

- *Last snow day February 25, tentative last day of school is June 20th. Would provided updated calendar to the Board in the next few weeks (after weather gets warmer)*
- *QSAC update*
- *Two HIBS would be up for a vote next week*
- *Lion King Jr. Play*
- *Baseball, Softball starts shortly*

5.1.3. Business Administrator Report

5.1.3.1. Tentative Budget Presentation: This will be held on March 21, 2022

6. REVIEW OF OFFICIAL CORRESPONDENCE

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Shannon O'Connor <i>(Attachment: O'Connor Correspondence)</i>	3/7/2022	Board Vacancy
Lynn Gresko <i>(Attachment: Gresko Retirement 3 11 22)</i>	3/11/2022	Notice of Retirement

John Jennings commented that given her work commitments, Shannon O'Connor would not be able to serve on the Board. John Jennings and Cindy Sharkey noted that given the 60 Day window was getting close, the Superintendent should speak to the County Superintendent about starting the process of finding a Board Member replacement.

7. REPORTS TO THE BOARD

7.1. Board President's Report

7.1.1. High Bridge Board of Education Cannabis Position Statement *(Attachment: HBBOE Cannabis Position Statement)*

7.1.2. Hunterdon County School Boards Association Meeting Update - Robert Imhoff

Cindy Sharkety asked Board members to complete their Financial Disclosure Forms. She thanked the committee for their work on the cannabis position statement. She noted that the Board Presidents/Vice Presidents Roundtable meetings are going to be held more frequently in the future. Robert Imhoff noted next week's County Meeting will be virtual and the topic will be the Unsung Hero Awards for each school District.

8. HIB REPORTS

8.1. WHEREAS, N.J.S.A. 18A:37-15(e) requires that at the next board of education meeting following its receipt of a HIB report, the board shall issue a decision, in writing, to affirm, reject, or modify the superintendent's decision.

The Superintendent shall inform the parties of the Board's determination in writing, as well as their right to appeal the determination to the Commissioner of Education, in accordance with the procedures set forth in law and regulation, no later than 90 days after the issuance of the board's decision; or to file a complaint with the Division on Civil Rights within 180 days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in a protected group as enumerated in the "Law Against Discrimination," P.L.1945, c.169 (C.10:5-1 et seq.).

Board President calls for a motion and a second to affirm, reject, or modify, by voice vote, the superintendent's decision in HIB Investigation Report 2021-22 (*Attachment: 2021-22 ES05 Redacted*).

Greg Hobaugh noted the HIB vote would be held at next week's meeting and to contact him with any questions regarding the investigations.

9. ACTION ITEMS

9.1. Student Achievement - Curriculum, Instruction, Technology & Policy

9.1.1. Revised and/or new policies and regulations. (*Attachments: Alert 226 Policies and Alert 226 Regulations*)

9.1.1.1. P 2415.05 - Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) (Revised)

9.1.1.2. P & R 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)

9.1.1.3. R 2460.30 Additional/Compensatory Special Education and Related Services (M) (New)

9.1.1.4. P 2622 Student Assessment (M) (Revised)

9.1.1.5. R 2622 Student Assessment (M) (New)

9.1.1.6. P 3233 Political Activities (Revised)

9.1.1.7. P 5541 Anti-Hazing (M) (New)

9.1.1.8. P 7540 Joint Use of Facilities (Revised)

9.1.1.9. P & R 8465 Bias Crimes and Bias-Related Acts (M) (Revised)

9.1.1.10. P 9560 Administration of School Surveys (M) (Revised)

9.1.2. Multidimensional Principal Performance Rubric (MPPR) as the district observation tool for Principals.

9.1.3. Multidimensional Leader Performance Rubric (MLPR) as the district observation tool for Director of Special Services, Facilities Manager and Business Administrator.

9.1.4. Danielson 2013 as the district observation tool for teachers.

9.1.5. Update LEA Plan for Safe Return to In-Person Instruction and Continuity of Services Plan. (*Attachment: HB Safe Return Plan - Revised 3/4/22*)

9.1.6. Update High Bridge School District COVID-19 Protocols for 2021-2022. (*Attachment: HBSD COVID-19 Protocols 21-22 Revised 3/4/22*)

9.2. Human Resources - Personnel, Management & Community Relations

9.2.1. Marie Hoffman as full time School Psychologist for the High Bridge School District at a level of MA+30 Step 3 at a prorated annual salary of \$67,130.00 for the 2021-2022 school year, effective April 25, 2022.

