

**HIGH BRIDGE BOARD OF EDUCATION
WORK SESSION MEETING
Monday, December 5, 2022**

1. OPENING OF MEETING - 6:30 PM

2.

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829, alternatively the meeting will be available for listening purposes only on Google Meet. The Board will only accept public participation from those who are physically in attendance, as per Policy 0168. Please notify the board if you intend to record this meeting.

Date: Monday, December 5, 2022

Time: 6:30 pm

No Formal action will be taken.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL by Caryn Rinehart / Acting Board Secretary

Benjamin Bolger - *Present* Erin Delgado - *Present*

Robert Imhoff - *Present* Colleen Poles - *Present*

Karyn Gove - *Present* Cynthia Sharkey - *Present*

Additional Member Present: Dr. Gregory Hobaugh, Superintendent
Caryn Rinehart, Acting Board Secretary

5. PRESENTATION & RECOGNITION ITEMS

5.1. Superintendent's Report

5.1.1. Superintendent Update

- *Teacher of the Year was announced for the 22-23 school year. Tricia Morris at the ES and Caryn Snyder at the MS. Congratulations to both!*
- *Due to the bus driver shortage we are unable to get buses for sporting events. We created a form for parents to complete and have notarized to allow for transportation to be provided by the parents or another appointed adult.*
- *The 23-24 school calendar was shared with the HBEA. It once again follows the North Hunterdon/Voorhees schedule. Will be on the January agenda.*

- *On Friday, December 2, after a week-long rehearsal, students from the elementary school (grades 1-4) put on a performance of The Rotten Princess for middle school students and another show for the community. Thank you to the staff who helped out and congratulations to all the performers.*
- *Over the Thanksgiving break, an Amazon truck ripped up the grass. Police report was made and the driver was cited. Tree branch came down, and our custodial team took care of the limb.*
- *We also had an HVAC leak on the main floor of the ES building which flooded a main floor classroom and the preK class below. Thank you to the custodial staff who was able to be here on the Sunday of Thanksgiving break. Right now there is heat in the classroom and it does not impact the heating system in the building. Still getting quotes on repairs. New preschool furniture will need to be ordered.*

5.1.1.1. Election Results (Attachment: Election Results 2022)

*Official results - Karyn Gove 3 year term
Michael McCasland 3 year term
Robert Imhoff 2 year term*

5.1.2. Business Administrator Report

- *First budget meeting was today. More to follow.*

6. REVIEW OF OFFICIAL CORRESPONDENCE

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Weber, Steve	11/21/22	Meeting RSVP
<i>(Attachment: Weber, Steve Correspondence 11 21 22)</i>		
Weber, Steve	11/29/22	Pay Day
<i>(Attachment: Weber, Steve Correspondence 11 29 22)</i>		

7. REPORTS TO THE BOARD

7.1. Board President’s Report

- *Just a reminder that the winter concerta are 12/15 (ES) and 12/20 (MS). BOE Members should attend.*
- *Congratulations to Mrs. Morris and Mrs. Snyder.*

7.1.1. Sustainability Committee

- *Changed the committee name from shared services to sustainability committee. Met on Thursday 12/1, next meeting will be late January or early February.*
- *Focus of the meeting shifted from regionalization talk to shared services.*

7.1.2. Hunterdon County School Boards Association Meeting Update - Robert Imhoff

- *Robert Imhoff shared the presentation on ESSR funds.*

8. HIB REPORTS

- *One investigation is in the process of being finalized.*

9. ACTION ITEMS

9.1. Student Achievement - Curriculum, Instruction, Technology & Policy

9.1.1. Middle School Athletics Travel Release Form. *(Attachment: High Bridge Middle School Athletics Travel Release Form)*

9.1.2. The following class trips and transportation:

Location	Grade	Cost	Cost Incurred By
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Clinton Township Middle School - Natural Highs Presentation	7	\$102.00 for transportation	High Bridge Board of Education
Voorhees High School	8	\$204 for transportation	High Bridge Board of Education

