



Board Status which is one of the Board's Goals for the current year. Other items discussed include:

- Remote instruction/learning - Very difficult to have in person and virtual instruction at the same time. Goal is to keep the schools open safely
- Health Department update on quarantine change to 5 days

**5.1.2. 2021-2022 Enrollment**

Grade	Sections	District Enrollment	Choice	Tuition	Out-of-District	Total Enrollment
PS	4	49	-	-	-	49
K	2	31	-	-	-	31
1	2	34	-	-	-	34
2	2	27	-	-	-	27
3	2	32	-	-	-	32
4	2	34	-	-	-	34
<b>Elementary School Total</b>						<b>207</b>
5	2	37	1	-	-	38
6	2	28	-	-	-	28
7	2	39	-	-	-	39
8	2	34	-	1	-	35
<b>Middle School Total</b>						<b>140</b>
<b>District Total</b>	<b>22</b>	<b>345</b>	<b>1</b>	<b>1</b>		<b>347</b>

**5.1.3.** Staff Attendance for December 2021 (*Attachment: December 2021 Staff Attendance*)

**5.1.4.** Monthly Report on Harassment, Intimidation, and Bullying Incidents/Suspensions and Security Drills

Month	Drills				Suspensions				HIB			
	HBES		HBMS		HBES		HBMS		HBES		HBMS	
	Fire	Security	Fire	Security	In	Out	In	Out	Investigated	Affirmed	Investigated	Affirmed
July	07/07	07/28	N/A	N/A								
August	08/02	08/03	N/A	N/A								
Sept	09/13	09/17	09/09	09/15						1		
Oct	10/14	10/27	10/05	10/08			1					
Nov	11/01	11/30	11/02	11/09					1	1		
Dec	12/01	12/6	12/01	12/02			1		1			
Jan			01/06									
Feb												
March												
April												
May												



Tracy Morales            1/05/22            Possible Virtual Option  
 (Attachment: Morales Email 1 05 22)

**7. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on agenda topics only. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments should be addressed to the Board. *Nicole Cahill, Elementary School Nurse commented that the new COVID protocols that just came out are complicated and confusing and that the 5 day updated quarantine guideline may not be the case in certain circumstances given the numerous scenarios/stipulations. She suggested that anyone who has a question to please contact the school nurse(s). Cindy Sharky thanked the nurses for their service during the pandemic.*

**8. ADOPTION OF MINUTES FROM PREVIOUS MEETING**

- 8.1. December 13, 2021 Regular Meeting Minutes (Attachment: 12 13 21 Regular Session Minutes)
- 8.2. January 4, 2022 Reorganization Meeting Minutes (Attachment: 1 4 22 Reorganization Meeting Minutes)

Board President calls for a motion and a second to approve 8.1 & 8.2:

Motion: <i>Erin Delgado</i>		Second: <i>Karyn Gove</i>		
Name:	Yes	No	Abstain	Absent
Mia Baldwin			X	
Ben Bolger	8.2		8.1	
Erin Delgado	X			
Karyn Gove	X			
Robert Imhoff	X			
Colleen Poles	X			
Cindy Sharkey	X			

Motion 8.1 passes 5-0-2-0

Motion 8.2 passes 6-0-1-0

**9. REPORTS TO THE BOARD**

9.1. Board President's Report *Cindy Sharkey reviewed the schedule for the 3 Board Training Programs with Gwen Thorton (NJSBA Representative) which will be on Feb 7, March 14 and April 25th Board Meetings. She noted the Jan 27, Hunterdon County Meeting will be held virtual with the topic being on Academics. Cindy also appointed the Negotiations Committee with Robert Imhoff being the Chair with Erin Delgado and Cindy Sharkey as the other members.*

9.1.1. Hunterdon County School Boards Association Meeting Update - Robert Imhoff *Robert Imhoff noted the January 20th Somerset County Meeting is being held both virtual and in-person. He noted that NJSBA President Larry Feinsod would be retiring effective July 1, 2022.*

**10. HIB REPORTS**

**WHEREAS**, N.J.S.A. 18A:37-15(e) requires that at the next board of education meeting following its receipt of a HIB report, the board shall issue a decision, in writing, to affirm, reject, or modify the superintendent's decision.