9.2.2. Jodie King as a part time Special Education Teacher for the High Bridge School District at a level of BA Step 2 at a prorated annual salary of \$37,358.10 for the 2021-2022 school year, effective March 11, 2002.

9.2.3. Compensation to Jodie King for two (2) days of transition at the contracted rate of \$32 per hour for 4.5 hours per day for a total of 9 hours not to exceed \$288.00.

9.2.4. Resignation of Moira Hardesty as Assistant to the Business Administrator effective April 25, 2022. (*Attachment: Hardesty Resignation 2 24 22*)

9.2.5. Retirement of Lynn Gresko as Middle School Nurse effective July 1, 2022. (*Attachment: Gresko Retirement 3 11 22*)

9.2.6. Christine Roling and Courtney Bursztyrn as co-advisors for elementary school yearbook for a total of 40 hours not to exceed \$1,280, or \$640 each.

- 9.2.7. Unpaid leave of absence in accordance with FMLA for Robert Borkowski beginning on or about May 16, 2022.
- 9.2.8. Centenary University students Isabella DeLagado-Sal, Alicia Gaimo, Amber Parke and Puja Shah to observe our special education program in an elementary school setting for two (2) days for a total of four (4) hours each.
- 9.2.9. The resignation of Samantha Richards as MS Unified Club Co-Advisor and approval of Mimi Powers as co-advisor for the remainder of the year at a rate of \$19 per hour.
- 9.2.10. The resignation of Courtney Bursztyn as Show Choir Advisor.
- 9.2.11. Lisa Kerr as advisor for Kindergarten STEM Club and Kindergarten Community Group at the contracted rate of \$32 per hour for a combined total time of twenty (20) hours (10 hours each club) not to exceed \$640.00 in compensation. Compensation will be paid from ESSR II grant funds and groups will begin in November, 2022.
- 9.2.12. Rachel Katzenberger as a volunteer coach for the Middle School Girls Softball team.
- 9.2.13. The following staff members for the Drama Club production.

Name	Position	Date(s)	Rate	Compensation
Arianne Grosky	Assistant Director		\$19/hour	\$95.00 (5 hours total)
Arianne Grosky	Chaperone (performances)	March 24-26, 2022	\$72.53/event	\$217.59
Chaperone (performances)	Chaperone (performances)	March 24-26, 2022	\$72.53/event	\$217.59
Coleen Conroy	Chaperone (performances)	March 24-25, 2022	\$72.53/event	\$145.06
Coleen Conroy	Chaperone (rehearsals)	March 19, 2022 March 21-23, 2022	\$72.53/event	\$290.12
Caryn Rinehart	Chaperone (performance)	March 26, 2022	\$72.53/event	\$72.53

- 9.2.14. The summer custodian pay-rate to \$15 per hour, effective June 15, 2022.
- 9.2.15. The following summer custodians.

Name	Start Date	Pay Rate
Justin Baranek	7/1/22	\$15/hr
Mike Doerwang	6/18/22	\$15/hr
Jack Cahill	6/21/22	\$15/hr

9.3. Educational Resources - Finance and Facilities

- 9.3.1. DATA Group Central to provide Functional Behavior Assessment (FBA) at a rate of \$225 per hour for an anticipated ten (10) hours.
- 9.3.2. Travel Expenditures for Workshops:

Staff/Bd Member	Workshop	Date	Registration Fee	Mileage	Other	Total
Marisa Monaco	Handle with Care	04/28		\$34.65		\$34.65*
Melissa Patane	Nurtured Heart Approach Trainer Certification (Virtual)	11/13 - 11/18, 2022	\$1,999.00**	N/A	N/A	\$1,999.00**

Melissa Patane	NJ School Counseling Conference	4/1/2022	\$35.00	N/A	N/A	\$35.00
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*Adjusted mileage amount. Original training & registration was approved on 11/15/2021. Handle With Care Training was rescheduled multiple times due to Covid-19 and inclement weather.

