

**HIGH BRIDGE BOARD OF EDUCATION
REGULAR MONTHLY MEETING MINUTES
Monday, July 6, 2020**

1. OPENING OF MEETING - 7:00 PM *(meeting began at 7pm)*

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene on Google Meet due to current restrictions for COVID-19. Please note that you can email comments directly to Cindy Sharkey: csharkey@hbschools.org. Please mute your microphone to reduce feedback. Please notify the board if you intend to record this meeting.

Date: Monday July 6, 2020

Time: 7:00 pm

Formal action will be taken.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL by John Jennings, SBA / Board Secretary

Erin Delgado *Present*

Robert Imhoff *Present*

Michelle Corley *Present*

Tori Thomsen *Present*

James Garner *Present*

Cindy Sharkey, *President Present*

Karyn Gove, Vice. Pres. *Present*

Additional Members Present: Dr. Gregory Hobaugh, Superintendent *Present*

John Jennings, SBA / Board Secretary *Present*

4. PRESENTATION & RECOGNITION ITEMS

4.1. Superintendent's Report

4.1.1. Staff Attendance for June 2020 *(Attachment: June 2020 Staff Attendance)*

4.1.2. Staff Attendance for 2019-2020 School Year *(Attachment: 2019-2020 Staff Attendance)*

4.1.3. Monthly Report on Harassment, Intimidation, and Bullying Incidents/Suspensions and Security Drills

	Drills				Suspensions				HIB			
	HBES		HBMS		HBES		HBMS		HBES		HBMS	
Month	Fire	Security	Fire	Security	In	Out	In	Out	Investigated	Affirmed	Investigated	Affirmed
July	N/A	N/A	N/A	N/A								
August												
Sept												
Oct												
Nov												
Dec												
Jan												
Feb												

March												
April												
May												
June												
* Investigation is in progress												

4.1.4. Superintendent Update

Greg Hobaugh Discussed the following in his presentation and addressing various Board Members questions:

- *Congratulated staff member for new baby and noted they expect to be back in September*
- *Noted staff attendance*
- *Discussed reopening of school*
 - *Reached out to HB Teachers Association*
 - *Admin Team is fine tuning options*
 - *3 Options previously discussed, leaning towards the Hybrid Option*
 - *Sent surveys to parents and staff for their input*
 - *Noted that team is also working on a standardized virtual learning back up plan*
 - *Noted that district is working on sourcing all the protective, sanitizing and technology equipment necessary to open the schools*
 - *Leaning towards not allowing public use of school buildings given State Guidelines*

4.1.5. Public Hearing

4.1.5.1. Board President requests a motion to open Public Hearing at 7:35 pm *James Garner and a second Michelle Corley, unanimously approved.*

In accordance with the Anti-Bullying Bill of Rights Act (ABR) (P.L. 2010, c.122), a public hearing is being held to report all incidents of violence, vandalism, and harassment, intimidation and bullying for the reporting period January 1 through June 30, 2020. This information is also being reported to the New Jersey Department of Education (NJDOE) through the Student Safety Data System (SSDS) and the Harassment, Intimidation and Bullying-Investigations, Trainings & Programs report (HIB-ITP).
(Attachment: SSDS 2019-2020 Report)

Greg Hobaugh reviewed HIB report with the Board

4.1.5.2. Public Comments *No questions*

4.1.5.3. Board President requests a motion to close Public Hearing and reconvene regular business at 7:45 pm *James Garner and a second Karyn Gove, unanimously approved.*

4.2. School Business Administrator’s Report.

4.2.1. Report to Board on School District Contracts *(Attachment: Contracts 20-21) John Jennings noted District Contracts are the same as last year*

5. REVIEW OF OFFICIAL CORRESPONDENCE

- | <u>Name</u> | <u>Date</u> | <u>Subject</u> |
|---------------|-------------|---|
| Nicole Cahill | 06/29/2020 | BOE Act of Kindness Letter
<i>(Attachment: BOE Act of Kindness Letter)</i> |
| NJSBA | 6/12/2020 | HB School Board Certification Award
<i>(Attachmentment: NJSBA Board Certification Award)</i> |
- Cindy Sharkey thanked the Board for meeting all the training requirements and recognized the certification award and that it will be presented to the Board at a later date.*

6. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on agenda topics only. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments should be addressed to the Board. *No emails or comments*