9.2. Human Resources - Personnel, Management & Community Relations

- 9.2.1.** Jeffrey Thompson for three (3) hours above contracted hour at a rate of \$32 per hour, for a total of \$96, to attend the December 10, 2022 High Bridge Tree Lighting Ceremony with the HBMS band.
- 9.2.2.** Rosemarie Perna as Non-Instructional Paraprofessional Aide for middle school show choir, in accordance with student's IEP, for forty-five (45) minutes per week for up to twenty-seven (27) hours at the contracted hourly rate of \$19.00, not to exceed \$384.75.
- 9.2.3.** Sherry Baranek as substitute Non-Instructional Paraprofessional Aide for middle school show choir, in accordance with student's IEP, on an as needed basis, at the contracted hourly rate of \$19.00.
- 9.2.4.** TBD (1) as Non-Instructional Paraprofessional Aide for middle school girls basketball, in accordance with student's IEP, to attend one practice per week and home games at a rate of \$19.00 per hour not to exceed 25 hours for a total up to \$475.00.
- 9.2.5.** The College of New Jersey student, Anne Marie Coppola, to observe speech pathologist, Joan Murray, for five (5) hours during the week of January 9 through January 13, 2022.
- 9.2.6.** TBD (2) as certified chaperones for the Elementary School Winter Concert on December 15, 2022 at the contracted event rate of \$72.53 each.
- 9.2.7.** TBD (3) as 1:1 paraprofessionals, in accordance with student IEPs, for the Elementary School Winter Concert on December 15, 2022 at the contracted hourly rate of \$19.00 for 1.5 hours, not to exceed \$28.50 each.
- 9.2.8.** TBD (2) as certified chaperones for the Middle School Winter Concert on December 20, 2022 at the contracted event rate of \$72.53 each.
- 9.2.9.** TBD (2) as 1:1 paraprofessionals, in accordance with student IEPs, for the Middle School Winter Concert on December 20, 2022 at the contracted hourly rate of \$19.00 for 2 hours, not to exceed \$38.00 each.
- 9.2.10.** Jessica Katzenberger as volunteer assistant girl's basketball coach for the 2022-23 season.
- 9.2.11.** The following staff for elementary school Theater Week, November 28 through December 2, 2022, to be funded by ESSR grant monies.

Staff Member	Rate	Total Hours/Days	Total Compensation
Coleen Conroy	\$32.00	15	\$480.00
Lisa Kerr	\$32.00	15	\$480.00
Courtney Burzstyn	\$32.00	15	\$480.00
Jeff Thompson	\$32.00	15	\$480.00
Arianne Grosky	\$72.53	5	\$362.65

- 9.2.12.** Rescind the following staff and compensation from the following co-curricular stipend position(s) for the 2022-2023 school year.

Staff Member	Position	Hourly Rate	Total Hours	Total Compensation
Danielle Weber	MS Yearbook Co-Advisor	\$32	25	\$800.00

- 9.2.13.** Revised staff and compensation for the following co-curricular stipend position(s) for the 2022-2023 school year.

Staff Member	Position	Hourly Rate	Total Hours	Total Compensation
Melissa Betz	MS Yearbook Co-Advisor	\$32	25	\$800

- 9.2.14.** Course reimbursement for:

Staff	Course	College/University	Semester	Tuition
Christina Harding	Applied Linguistics	Centenary University	May - June, 2023	\$2,008.50
Julia Monge	Physiological Basis of Learning	Centenary University	Jan. - April, 2023	\$1,969.50
Judy LaGreca	Behavior Management	Centenary University	Jan. - April, 2023	\$2,008.50

9.3. Educational Resources - Finance and Facilities

- 9.3.1.** Submission of the 2023-24 Annual Preschool Operational Plan Update. (*Attachment: 23-24 Annual Preschool Operational Plan Update*)
- 9.3.2.** Donation from the Sekula Family in the amount of \$6,500.00 to be used for improvements to the middle school basketball hoops.
- 9.3.3.** Anonymous donation of gift cards in the amount of \$500 to be used towards district families in need during the holiday season.
- 9.3.4.** The 2023 High Bridge Board of Education Meeting schedule. (*Attachment: Proposed 2023 BOE Meeting Dates Options 1 & 2*)
- 9.3.5.** Payment of Bills
- 9.3.6.** Financial Reports
- 9.3.7.** Line Item Transfers for November 2021 (*Attachment: November Transfer Report Signed*)
- 9.3.8.** Submission (certification and project listing) and acceptance of the Emergent and Capital Maintenance Needs Grant Program in the amount of \$8,202.
- 9.3.9.** ACES - Electric

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the High Bridge School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power

suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party

supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

9.3.10. ACES - Gas

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the High Bridge School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the

ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service;

and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

- *Dr. Hobough reviewed all action items. The Board discussed the bus driver shortage and district policy regarding student transportation, as well as the options presented for the 2023 Board of Education meeting schedule.*

10. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

- *None - no one present*

11. EXECUTIVE/CLOSED SESSION - 7:30 pm

Board President calls for a motion Erin Delgado and a second Karyn Gove, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Executive Session Minutes
- Personnel

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

12. RECONVENE PUBLIC SESSION - 8:15

Board President calls for a motion at 8:15 pm, Karyn Gove moved and a second Erin Delgado to reconvene public session. Motion passed unanimously.

13. ACTION ITEM

13.1.1. November 21, 2022 Executive Session Minutes (*Attachment: 11 21 22 Executive Session Minutes*)

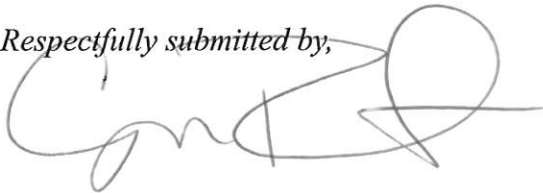
- *No discussion.*

14. ADJOURNMENT 8:16

Board President calls for a motion at 8:16 pm, Robert Imhoff moved and a second by Benjamin Bolger to adjourn the meeting.

Motion approved. Meeting adjourned at 8:16 pm.

Respectfully submitted by,

A handwritten signature in black ink, appearing to read 'Caryn Rinehart', written over a horizontal line.

Caryn Rinehart, Acting Board Secretary