** ESSR funds are being used to fund this training.

9.3.3. Payment of Bills

9.3.4. Line Item Transfers

9.3.5. Financial Reports

9.3.6. Change Order #001 to install electric unit heater with thermostat in the Middle School Storage Garage

WHEREAS, the High Bridge Board of Education received bids for the Middle School Boiler Replacement ; and

WHEREAS, K&D Contractors bid \$462,500.00 was the lowest bidder and they were awarded the project.

WHEREAS, additional work was necessary due to unforeseen circumstances.

NOW, THEREFORE, BE IT RESOLVED, the High Bridge Board of Education approves change order #01 from K&D Contractors to install an electric unit heater with thermostat in the Middle School Storage Garage at a cost not to exceed \$5,179.00

(Attachment: 2011_Change Order #001

9.3.7. Change Order #002 to move the existing compressor to the boiler room

WHEREAS, the High Bridge Board of Education received bids for the Middle School Boiler Replacement ; and

WHEREAS, K&D Contractors bid \$462,500.00 was the lowest bidder and they were awarded the project.

WHEREAS, additional work was necessary due to unforeseen circumstances.

NOW, THEREFORE, BE IT RESOLVED, the High Bridge Board of Education approves change order #02 from K&D to move the existing compressor to the boiler room at a cost not to exceed \$4,346.25 *(Attachment: 2011_Change Order #002)*

9.3.8. APPROVAL OF TENTATIVE BUDGET

2022-2023 School Budget

1. Approval of the 2022-2022 Tentative School Budget:

WHEREAS, the 2022/2023 tentative budget includes sufficient funds to implement the proposed planning process as described in this district’s Annual Report pursuant to N.J.S.A. 18A:7A -11 and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;

WHEREAS, the 2022/2023 tentative budget is in compliance with the requirements set forth in N.J.S.A. 18A and N.J.A.C. Title 6 and 6A;

THEREFORE, BE IT RESOLVED the High Bridge Board of Education approves the 2022/2023 tentative General Fund budget and authorizes its submission to the Hunterdon County Superintendent of Schools for approval as follows:

Fund	Appropriations	Tax Levy
General Fund		
Special Revenue Fund		
Debt Service Fund		
Total Budget		

WHEREAS, the facility needs identified are eligible to be funded with Capital Reserve, and as such are required to be in the Long Range Facility Plan,
NOW THEREFORE BE IT RESOLVED, that the High Bridge Board of Education, in the County of Hunterdon, New Jersey, approves the following capital projects and the withdrawal of XXXXXXXX from the Capital Reserve account to provide funding for the following projects/equipment for the 2022-2023 school year:

XXXXXXXXXXXX

\$XXXXXXXXXX

WHEREAS, the High Bridge Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and
WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and
WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and
WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now
THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and
BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$1,500 for all staff and board members.

7.5.9 Approve Board Architects, FKA Architects, the submission of the Project Application to the New Jersey Department of Education for the Middle School Paving Project as an “Other Capital “ project and the Board of Education is not seeking State Funding.

Greg Hobaugh and John Jennings reviewed the action items above with the Board.

10. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board. *Michele Lee asked if Gwen Thorton’s slide presentation would be available? Cindy Sharkety noted the Board would look into getting copies of the slides. Michele noted some items in the District’s Audit Report, specifically the town population and square miles as being incorrect. She also stated that Collaboration equals success and she is a proponent of collaboration between the District and the Town. She also asked the Board to look into funding for a Regionalization Study and stated there was no obligation by the District to follow the recommendations. Sally Ward commented about the cannabis position of the town and that people should not hide from the issue but discuss it with your kids. She said the District should think about utilizing Grants. Linda Demarzo asked about the School Audit and whether she could get a copy. John Jennings and Cindy Sharkey noted the Audit Results are a bound book copy that they are available for review and to contact the business office for a time.*

11. EXECUTIVE/CLOSED SESSION

Board President calls for a motion at 8:05 pm Erin Delgado and a second **Robert Imhoff, unanimously approved**, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Executive Session Minutes
- Personnel
- Budget (State Aid Funding)

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

12. RECONVENE PUBLIC SESSION

Board President calls for a motion at 8:50 pm Karyn Gove and a second, **Erin Delgado, unanimously approved**, to reconvene public session.

13. ADJOURNMENT

Board President calls for a motion at 8:52 pm Karyn Gove and a second, **Robert Imhoff, unanimously approved**, to adjourn the meeting.

Respectfully Submitted,



John Jennings
Business Administrator/Board Secretary