7. ADOPTION OF MINUTES FROM PREVIOUS MEETING

7.1. June 8, 2020 Regular Session Minutes *(Attachment: 6 8 20 Regular Session Minutes)*

Board President calls for a motion and a second to approve 7.1:

Motion: <i>Erin Delgado</i>		Second: <i>Michelle Corley</i>		
Name:	Yes	No	Abstain	Absent
Michelle Corley	X			
Erin Delgado	X			
James Garner	X			
Karyn Gove	X			
Robert Imhoff	X			
Tori Thomsen	X			
Cindy Sharkey	X			

Motion passes 7-0-0-0

8. REPORTS TO THE BOARD

8.1. Board President’s Report

- 8.1.1.** Board of Education Goals
- 8.1.2.** Board Self-Assessment
- 8.1.3.** Board questions regarding reopening guidelines

Cindy Sharkey noted 3 open Board Seats. Petition is due to the County on July 27th. She also thanked the Board for completing the Self Evaluation. She noted that Student Achievement and Finance scored the highest overall but there were some differences in individual Board member responses. One area of improvement noted was Awareness of Community Involvement. James Garner inquired about potentially having a presentation to the Board on School Accounting. Robert Imhoff noted that there is an Interim Head of the DOE and that the NJSBA expects things to be coming down the pike from the DOE. Karyn Gove noted changes in the appointment of Regional Boards of Education as well as representation for Sending/Receiving Districts.

9. ACTION ITEMS

Greg Hobough reviews with the Board the Action Items below

9.1. Human Resources - Personnel, Management & Community Relations

- 9.1.1. Motion to accept** with regret, the resignation of Megan Roth as School Psychologist effective August 21, 2020. *(Attachment: Roth Resignation Letter)*
- 9.1.2. Motion to approve** creation of the position of Summer Meal Coordinator to coordinate meal deliveries from Maschio's, sort and organize breakfasts and lunches for district in-need families and be present for established pick up times. The program would run for 10 weeks, beginning the week of June 22 through the week of August 31, 2020. Compensation to be paid at a rate of \$29.11 per hour, not to exceed 60 hours (6 hours per week).
- 9.1.3. Motion to approve** Nicole Cahill as Summer Meal Coordinator beginning the week of June 22 through the week of August 31, 2020. Compensation to be paid at a rate of \$29.11 per hour, 6 hours per week, not to exceed 60 hours for a total of \$1,746.60.
- 9.1.4. Motion to approve** 2020-21 Staff Teaching Assignments. *(Attachment: 2020-21 Staff Assignments)*
- 9.1.5. Motion to approve** compensation to Jerry Tolomeo for the organization, preparation and development of online components and accounts for staff and students for the new social studies textbook series at a rate of \$29.11 per hour, not to exceed 18 hours for a total of \$523.98.
- 9.1.6. Motion to approve** compensation to Christina Harding for the creation of distance learning materials for teachers at a rate of \$29.11 per hour, not to exceed 35 hours for a total of \$1,018.85 to be paid from Title IV Funding. *(Attachment: Harding - Distance Learning Summer Curricular Work Proposal 2020)*
- 9.1.7. Motion to approve** compensation to Danielle Weber and Kayla Oakes to update the Middle School Science Curriculum at a rate of \$29.11 per hour, not to exceed a combined total of 100 hours for a total of \$2,911.00 to be paid from Title IIA Funding. *(Attachment: Oakes Weber Science Curriculum Hours Proposal 2020)*
- 9.1.8. Motion to approve** compensation to Melissa Betz and Danielle Weber to provide virtual summer school intervention to at risk students in Math and ELA at a rate of \$29.11 per hour, not to exceed a combined total of 100 hours for a total of \$2,911.00 to be paid from Title IA Funding. *(Attachment: Betz Weber Remediation Proposal 2020)*
- 9.1.9. Motion to approve** compensation to Heidi Miller and Megan Roth to coordinate a Unified SEL Summer Program at a rate of \$29.11 per hour, not to exceed a combined total of 20 hours for a total of \$582.20 to be paid from Title IV Funding. *(Attachment: Roth Miller Unified Summer Academy Proposal)*
- 9.1.10. Motion to approve** compensation to Jana Brown, Christin Honickel and Emma Alparone for Elementary School Support & Intervention in Mathematics, Reading and Writing at a rate of \$29.11 per hour, not to exceed a combined total of 93 hours for a total of \$2,707.23 to be paid from Title I Funding. *(Attachment: Virtual Math, Reading, Writing Remediation)*
- 9.1.11. Motion to approve** compensation to Lisa Kerr and Sherry Kerr for Kindergarten Literacy at a rate of \$29.11 per hour, not to exceed a combined total of 20 hours for a

total of \$582.20 to be paid from Title IIA Funding. (*Attachment: Summer Academy Proposals*)

