420	\$42,120	18/19 School Year

9.3.10. Use Of Facilities

Motion to approve the following use of facilities request:

Organization	Start Date	End Date	Day / Times	Location
CCI Puppy Training	10/2/18	6/4/19	Tuesdays 4:30 - 5:30 pm	ES
HB Youth Basketball	11/5/18	3/16/19	Mondays - Saturdays 6:30 - 9:00 pm	ES & MS

Board President calls for a motion and a second to approve 9.:

Motion: Robert Imhoff		Second: Michael Estrada		
Name:	Yes	No	Abstain	Absent
Erin Delgado	x			
Michael Estrada	x			
James Garner	x			
Karyn Gove	x			
Robert Imhoff	x			
Alan Schwartz				x
Cindy Sharkey	x			

Approved: 6-0-0-1

10. NEW BUSINESS

11. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

No comments

12. EXECUTIVE/CLOSED SESSION

Erin Delgado motioned, seconded by Karyn Gove, unanimously approved, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Litigation
- Negotiations

Alan Schwartz arrived at 7:57pm prior to the start of discussion at the executive session.

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

13. RECONVENE PUBLIC SESSION

Karyn Gove motioned, seconded by Michael Estrada, unanimously approved, to reconvene public session.

14. ACTION ITEMS

14.1. Motion to approve the

14.1.1. August 27, 2018 Executive Minutes (Attachments: 08 27 18 Executive Session Minutes 1 of 2 and 08 27 18 Executive Session Minutes 2 of 2)

14.1.2. September 17, 2018 Executive Working Session Minutes (Attachment: 09 17 18 Executive Work Session Minutes)

Motion: Karyn Gove		Second: Erin Delgado		
Name:	Yes	No	Abstain	Absent
Erin Delgado	x			
Michael Estrada	x14.1.2		x14.1.1	
James Garner	x14.1.1		x14.1.2	
Karyn Gove	x			
Robert Imhoff			x	
Alan Schwartz	x			
Cindy Sharkey	x			

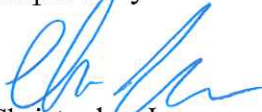
14.1.1 Approved: 5-0-2-0

14.1.2 Approved: 5-0-2-0

15. ADJOURNMENT

Erin Delgado motioned, seconded by Karyn Gove, unanimously approved, to adjourn the meeting.

Respectfully submitted,



Christopher Jones

Business Administrator/Board Secretary