The Superintendent shall inform the parties of the Board’s determination in writing, as well as their right to appeal the determination to the Commissioner of Education, in accordance with the procedures set forth in law and regulation, no later than 90 days after the issuance of the board’s decision; or to file a complaint with the Division on Civil Rights within 180 days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in a protected group as enumerated in the “Law Against Discrimination,” P.L.1945, c.169 (C.10:5-1 et seq.).

- 10.1. **Board President** calls for a motion *at 7:20 pm Karyn Gove* and a second *Robert Imhoff, unanimously approved, to affirm*, reject, or modify, by voice vote, the superintendent’s decision in HIB Report 2021-22 ES04 (*Attachment: 21-22 ES04 Redacted*).

**11. ACTION ITEMS**

**11.1. Student Achievement - Curriculum, Instruction, Technology & Policy**

**11.1.1. Motion to approve** the following class trips and transportation:

Grade	Location	Cost	Cost Incurred By
8	Voorhees High School Freshman Orientation	\$130.00 (Bus)	HBBOE
5-8	YMCA Camp Bernie	\$120/Student	ESSR III Grant Fund

**11.2. Human Resources - Personnel, Management & Community Relations**

- 11.2.1. **Motion to approve** the following employees for the hours above their contracted time necessary to attend scheduled inservice days on 12/15/21, 1/24/22, and 2/23/2022..

Name	Total Hours	Hourly Rate	Total
Heather Piell	2.25 (.75 per day)	\$32	\$72.00

- 11.2.2. **Motion to approve** the resignation of Maria Nardone as MS Unified Club Advisor.
- 11.2.3. **Motion to approve** the resignation of Christine Roling as ES Yearbook Co-Advisor and approve Courtney Bursztyn as sole advisor for the 2021-22 school year at a compensation rate of \$1,280.00.
- 11.2.4. **Motion to approve** the resignation of Middle School Physical Education teacher, Madison Conroy, effective Wednesday, February 23, 2022. (*Attachment: M. Conroy Resignation*)
- 11.2.5. **Motion to approve** movement on the salary guide as of February 1, 2022 for Courtney Bursztyn from BA Step 14 to BA+15 Step 14, at an annual salary of \$78,995.00 based on the 2021-2022 Guide in accordance with the 2021-2024 Agreement between the HBBOE and HBEA.
- 11.2.6. **Motion to approve** the employment of Samantha Richards as a full time Special Education Teacher for the High Bridge School District at a level of MA Step 5 at an annual salary of \$65,130 (prorated), based on the 2021-2024 negotiated agreement for the 2021-2022 school year.
- 11.2.7. **Motion to approve** Jack Cahill as a substitute custodian at a rate of \$17.00 per hour.
- 11.2.8. **Motion to approve** Nicole Cahill and Lynn Gresko as school nurses to be compensated for hours outside of contracted day at the rate of \$32.00 per hour for the purpose of contact tracing.
- 11.2.9. **Motion to approve** the reimbursement of \$36 to Kayla Oakes for the difference of first registered class versus actual course taken.

**11.2.10. Motion to approve** the contract of Gregory A. Hobaugh, Ed.D., Superintendent of Schools

**RESOLVED:** Upon approval by the County Executive Superintendent and in accordance with N.J.A.C. 6A:23A-3.1, the Board of Education approves a five year contract of employment for Gregory Hobaugh, Ed.D., effective July 1, 2022 through June 30, 2027. The Superintendent’s annual salary for the 2022-2023 school year is established at \$156,952.50. (*Attachment: G Hobaugh 22-27*)

**11.3. Educational Resources - Finance and Facilities**

**11.3.1. Payment of Bills**

**Audit of Invoices** (*Attachment: 1 10 22 bill list*)

**Approve** invoices for Current Expenses in the following amounts:

Check Register	Dec. 14-Jan. 10	\$ 213,087.91
Payroll	December 15	\$ 253,082.16
Payroll	December 22	<u>\$ 257,846.76</u>
	Total	\$ 724,016.83

**11.3.2. Motion to accept** a donation in the amount of \$1,500.00 from the McCarthy Family for the upkeep and maintenance of Ray’s Reef aquarium in the elementary school entranceway.