- 9.1.12. **Motion to approve** compensation to Lisa Kerr, Sherry Kerr, Lauren Richardson and Tricia Morris for Report Card Review at a rate of \$29.11 per hour, not to exceed a combined total of 42 hours for a total of \$1,222.62 to be paid from Title IIA Funding. (*Attachment: Summer Academy Proposals*)
- 9.1.13. **Motion to approve** compensation to Marisa Monaco and Heidi Miller for development of a Paraprofessional Aide/Parent Training for Behavioral Management at a rate of \$29.11 per hour, not to exceed a combined total of 20 hours for a total of \$582.20 to be paid from Title IIA Funding.
- 9.1.14. **Motion to approve** compensation to Melissa Patane, Jackie Carruthers, Kim Zeigler and Tricia Morris for Intervention & Referral Service review at a rate of \$29.11 per hour, not to exceed a combined total of 24 hours for a total of \$698.64 to be paid from Title IIA Funding. (*Attachment: I&RS Review*)
- 9.1.15. **Motion to approve** the payment of \$2,700.00 from IDEA Funding for year long Wilson training program for Jana Brown.
- 9.1.16. **Motion to approve** Melissa Patane as Guidance Counselor for ESY at a rate of \$29.11 per hour not to exceed 12 hours for a total of \$349.32.
- 9.1.17. **Motion to approve** the Custodian Substitute rate to \$14.00/hr for the 2020-2021 school year.
- 9.1.18. **Motion to approve** course reimbursement for:

Staff	Course	College/University	Semester	Tuition
Lynn Gresko	Integrating Wellness into School Settings	Rowan University	Summer June-Aug, 2020	\$2,217.00
Jemma Buccine	Psychology of The Exceptional Child	Rutgers University	Summer July-Aug, 2020	\$2,217.00

- 9.1.19. **Motion to authorize** the Superintendent in conjunction with the Business Administrator/Board Secretary to approve line item transfers as necessary between board meetings and such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting, pursuant to N.J.S.A. 18A:22-8.1
- 9.1.20. **Motion to approve** the following resolution authorizing bid/quote thresholds:
 WHEREAS the procurement Law 18A:18A-2, was signed into law by former Governor Whitman and became effective on April 17, 2000, and;
 WHEREAS 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and;
 WHEREAS 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and;

WHEREAS, 18A:18A-3 also authorizes a board of education to establish a bid threshold of \$32,000 if they do not employ a qualified purchasing agent as determined by the Department of Community Affairs, and;

WHEREAS 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% (\$4,800) of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution.

NOW THEREFORE BE IT RESOLVED, that the High Bridge School District Board of Education pursuant to the statutes cited above hereby appoints John Jennings, School Business Administrator/Board Secretary as its duly authorized temporary purchasing agent, and is duly assigned the authority and responsibility for the purchasing activity of the High Bridge School District, and;

BE IT FURTHER RESOLVED, that John Jennings is hereby authorized to award contracts on behalf of the High Bridge School District Board of Education that are in the aggregate less than 15% (\$4,800) of the bid threshold without soliciting competitive quotations, and;

BE IT FURTHER RESOLVED, that John Jennings is hereby authorized to seek competitive quotations, when applicable and practicable and award such contracts when they in the aggregate exceed 15% of the bid threshold but less than the established bid threshold.

9.1.21. Motion to approve the following resolution authorizing state contract purchases:

WHEREAS, Title 18A:18A-10 provides that, a board of education without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and;

WHEREAS, the High Bridge School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and;

WHEREAS, the High Bridge School District desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED, that the High Bridge School District Board of Education does hereby authorize John Jennings, the district purchasing agent to make purchased of goods and services entered into on behalf by the State of New Jersey, Division of Purchase and Property utilizing its approved state contract vendor list.

9.1.22. ADOPTION OF K-8 CURRICULUM

RESOLVED that the Board approve the existing Pre-K-8 curricula for the High Bridge Public Schools.

