

**HIGH BRIDGE BOARD OF EDUCATION
WORK SESSION MEETING MINUTES
Monday, December 7, 2020**

1. OPENING OF MEETING - 7:00 PM (*Meeting began at 7pm*)

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene on Google Meet due to current restrictions for COVID-19. Email comments directly to Cindy Sharkey: csharkey@hbschools.org. Please mute your microphone to reduce feedback and notify the board if you intend to record this meeting. The High Bridge Board of Education follows these standard procedures for remote meetings.

Date: Monday, December 7, 2020

Time: 7:00 pm

No Formal action will be taken.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL by John Jennings, SBA / Board Secretary

Erin Delgado *Present*

Robert Imhoff *Present*

Michelle Corley *Present*

Tori Thomsen *Present*

James Garner *Present*

Cindy Sharkey, President *Present*

Karyn Gove, Vice. Pres. *Present*

Additional Members Present: Dr. Gregory Hobaugh, Superintendent, John Jennings Business Administrator/Board Secretary (*both present*)

4. PRESENTATION & RECOGNITION ITEMS

4.1. Superintendent's Report

4.1.1. Superintendent Update

Greg Hobaugh reviewed the following with the Board:

- *Next week's Board Meeting includes a presentation by Daniel Weber*
- *Review of 4-8 Grade Assessments to be held in January 2021*
- *Deadline for Educator of the Year Award*
- *UV Cart purchase for the Middle School*
- *School Nurses and contract tracing*
- *District enrollment has declined slightly due to several families moving out of district and several students moving to home instruction*

Cindy Sharkey noted that the district has handled the Covid situation well and has heard favorable feedback by parents and their comfort level with how the schools are handling the situation..

4.1.2. Business Administrator Report

4.1.2.1. Election Results (*Attachment: Certificate of Election*)

4.1.2.2. Healthcare Update (*Attachment: District Cost of New EHP Plan*)

4.1.2.3. Preliminary Audit Results (*Attachment: Summary Board Attachment*)

4.1.2.4. ASSA Comparison (*Attachment: ASSA Comparison*)

4.1.2.5. School Debt

John Jennings reviewed the items above with the Board which include:

- *District will incur an additional \$52K in healthcare costs on an annual basis as a result of the new EHP Plan and results of the open enrollment.*
- *Noted the Audit is substantially done with no Audit Findings/Recommendations*
- *Noted ASSA number YoY are fairly consistent*
- *Noted School Debt is not callable thus, the District cannot refinance the debt at a more favorable interest rate. Bonds mature in February 2026.*

5. REVIEW OF OFFICIAL CORRESPONDENCE

<u>Name</u>	<u>Date</u>	<u>Subject</u>
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6. REPORTS TO THE BOARD

6.1. Board President's Report

Will report at next week's regular session meeting

7. ACTION ITEMS

7.1. **Student Achievement** - Curriculum, Instruction, Technology & Policy

7.1.1. Policy & Regulation 7510 Update (*Attachments: Policy 7510 Update and Regulation 7510 Update*)

7.1.2. Course reimbursement for:

Staff	Course	College/University	Semester	Tuition
Christina	Supervised Practicum	Centenary University	June, 2021 -	\$1,877.85
Harding	Reading		August, 2021	

7.2. **Human Resources** - Personnel, Management & Community Relations

7.2.1. Gregory Hobbaugh as Attendance Officer.

7.3. **Educational Resources - Finance and Facilities**

7.3.1. 2021 High Bridge Board of Education Meeting schedule. (*Attachment: 2021 BOE Meeting Dates*)

7.3.2. \$500 donation from the Hunterdon Healthcare Foundation's Hunterdon Strong Community Challenge. (*Attachment: Hunterdon Strong Community Challenge*)

7.3.3. Payment of Bills

7.3.4. Financial Reports

7.3.5. Line Item Transfers

7.3.6. ACCEPTANCE OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

7.3.7. Additions to Long Range Facility Plan

Greg Hobbaugh and John Jennings reviewed the items above with the Board

8. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public

comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board. *No public comments.*

9. EXECUTIVE/CLOSED SESSION

Board President calls for a motion at 7:46 pm Karyn Gove and a second Erin Delgado, unanimously approved, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Executive Session Minutes
- Negotiations
- Budget

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

10. RECONVENE PUBLIC SESSION

Board President calls for a motion at 8:21 pm Michelle Corley and a second James Garner, unanimously approved, to reconvene public session.

11. ADJOURNMENT

Board President calls for a motion at 8:24 pm Michelle Corley and a second Robert Imhoff, unanimously approved, to adjourn the meeting.

Respectfully submitted,



John Jennings

Business Administrator/Board Secretary