**11.3.3. Financial Reports** (*Attachments: December Board Secretary and Treasurer Reports - Signed*)

**Report of the Board Secretary and Treasurer’s Report for December 2021**

**Resolved,** that the Board of Education accept the Board Secretary’s and Treasurer’s Financial Reports for the month of December 2021 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

**Certification of Fund Balances**

**Resolved,** that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify for the month of December 2021, after review of the Secretary’s monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16:10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

January 10, 2022

John Jennings  
Business Administrator



**11.3.4. Motion to approve** Line Item Transfers for December 2021 (*Attachment: December Transfer Report*)

**Resolved**, that the Board of Education approve the budget transfers as listed in the attachment.

**11.3.5. ACCEPTANCE OF THE ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR)**

**Motion to approve**, upon recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, the Board accepts and approves the 2020-2021 Audit and the ACFR for the fiscal year ended June 30, 2021 (*Note the name of the report was changed from CAFR*) (*Attachments; (High Bridge 2021 Audit DRAFT (1) and High Bridge 2021 Management Report DRAFT)*)

**11.3.6. Motion to re-establish** the Negotiations Committee

**11.3.7. Motion to approve** Travel Expenditure for Workshops:

Staff/Bd Member	Workshop	Date	Registration Fee	Mileage	Other	Total
Steven Weber	NJSBGA Conference / Expo	3/21-3/23/22	\$300.00	\$95.95	\$14.50 Tolls \$166.66 Hotel	\$577.06

**11.3.8. Use of Facilities**

**Motion to approve** the following use of facilities request:

Organization	Dates	Day / Times	Location
HBYP - Pictures	1/28/22	6:00-8:30pm	MS Cafe
HBYP - Pictures	1/29/22	8:30am-2:30pm	MS Cafe
HB PTO - Kids Night Out	1/21/22, 2/3/22, 2/25/22, 3/11/22	6:30-8:30 pm	MS Gym MS Cafe

**Board President** calls for a motion and a second to approve 11.1-11.3.8:

Motion: <i>Robert Imhoff</i>	Second: <i>Erin Delgado</i>			
Name:	Yes	No	Abstain	Absent
Mia Baldwin			X	
Ben Bolger	X			
Erin Delgado	X			
Karyn Gove	X			
Robert Imhoff	X			
Colleen Poles	X			
Cindy Sharkey	X			

*Motion passes 6-0-1-0*

**12. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board. *No Public Comments*

**13. EXECUTIVE/CLOSED SESSION**

**Board President calls for a motion at 7:30 pm Erin Delgado** and a second **Karyn Gove, unanimously approved**, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Executive Session Minutes
- Personnel
- Negotiations

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**14. RECONVENE PUBLIC SESSION**

**Board President calls for a motion at 7:35 pm Karyn Gove** and a second **Robert Imhoff, unanimously approved**, to reconvene public session.

*John Jennings moved the reconvene public session from 15 in the agenda to 14 in the Minutes to correct the ordering.*

**15. ACTION ITEM**

**Motion to approve** the Executive Minutes

**15.1.1.** December 13 2021 Regular Session Executive Minutes (*Attachment 12 13 21 Regular Session Minutes*)

**15.1.2.** January 4, 2022 Reorganization Meeting Executive Minutes (*Attachment 1 4 22 Reorganization Meeting Executive Session Minutes*)

**Board President** calls for a motion and a second to approve 15.1.1 & 15.1.2

Motion: <i>Karyn Gove</i>		Second: <i>Colleen Poles</i>		
Name:	Yes	No	Abstain	Absent
Mia Baldwin			X	
Ben Bolger	15.1.2		15.1.1	
Erin Delgado	X			
Karyn Gove	X			
Robert Imhoff	X			
Colleen Poles	X			
Cindy Sharkey	X			

*Motion 15.1.1 passes 5-0-2-0*

*Motion 15.1.2 passes 6-0-1-0*

*Greg Hough asked if the February meeting would be held in person? Cindy Sharkey stated yes if school is being held in-person. Greg Hough noted it is his 9th year in the District and its great to see students grow over time.*

**16. ADJOURNMENT**

**Board President calls for a motion at 7:45 pm Erin Delgado** and a second **Karyn Gove, unanimously approved**, to adjourn the meeting.



Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "John Jennings", written in black ink.

John Jennings

Business Administrator/Board Secretary