9.1.23. Motion to approve list of contracts Pursuant to PL 2015, Chapter 47 which the High Bridge Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. (*Attachment Contracts 20-21*)

9.1.24. TRAVEL LIMITATIONS

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30).

9.1.25. BANK ACCOUNT SIGNATURES

Approval to authorize the following signatures on checks from the accounts maintained by the Board of Education:

Account	Signatures
Current (General Fund)	President or Vice President, Board Secretary & Treasurer (3)
Capital Reserve	President or Vice President, Board Secretary & Treasurer (3)
Maintenance Reserve	President or Vice President, Board Secretary & Treasurer (3)
Agency	President, Board Secretary, Treasurer (1)
Food Service	President, Board Secretary, Treasurer (1)
Payroll Account	President, Board Secretary or Treasurer (1)
Unemployment	President, Board Secretary or Treasurer (1)
Student Activity	Board Secretary, Elem. Or Middle School Principal (2)

9.1.26. BANK DEPOSITORY

BE IT RESOLVED that Peapack-Gladstone Bank, Califon, New Jersey, be designated as the depository of record for the High Bridge Board of Education accounts and further resolved that investments can be secured in any other bank holding a current certificate of eligibility from the New Jersey State Banking Association and further resolved that all checks drawn against the Current (General Fund) Checking Account are signed by at least one of the following:

President or Vice-President and countersigned by the Board Secretary and countersigned by the Treasurer of School Funds.

9.1.27. NEWSPAPERS AND LEGAL ADVERTISEMENTS

RESOLVED, that the Board of Education designate the Hunterdon County Democrat, The Review, Star Ledger, Courier News and The Express-Times, all of which circulate in the school district, as official newspapers for legal advertising, and be it further RESOLVED, that the Business Administrator/Board Secretary is authorized to select an appropriate newspaper for each legal advertisement.

9.1.28. RENEWAL OF COOPERATIVE AGREEMENTS WITH HCESC & MRCESC

RESOLVED, that the High Bridge Board of Education authorizes the School Business Administrator to renew cooperative pricing agreements with Hunterdon County Educational Services Commission and Middlesex Regional County Educational Services Commission.

9.1.29. SCHOOL FUNDS INVESTOR

Approval to designate School Funds Investor as John Jennings, Board Secretary/Business Administrator pursuant to 17:12B-241.

9.1.30. CHART OF ACCOUNTS

BE IT RESOLVED that the High Bridge Board of Education adopt the Uniform Minimum Chart of Accounts for New Jersey Public Schools.

9.1.31. PUPIL RECORDS

BE IT RESOLVED that the Board of Education authorizes certified school personnel to collect and maintain pupil records as required by N.J.A.C. 6A:32-7.1 – 6A:32-8.3 and Board of Education Policy 8330 “Pupil Records”.

9.1.32. Motion to authorize renewal of bonds for School Business Administrator and Treasurer of School Monies in the amounts required by statute

9.1.33. Motion to approve the Superintendent to appoint staff during the months of July and August, 2020, subject to ratification by the Board of Education at its regular meeting in August, 2020.

9.1.34. Motion to approve the affirmative action team to revise, update and perform the needs assessment checklist for the district Comprehensive Equity Plan effective for the 2020-2021 school year.

9.2. Educational Resources - Finance and Facilities

9.2.1. Payment of Bills

Audit of Invoices (*Attachment: 6 30 20 bill list*)

Approve invoices for Current Expenses in the following amounts:

Check Register	June 9 - June 30	\$ 121,836.93
Payroll	June 10	\$ 236,445.86
Payroll	June 16	\$ 187,896.01
Payroll	June 30	\$ <u>53,829.85</u>
	Total	\$ 600,008.65

9.2.2. Financial Reports

9.2.3. Line Item Transfers for June 2020 (*Attachment: June 2020 Transfer Report-Signed*)
RESOLVED, that the Board of Education approve the budget transfers as listed in the attachment.

9.2.4. Motion to authorize the Business Administrator/Board Secretary to issue “Not to exceed” purchase orders up to \$10,000 for the 2020-2021- school year.

9.2.5. Authorization to Pay Bills (P.L. 1982, C. 196)

RESOLVED, that the High Bridge Board of Education appoint John Jennings, Business Administrator/Board Secretary as the individual responsible for approval and payment of bills for the 2020 - 2021 school year, and be it further

RESOLVED, that all bills paid must be reviewed and approved by the Board of Education in accordance with Board Policy #6470, Payment Procedures and be it further

RESOLVED, that the High Bridge Board of Education authorize John Jennings, Business Administrator/Board Secretary to approve the payment of bills between board meetings

pursuant to N.J.S.A. 18A:19-4.1. Such warrants shall be presented to the board at the next Regular Business Meeting for ratification.

9.2.6. School Alliance Insurance Fund - Resolution for Maintenance of Membership

WHEREAS, the High Bridge Board of Education, hereafter referred to as "Educational Facility" is a member of the School Alliance Insurance Fund, hereinafter referred to as "Fund"; and

WHEREAS, said renewal membership terminates as of July 1, 2022 at 12:01 a.m. standard time, unless earlier renewed by agreement between the Educational Facility and the Fund; and

WHEREAS, the Educational Facility is afforded the following types of coverages:

- Workers' Compensation
- Supplemental Indemnity - Workers' Compensation
- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)
- Foreign Travel Liability
- Student Accident
- Security Guard Liability

WHEREAS, the Educational Facility desires to maintain said membership; NOW THEREFORE, BE IT RESOLVED as follows:

1. The Educational Facility agrees to maintain its membership in the Fund for a period of three years beginning July 1, 2019, and ending July 1, 2022 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.

2. The Educational Facility's Business Official, John Jennings, is hereby appointed as the Educational Facility's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the Fund the Educational Facility's renewal of its membership.

9.2.7. HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION TRANSPORTATION

WHEREAS, the High Bridge Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Hunterdon County Educational Services Commission hereinafter referred to as HCESC offers coordinated transportation services; and

WHEREAS, the HCESC will organize and schedule routes to achieve the maximum cost effectiveness:

NOW THEREFORE, it is agreed that in consideration of prorated contract costs, plus an administration fee of 5.5% for member districts and 8.5% for non-member districts as presented to the High Bridge Board of Education as calculated by the billing formula adopted by the HCESC's Board of Education. Said formula shall be based on a route cost divided by the student mile allocated to each participating district. (*Attachment: Hunterdon County Transportation 20-21*)

9.2.8. WARREN COUNTY SPECIAL SERVICES TRANSPORTATION

WHEREAS, the High Bridge Board of Education desires to transport special education, non-public, or their own public school students to specific destinations; and

WHEREAS, the Warren County Special Services School District hereinafter referred to as WCSSSD offers coordinated transportation services; and

WHEREAS, the WCSSSD will organize and schedule routes to achieve the maximum cost effectiveness:

NOW THEREFORE, it is agreed that in consideration of prorated contract costs, plus a 4% administration fee as presented to the Hunterdon County, High Bridge Public School Board of Education as calculated by the billing formulas adopted by the WCSSSD's Board of Education. (*Attachment: WCSSSD 20-21 Contract*)

9.2.9. Electronic Payment resolution

WHEREAS, the Electronic Funds Transfer & Claimant Certification – Local Finance Notice 2018-13 allows for EFT payment technology.

NOW, THEREFORE, BE IT RESOLVED that the School Business Administrator may approve pay claims electronically. Furthermore, let it be resolved that the School Business Administrator shall ensure that controls are in place and adhered to.

9.2.10. Motion to approve the acceptance of the CARES Emergency Relief Grant in the amount of \$20,661.

9.2.11. Apple Resolution

Motion to approve Educational Services Commission of New Jersey (ESCNJ) for Apple Technology Products:

WHEREAS, the Educational Services Commission of New Jersey (ESCNJ), as Lead Agency for the ESCNJ cooperative pricing system (system identifier 65MCESCCPS), has awarded a contract for proprietary Apple technology products (Contract #MRESC 15/16-69) , renewed effective March 26, 2019 following the public solicitation of sealed bids pursuant to N.J.S.A. 18A:18A-15, N.J.S.A. 40A:11-13 and N.J.A.C. 5:34-9.1; and

WHEREAS, the High Bridge Board of Education is a member of the ESCNJ cooperative pricing system and is authorized to make purchases from contracts awarded by the ESCNJ pursuant to N.J.A.C. 5:34-7.1 et seq. ; and

WHEREAS, the Apple technology products covered by the ESCNJ contract sought by the High Bridge Board of Education are of such a specialized nature that only such products will meet the needs of the High Bridge Board of Education and

WHEREAS, the High Bridge Board of Education has heavily invested time and funds into the acquisition and integration of Apple products in local operations that will be wasted if non-Apple products were used to supplement the existing technology; and

WHEREAS, the use of non-Apple products would require either the wholesale replacement of the technology currently used by the High Bridge Board of Education or an unsupportable level of training, support and maintenance services that would utterly defeat the purpose of the public contracting laws;

NOW, THEREFORE, BE IT RESOLVED that the High Bridge Board of Education hereby authorizes the purchase of proprietary Apple technology products through ESCNJ Contract #MRESC 15/16-69 from Apple, Inc. 5505 W. Parmer Lane, MS 578-ROA Austin, TX 78727-6524, for individual purchases under \$6,000.

9.2.12. Approval of Professional Services – Motion to approve the following appointments:

WHEREAS, there exists a need for auditing services, architectural services, legal services, occupational services, physical therapy services, and,

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW THEREFORE, BE IT RESOLVED by the High Bridge Board of Education as follows:

9.2.12.1. Hunterdon County Educational Services Commission, Califon, NJ is appointed for Technology Support Services from July 1, 2020 through June 30, 2021 at the following rates:

- \$3,360/month 6 days per month, 7 hours per day
- \$825 per month for systems administration

9.2.12.2. FKA Architects, Oakland, New Jersey, is appointed for architectural services from July 1, 2020 - June 30, 2021 at the following rates:

- Principal \$ 175/hour
- Associate \$145/hour
- Project Manager \$110/hour
- Job Captain \$100/hour
- CAD Draftsperson \$80/hour
- Clerical \$60/hour

9.2.12.3. Nisivoccia, Mt. Arlington, New Jersey is appointed for auditing and accounting services from July 1, 2019 - June 30, 2020 with billing rates as follows:

Annual Audit Services	\$23,500
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These appointments are made without competitive biddings as “Professional Services” under the provisions of N.J.S.A. 40:11-1 et. seq. because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in The Hunterdon Democrat as required by law, within ten (20) days of its passage, stating its nature, duration, service and amount, and that the resolution and contract are on file in the business office.

James Garner asked about the School Funds Investor Appointment. John Jennings noted that all monies of the District are maintained at Peapack/Gladstone Bank and there is no separate Investment account.

Board President calls for a motion and a second to approve 9.1-9.2.12.3:

Motion: <i>Karyn Gove</i>		Second: <i>Erin Delgado</i>		
Name:	Yes	No	Abstain	Absent
Michelle Corley	X			
Erin Delgado	X			
James Garner	X			
Karyn Gove	X			
Robert Imhoff	X			
Tori Thomsen	X			
Cindy Sharkey	X			

Motion approved 7-0-0-0

10. NEW BUSINESS *No new business*

11. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

No Emails. Melissa Betz inquired about the staff surveys. Greg Hobaugh noted that the Admin Team is gathering data and would work with the Association for their input. Greg also noted that the district will make sure instructional staff have what they need. Nichole Cahill noted that the HB nurses are in contact with county nurses and our school physician gathering data/protocols and will send information to parents and staff before school begins.

12. EXECUTIVE/CLOSED SESSION

Board President calls for a motion *at 8:27 pm Erin Delgado* and a second *James Garner* **unanimously approved**, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Executive Session Minutes
- Litigation Update

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

13. RECONVENE PUBLIC SESSION

Board President calls for a motion *at 9:18 pm Karyn Gove* and a second *Tori Thomsen, unanimously approved*, to reconvene public session.

14. ACTION ITEM

14.1.1. Motion to approve the June 8, 2020 Executive Minutes (*Attachment: 6 8 20 Executive Session Minutes*).

Motion: <i>Karyn Gove</i>		Second: <i>James Garner</i>		
Name:	Yes	No	Abstain	Absent
Michelle Corley	X			
Erin Delgado	X			
James Garner	X			
Karyn Gove	X			
Robert Imhoff	X			
Tori Thomsen	X			
Cindy Sharkey	X			

Motion approved 7-0-0-0

15. ADJOURNMENT

Board President calls for a motion at 9:20 pm Erin Delgado and a second **James Garner, unanimously approved,** to adjourn the meeting.

Respectively Submitted,

John Jennings
 Business Administrator/Board Secretary